



March 27, 2018

1. Cabinet reviewed and discussed the following information items:
 - a) The 2018 Alumna of the Year is Elizabeth Yang. She is a successful lawyer and a member of the Mt. SAC Foundation Board. For more information, see the [attached summary](#).
 - b) The Dual Enrollment Update given to the Board of Trustees at the March meeting is [attached](#).
 - c) The Music Department received kudos ([attached](#)) for their performances at the Western American Choral Directors Association Conference in Pasadena. The glowing word were penned by Joan Catoni Conlon, Professor and Director of Graduate Choral Research in the College of Music at University of Colorado.
2. Revisions are under consideration for BP 5040—Student Records and Directory Information ([attached](#)). Cabinet expressed concern regarding public disclosure of information that may compromise our undocumented students. **Audrey will work with the Student Preparation and Success Council to make appropriate adjustments in the language.**
3. Cabinet reviewed the new Police and Campus Safety Advisory Committee Purpose & Function Statement ([attached](#)) as prepared by the workgroup. The statement will be forwarded to President's Advisory Council for recommendations.
4. A new bill in the Legislature, SB 1009 (Wilk)—Community College Tutoring ([attached](#))—would establish that tutoring is eligible for state apportionment funding and would be funded irrespective of whether a student being tutored has been referred to tutoring by a faculty member, member or has self-initiated the tutoring. Cabinet is very supportive of this bill.
5. Cabinet reviewed the 2017-18 P1 Apportionment Report ([attached](#)). Good news! Growth this year is strong and our initial projection is full restoration of the 382 FTES deficit from 2016-17 plus 1,069 FTES in real growth for 2017-18. This projections would increase apportionment funding by \$8.39 million which would be "booked" as one-time for this year and on-going for 2018-19 and beyond. Wow!
6. Cabinet discussed the AMAC Agenda ([attached](#)) for the meeting on March 26th. Items of note:
 - BP 3930 Children on Campus ([attached](#)). Cabinet agreed that the issue of children being "dropped off" and unaccompanied on campus need stronger language, but the Academic Senate revision goes a bit too far and does not include language about implementation.
 - Selection of Keynote Speaker and Alumni of the Year. Cabinet agreed that some form of faculty participation could be worked out.
 - Dual Enrollment/ECHS Liaison Appointments: Scope of Duties and Start-Date. Cabinet is supportive and indicated that discussions should continue on the job description.
 - Stipends for FT Faculty Teaching in DE/ECHS offerings. Cabinet proposed that, once the scope of DE/ECHS faculty orientation was determined, stipends would be appropriate for the first two semesters of such assignments.
 - Feedback on Distance Learning Faculty Position from DL Committee. Cabinet agreed that a DL faculty position was premature.
 - Creation of Joint Task Force on Highly Gifted and Faculty Involvement in the Selection of ECHS Students. Cabinet agreed with this proposal.

Other items were discussed during the AMAC meeting with Cabinet concurrence.

7. Cabinet reviewed and discussed the Guided Pathways Proposed Budget ([attached](#)). No concerns were expressed.
8. Cabinet approved and Immediate Need Request ([attached](#)) for \$200,000 one-time for interpreters in ACCESS.
9. Cabinet approved a Request to Fill proposal ([attached](#)) for three new hires.
10. Abe shared an update ([attached](#)) on active position searches.
11. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 4/17)
 - b. SMaRT Presentation (**Sokha Song, Marti Whitford, Koji Uesugi, and Dave Wilson, 4/10**)
 - c. Cabinet Field Trip of Language Learning Center-Building 6 (**All, 4/10**)
 - d. BP 5040—Student Records and Directory Information (Audrey, 5/8)
2. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 5/1)
 - b. Building 26A 2nd Floor Classroom Pilot Project (Mika, 7/17)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 6/19)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (**All, 4/10**)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 4/24)
 - f. IT Projects Quarterly Report (Dale, 5/1)
 - g. Grants Quarterly Update (Irene & Adrienne, 6/19)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 4/24)
 - i. International Student Update (Audrey & Darren, 6/12)
 - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 5/22)