

February 16, 2016



TO: Superintendents/Presidents
Chief Business Officers
Chief Student Services Officers
Chief Instructional Officers

FROM: Theresa Tena, Vice Chancellor
Institutional Effectiveness Division

SUBJECT: Requirement and Process for Adopting Institutional Effectiveness (IE) Goals Framework and 2016-17 IE College/District Goals

This memorandum formally notifies colleges/districts of the requirement that each college develop, adopt and post a goals framework as mandated by enacted legislation. In addition, it provides information on the Year-Two indicators, and on adopting and posting college/district goals. More information can be found at <http://extranet.cccco.edu/Divisions/InstitutionalEffectiveness.aspx>.

Background: In 2014, the California legislature established a system of indicators and goals that is intended to encourage improvement in institutional effectiveness at California community colleges. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted the Year-Two goals framework at its November 16, 2015 meeting to measure the ongoing condition of a community college's operational environment. This statute also requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines. In accordance with statute, the Chancellor will also post system wide goals adopted by the BOG along with the locally developed and adopted college/district goals by Thursday, June 30, 2016.

Adopting Framework and Year-Two Goals: Each college should adopt the framework of indicators approved by the BOG, and colleges/districts should adopt short-term (1-year) and long-term (6-year) goals for each of the Year-Two indicators marked as "Required" in the Indicator Portal. In addition to the required goals, colleges/districts may choose to adopt some or all of the goals marked as "Optional." The process a college uses to adopt the framework and college goals should be locally determined, but colleges are encouraged to ensure that all appropriate constituency groups (e.g. academic senate, classified staff, student senate, etc.) are engaged, consistent with their college's collegial consultation process.

Certifying/Posting Framework and Goals: Like Year-One, the Institutional Effectiveness Online Indicator Portal is available for posting college's/district's goals, and can be accessed at <https://misweb.cccco.edu/ie/>. Using feedback from the field, we were able to make improvements to the Year-Two Institutional Effectiveness Indicator Portal.

We hope that you find the Indicator Portal to be more intuitive and user-friendly. A unique district password for posting college's/district's goals to the portal has been sent to your district's Chief Information Systems Officer, and should be shared as appropriate.

Action Requested: By Wednesday, June 15, 2016, adopt the BOG-approved goals framework; and develop, adopt and post Year-Two goals. The Chancellor's Office will post each college's/district's goals on the institutional effectiveness web site by Thursday, June 30, 2015.

Contact: If you have any questions regarding this information, please feel free to contact me at ttena@cccco.edu<<mailto:ttena@cccco.edu>> or Jeff Spano, Dean of Institutional Effectiveness at jspano@cccco.edu<<mailto:jspano@cccco.edu>>.

cc: Chief Information Systems Officer
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