

REQUESTS TO FILL (IN PROCESS)
For March 14, 2017

Pending Re-opening of position			Recruitment on hold; RTF returned to hiring manager						HR has been waiting to discuss recruitment with hiring manager				
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Reason	Recruiter	Date PC approved	Posting date	1st Consideration Date	Interview dates	Expected Board Approval	Recent Activity Comments
Fiscal Services / Steven Garcia	Administrative Services	Buyer	CA9400	262-Classified	1.00	Tiffany Chen (Promotion)	Maria	2/14/17	3/01/17 2/16/17 (VLTP)	3/23/17 2/28/17 (VLTP)			
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (Vacancy 1 of 3)		651-Classified	1.00	David Royce (resignation)	Zaira	2/14/17				4/12/17	New Hire Recommendation: David Munar
Fiscal Services / Duetta Langevin	Administrative Services	Director, Fiscal Resources	MC9973	Management	1.00	Monica Cantu (Reclass)	Erika	12/20/16	1/5/17	2/2/17	3/13/17	4/12/17	On Target to meet established Timeline
Fiscal Services/ Steve Garcia	Administrative Services	Executive Assistant I	CO9984	Confidential	1.00	Brigitte Hebert (VLT)	Maria	12/20/16	1/9/17	1/31/17	3/10/17	4/12/17	On Target to meet established Timeline
Fiscal Services / Steven Garcia	Administrative Services	Fiscal Specialist	CA9360	262-Classified	1.00	Claude Gonzales (Resignation)	Leticia	2/14/17	3/7/17 2/16/17	3/27/17 2/28/17	5/25/17	6/28/17	Tentative Timeline and Committee Formation sheet emailed to HM
Fiscal Services/ Rosa Royce	Administrative Services	Fiscal Technician II	CA9635	262-Classified	1.00	Julie Ann Moreno (Promotion)	Maria	11/29/16	1/24/17 12/1/16 (VLTP)	2/13/17 12/15/16 (VLTP)	3/16/17	4/12/17	On Target to meet established Timeline
Fiscal Services / Shelly Zahrt-Egbert	Administrative Services	Fiscal Technician II	CA9954	262-Classified	1.00	Jodi Carter (Resignation)	Maria	2/7/17	2/13/17 (VLTP)	2/24/17 (VLTP)	3/16/17	4/12/17	On Target to meet established Timeline
Facilities Planning & Management/ Garv Nellesen	Administrative Services	Manager, Construction Project	MC9952	Management	1.00	Caryn Cowin (Resignation)	Leticia	9/20/16	12/16/16	1/25/17	3/30/17	4/12/17	On Target to meet established Timeline
Administrative Services/ Mike Gregoryk	Administrative Services	Risk Management Specialist	CA9794	262-Classified	1.00	Beth Sullivan (Resignation)	Erika	5/31/16	1/9/17	1/30/17	3/15/17	4/12/17	On Target to meet established Timeline
Technical Services/ Kevin Owen	Administrative Services	Theatrical Audio Engineer	CA9755	262-Classified	1.00	Alvaro Rodriguez (Promotion)	Leticia	6/28/16	12/21/16	2/15/17	3/21/17	4/12/17	On Target to meet established Timeline
Human Resources / Cynthia Hoover	Human Resources	Administrative Specialist I	CA9706	262-Classified	1.00	Sophia Salazar (Promotion)	Erika	2/14/17	3/13/17 2/16/17 (VLTP)	4/4/17 2/28/17 (VLTP)			VLT process complete: Move on to reg. recruitment process
Human Resources / Sokha Song	Human Resources	Manager, Title IX and EEO Investigations	Pending Fiscal	Management	1.00	New Position	Erika	2/17/17	2/21/17	3/21/17	5/2/17	6/28/17	Tentative Timeline established; pending Committee Formation
Business Division/ Jennifer Galbraith	Instruction	Administrative Specialist I	Pending Fiscal	262-Classified	0.475	New Position	Maria	2/7/17	2/13/17 (VLTP)	2/24/17 (VLTP)			VLTP in process
Humanities & Social Sciences/ Jim Jenkins	Instruction	Administrative Specialist I (Study Abroad)	CA9362	262-Classified	0.475	New Position	Erika	10/18/16	01/09/17 11/15/16 (VLTP)	01/30/17 11/23/16 (VLTP)	3/9/17 & 3/10/17	4/12/17	On Target to meet established Timeline
