Fall 2016 Waitlist

Processes and Rules

Summary of Key WL Elements

- Waitlist Taskforce Meetings 2009 – 2010 (after BANNER implementation)

- Campus consensus reached for Summer 2010 implementation

- Each department will be able to set own WL size for each course (must be uniform)

- WL generated/start as soon as class reaches closing point

- Students will be allowed into a WL at the same time in which they might have enrollment

WL Summary Continued

- Students must meet all other registration requirements before adding to WL (e.g., Duplicate, Links, Co-requisites, Prerequisites, repeats, etc.)

- Students **can't** WL for multiple sections of the same course

- The number of units in which a student can register/WL is the same as the total number of units in which a student can register

- A student's priority on the WL is based on when a student added themselves to the WL and not their registration priority
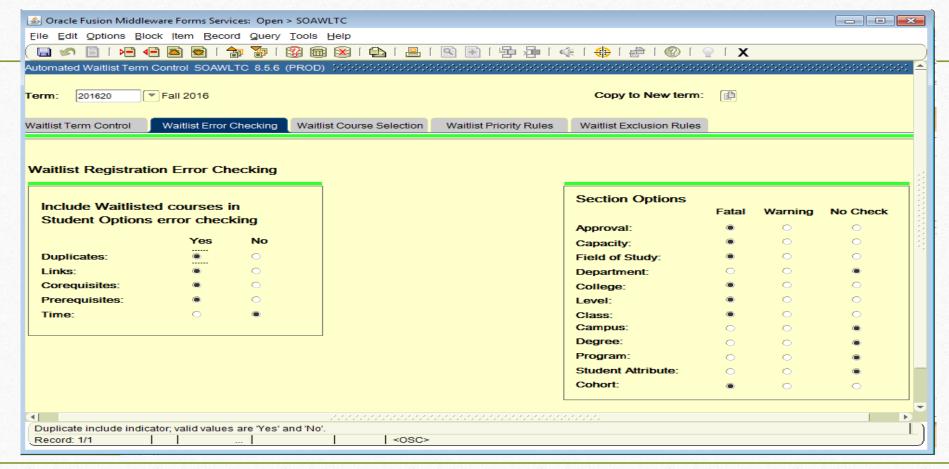
WL Summary Continued

- WL is active for the entire term (e.g., late start). So students have the possibility of adding throughout the term as long as there are at least 72 hours before the start of class.

- Students have 72 hours from email/portal notification to add themselves to course. If time lapses students are removed from the WL and the next student is offered the opportunity.

- Student on the WL are encouraged to go to the first class meeting to determine if space exists in the course even if they have not received an invitation.

BANNER WL Rules

BANNER WL Rules Cont.

Questions