Part II: Student Equity Expenditures

Report expenditures of the college's Student Equity allocation by object code as defined by the California Community Colleges Budget and Accounting Manual (BAM). Although they appear in the CCC BAM, not all expenditure categories are eligible Student Equity expenditures. Eligible and ineligible expenditures for Student Equity funds are listed below. The Activity ID and the dollar amounts are reported under the categories: Outreach, Student Services & Categoricals, Research and Evaluation, Student Equity Coordination and Planning, etc. as described in the Student Equity Expenditure Guidelines. Refer to the instructions below for more information.

Object Code	Classification	# of FTE(s)	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
1000	**Academic Salaries: Position Title(s)**											
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		Subtotal		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	# of FTE(s)	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
2000	**Classified and Other Nonacademic Salaries: Position Title(s)**											
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		Subtotal		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
3000	Employee Benefits										
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	Subtotal		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
4000	Supplies & Materials										
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	Subtotal		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
5000	Other Operating Expenses and Services										
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Subtotal			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
6000	Capital Outlay										
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Subtotal			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Object Code	Classification	Activity ID	Outreach	Student Serivces & Categoricals	Research and Evaluation	Student Equity Coordination & Planning	Curriculum/ Course Dev. & Adaptation	Professional Development	Instructional Support	Direct Student Support	Total
7000	Other Outgo										
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			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subtotal			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Grand Total			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Total Expenditures cannot exceed the 2015-16 Student Equity Allocation										$ -	

A complete list of eligible and ineligible uses of student equity funds is available at http://extranet.cccco.edu/Portals/1/SSSP/StudentEquity/Student_Equity_Expenditure_Guidelines_2015-16_Final.pdf

Equity funds are intended to augment programs or services for students. Districts and colleges cannot use equity funds to supplant funding for programs, positions or services funded from another source, prior to the availability of equity funds in the 2014-15 FY. Expenditures listed for all activities supported by 2015-16 funds, must also be entered into the Year-End Expenditures Report. Multi-college districts who choose to conduct and fund student equity related activities at the district level must incorporate a description of those activities in one or several of their college's plans, and also include related expenditures in the Year-End Expenditures Report for that college. The Report has a signature page (Part III Summary) that requires the signature of the district chief business officer and the district chancellor or chief executive officer, as districts are the legal fiscal agent for Student Equity funds.

Eligible Expenditures:

1. Targeted outreach to potential student groups and communities identified in the Stdent Equity Plan as being from disproportionately impacted groups, including targeted publictions and outreach materials.
2. Student services and student services categorica programs that directly support improved outcomes on success indicatiors for target populations prioritized in the Student Equity Plan.
3. Research and evaluation related to improving student equity.
4. Hiring a student equity program coordinator and staff directly supporting and implementing student equity activities.
5. Support for student equity planning processes.
6. Food and beverages for equity-related planning meetings, professional development or student gatherings.
7. Professional development, including funding of consultants to educate faculty and staff on the effects of inequities and strategies to reduce them; methods for detecting and researching inequities and their effects on college programs and local communities; improving the use of data, and effective practices and methods for addressing and improving outcomes for under-served students.
8. Developing or adapting academic or career-related programs, curriculum and courses to improve student equity outcomes.
9. Providing embedded tutoring, counseling support for learning communities, and other instructional support services that do not generate FTES.
10. In-State travel in support of student equity. Out-of-state travel for college employees or students will be considered on a case-by-case basis, with prior approval from the Chancellor's Office.
11. Computers and related peripherals to be used primarily by students, excluding large scale technology projects.
12. Other Direct Student Support including books, miscellaneous supplies and materials for students, student transportation, and child care.

Ineligible Expenditures:

1. Construction, maintenance or purchase of buildings - Student Equity funds may not be used for the construction, remodeling, renovation, maintenance or purchase of buildings.
2. Gifts - Public funds, incuding Student Equity funds, may not be used for gifts or monetary awards of any kind.
3. Stipends for Students - Student Equity funds cannot be used to pay stipends to students for participation in student equity activities.
4. Computers and related technology to be used primarily by faculty and staff, office supplies and furniture - Student Equity funds cannot be used for purchasing computers for use by employees, office supplies or furniture (desks, chairs, bookcases, etc.)
5. Other Administrative, faculty or Staff Salaries and Benefits - Student Equity funds cannot be used to pay for any staff or adminstraive overhead costs that do not directly support Student Equity as described in the college's approved plan, such as budget office staff, business office staff, etc.
6. Political or Professional Dues, Memberships, or Contributions - Student Equity funds cannot be used to pay for these expenses.
7. Rental of Off-Campus Space - Student Equity funds cannot be used to pay for off-campus space.
8. Legal and Audit Expenses - Student Equity funds cannot be used to pay for legal or audit exceptions.
9. Indirect costs - Student Equity funds cannot be used to pay for indirect costs, such as heat, electicity or janitorial services.
10. Travel Costs unrelated to Student Equity - Student Equity funds cannot be used to pay for the cost of travel not directly related to Sutdent Equity activities or functions.
11. Vehicles - Student Equity funds cannot be used to purchase or lease vehicles.
12. Clothing - Student Equity funds cannot be used to purchae clothing such as jackets, sweatshirts, tee shirts, or graduation regalia (with the exception of required work uniforms for students).
13. Courses - Student Equity funds cannot be used to pay for the delivery of courses, inclduing tuotring and supplemental instruction that generate FTES.
14. Unrelated Research - Student Equity funds cannot be used forinstitutional research that is not directly related to evaluating or improving Student Equity outcomes.
15 Supplanting - Student Equity funds may not be used to supplant general or state categorical (restricted) district funds expended on Student Equity activities prior to the availability Student Equity funding beginning in FY 2014-15. Any direct student support provided should supplement, not supplant any services provided to students currently participating in college categorical programs and any other federal, state and county programs.