Instruction / Don Sciore	Instruction	Administrative Specialist III	CA9413	262-Classified	1.00	Marlyn Lanuza (Promotion)	Leticia	12/13/16	1/20/17	2/9/17	3/27/17	5/11/17	On Target to meet established Timeline
Instruction/ Lianne Greenlee	Instruction	Administrative Specialist III (Teaching & Learning Center) (VP Priority List)	CA9376	262-Classified	0.475	New Position	Leticia	6/15/16	12/7/16	1/20/17	2/22/17	4/12/17	On Target to meet established Timeline
Grants / Adrienne Price	Instruction	Administrative Specialist IV	CA9352	262-Classified	1.00	New Position	Leticia	2/14/17	3/01/17 2/16/17 (VLTP)	3/21/17 2/28/17 (VLTP)	4/17/17	5/10/17	Tentative Timeline established; pending Committee Formation
Professional and Organizational Development / Irene Malmgren	Instruction	Assistant Director, Professional and Organizational Development	Pending Fiscal	Management	1.00	New Position	Leticia		3/2/17	4/4/17	5/31/17	6/28/17	Tentative Timeline established; pending Committee Formation
Public Safety Programs / Jemma Blake-Judd	Instruction	Assistant Director, Public Safety Programs	Pending Fiscal	Management	1.00	New Position			3/13/17	4/10/17			
Kinesiology / Joe Jennum	Instruction	Athletic Trainer	Pending Fiscal	262-Classified	1.00	New Position	Maria	1/10/17	2/14/17 1/18/2017	3/8/17 1/26/2017		4/12/17	VLT process complete: Move on to reg. recruitment process
Natural Sciences / Matt Judd	Instruction	Career Services Specialist	CA9351	262-Classified	1.00	New Position	Maria	2/7/17	2/13/17 (VLTP)	2/27/17 (VLTP)	3/22/17	4/12/17	On Target to meet established Timeline
Business Division/ Jennifer Galbraith	Instruction	Career Services Specialist	CA9361	262-Classified	1.00	New Position	Maria	9/20/16	1/12/17	2/16/17	3/22/17	4/12/17	On Target to meet established Timeline

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ESL/Jody Fernando	Instruction	Coordinator, Noncredit Student Success and Support Program (SSSP)	CA9977	262-Classified	1.00	Deejay Santiago (Resignation)	Maria	12/6/16	12/13/16	1/12/16	2/13/17	4/12/17	On Target to meet established Timeline
ESL/Margaret Teske	Instruction	Coordinator, Project Program (ESL)	CA9573	262-Classified	0.475	Caridad Oppenstein	Cristal	5/17/16	11/21/16	1/6/17	2/14/17	4/12/17	New Hire Recommendation: Alejandra Pulido
Humanities and Social Science / Irene Malmgren	Instruction	Dean, Humanities and Social Sciences	MA9974	Management	1.00	Jim Jenkins (Retirement)	Erika		2/28/17	3/28/17			Tentative Timeline and Committee Formation sheet pending
School of Continuing Education / Madelyn Arballo	Instruction	Director, Education for Older Adults & Adults with Disabilities	MA9957	Management	1.00	New Position	Leticia	1/24/17	1/31/17	3/2/17	4/13/17	5/11/17	Tentative Timeline established; pending Committee Formation
Professional and Organizational Development / Irene Malmgren	Instruction	Director, Professional and Organization Development	MC9987	Management	1.00	Stacey Gutierrez (Resignation)	Leticia		3/2/17	4/3/17	5/18/17	6/28/17	Tentative Timeline established; pending Committee Formation
Public Safety Programs / Jemma Blake-Judd	Instruction	Director, Public Safety Programs	Pending Fiscal	Management	1.00	New Position			3/3/17	4/11/17			
ESL / Jodi Fernando	Instruction	ESL Outreach Specialist	CA9533	262-Classified	0.48	Heidi Alcala (Promotion)	Maria	2/14/17	2/22/17	3/27/17	5/4/17	6/28/17	On Target to meet established Timeline.
