

Fall 2016 Waitlist

Processes and Rules

Summary of Key WL Elements

- Waitlist Taskforce Meetings 2009 – 2010 (after BANNER implementation)
- Campus consensus reached for Summer 2010 implementation
- Each department will be able to set own WL size for each course (must be uniform)
- WL generated/start as soon as class reaches closing point
- Students will be allowed into a WL at the same time in which they might have enrollment

WL Summary Continued

- Students must meet all other registration requirements before adding to WL (e.g., Duplicate, Links, Co-requisites, Prerequisites, repeats, etc.)
- Students **can't** WL for multiple sections of the same course
- The number of units in which a student can register/WL is the same as the total number of units in which a student can register
- A student's priority on the WL is based on when a student added themselves to the WL and not their registration priority

WL Summary Continued

- WL is active for the entire term (e.g., late start). So students have the possibility of adding throughout the term as long as there are at least 72 hours before the start of class.
- Students have 72 hours from email/portal notification to add themselves to course. If time lapses students are removed from the WL and the next student is offered the opportunity.
- Student on the WL are encouraged to go to the first class meeting to determine if space exists in the course even if they have not received an invitation.

BANNER WL Rules

Oracle Fusion Middleware Forms Services: Open > SOAWLTC

File Edit Options Block Item Record Query Tools Help

Automated Waitlist Term Control SOAWLTC 8.5.6 (PROD)

Term: 201620 ▼ Fall 2016 Copy to New term: [icon]

Waitlist Term Control Waitlist Error Checking Waitlist Course Selection Waitlist Priority Rules Waitlist Exclusion Rules

☒ Automatic Waitlist Notification Waitlist Notification Deadline: 72 Hours
☒ Show waitlist position on Student Self-Service Resend Deadline: Hours
☒ On-line Waitlist Notification

Notify Indicator

Student Notification:	<input checked="" type="checkbox"/>	Student Notify Letter:	REG_WL_NOTIF ▼	Notify student waitlist
Primary Instructor:	<input type="checkbox"/>	Instructor Notify Letter:	▼	
Primary Advisor:	<input type="checkbox"/>	Advisor Notify Letter:	▼	
Registrar:	<input type="checkbox"/>	Registrar Notify Letter:	▼	

Registrar Banner ID: MSACADMIN ▼ Reply, No

E-mail Host: smtp.mtsac.edu

Check if you want the automatic waitlist notification functionality active for this term.
Record: 1/1 | ... | <OSC>

BANNER WL Rules Cont.

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Waitlist Registration Error Checking

Include Waitlisted courses in Student Options error checking	Yes	No
Duplicates:	<input checked="" type="radio"/>	<input type="radio"/>
Links:	<input checked="" type="radio"/>	<input type="radio"/>
Corequisites:	<input checked="" type="radio"/>	<input type="radio"/>
Prerequisites:	<input checked="" type="radio"/>	<input type="radio"/>
Time:	<input type="radio"/>	<input checked="" type="radio"/>

Section Options

	Fatal	Warning	No Check
Approval:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Capacity:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Field of Study:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Department:	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
College:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Level:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Campus:	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Degree:	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Program:	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Student Attribute:	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Cohort:	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Duplicate include indicator; valid values are 'Yes' and 'No'.
Record: 1/1 | ... | <OSC>

Questions