Fine Arts/ Sue Long	Instruction	Laboratory Technician - Fine Art	CA9412	262-Classified	0.475	Christina McCurdy	Leticia	11/1/16	12/7/16	1/20/17	2/21/17	4/12/17	New Hire Recommendation: Humberto Reynoso
Business Division/ Jennifer Galbraith	Instruction	Laboratory Technician - Foods	Pending Fiscal	262-Classified	0.475	New Position	Leticia	2/7/17	2/27/17 2/13/17 (VLTP)	3/20/17 2/24/17 (VLTP)	5/5/17	6/28/17	Tentative Timeline established; pending Committee Formation
Natural Sciences / Matt Judd	Instruction	Laboratory Technician - Natural Sciences	CA9743	262-Classified	1.00	Matthew Naas	Leticia	1/10/17	1/17/17	2/7/17	4/6/17	5/11/17	On Target to meet established Timeline
Natural Sciences / Karelyn Hoover	Instruction	Laboratory Technician II - Chemistry	CA9945	262-Classified	1.00	Steven Bernard	Erika	1/10/17	1/17/17	2/7/17	3/22/17	4/12/17	On Target to meet established Timeline
Natural Sciences / Matt Judd	Instruction	Laboratory Technician II - Chemistry	Pending Fiscal	262-Classified	1.00	New Position	Erika	2/17/17	2/13/17 (VLTP)	2/27/17 (VLTP)	3/22/17		On Target to meet established Timeline
Counseling / Tom Mauch	Student Services	Administrative Specialist II	CA9822	262-Classified	1.00	Katherine Butterbaugh (VLT)	Leticia	12/13/16	1/20/17	2/9/17	4/5/17	5/11/17	On Target to meet established Timeline
Counseling / Tom Mauch	Student Services	Administrative Specialist III	Pending Fiscal	262-Classified	1.00	New Position	Leticia	1/31/17	3/01/17 2/07/17 (VLTP)	3/22/17 2/15/17 (VLTP)			Hiring Mgr contacted. Next follow-up scheduled: 2/28/17
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist III (VP Priority List)	CA9931	262-Classified	1.00	Irma Tepepa (VLT)	Leticia	5/10/16	10/28/16	11/21/16	2/22/17	4/12/17	New Hire Recommendation: Maridelle Acero
Student Services / Andrea Sims	Student Services	Coordinator, Student Activities	CA9716	262-Classified	1.00	Edwin Romero (Resignation)	Erika	1/24/17	1/31/17	2/22/17	4/12/17	5/10/17	On Target to meet established Timeline
Student Services/ Audrey Yamagata-Noji	Student Services	Dean, Student Services	MA9981	Management	1.00	Carolyn Keys (Retirement)	Leticia	9/27/16	12/14/16	2/8/17	3/27/17	5/11/17	On Target to meet established Timeline
CalWORKs/ Grace Hanson	Student Services	Director, CalWORKs (VP Priority List)	MA9969	Management	1.00	Stephen Brown (Resignation)	Leticia	9/13/16	11/15/16	12/15/16	2/14/2017, 4/3/17	5/11/17	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Student Services Program Specialist II (VP Priority List)	CA9388	262-Classified	1.00	New Position	Maria	6/15/16	11/18/16	12/12/16	1/23/17	4/12/17	On Target to meet established Timeline
High School Outreach/ Tannia Robles	Student Services	Student Services Program Specialist II (VP Priority List)	CA9369	262-Classified	1.00	New Position	Maria	8/9/16	11/16/16	12/8/16	2/13/17	4/12/17	On Target to meet established Timeline

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Full Time Faculty Recruitments													
Natural Sciences/ Matt Judd	Instruction	Professor of Agricultural Production (Animal Science)	FA9459	Faculty	1.00	L. Sullivan (Resignation)	Erika		1/12/17	3/17/17	5/4/17	5/10/17	On Target to meet established Timeline
Humanities & Social Science / Jim Jenkins	Instruction	Professor of American Language	FA9516	Faculty	1.00	Glenda Bro (Retirement)	Maria	11/22/16	12/2/16	2/6/17	3/13/17	4/12/17	Tentative Timeline and Committee Formation sheet emailed to HM
Technology & Health/ Sarah Plesetz	Instruction	Professor of Architecture	FA9518	Faculty	1.00	New Position	Leticia	11/22/16	12/6/16	02/10/17 (1/12/17)	4/28/17	6/2/17	On Target to meet established Timeline
Natural Sciences/ Matt Judd	Instruction	Professor of Biological Sciences (Majors)		Faculty	1.00	New Position	Erika		1/13/17	2/15/17	3/16/17 & 3/17/17	5/10/17	On Target to meet established Timeline
Humanities & Social Sciences/ Jeanne-Marie Velickovic	Instruction	Professor of Communication	FA9519	Faculty	1.00	New Position	Maria	11/22/16	12/6/16	2/3/17	3/23/17	4/12/17	On Target to meet established Timeline
Business Division/ Jennifer Galbraith	Instruction	Professor of Computer Information Systems	FA9807	Faculty	1.00	Shui-Lien Huang (Retirement)	Maria	11/22/16	12/6/16	2/6/17	4/7/17	4/12/17	On Target to meet established Timeline
Technology & Health/ Sarah Plesetz	Instruction	Professor of Manufacturing Technology	FA9547	Faculty	1.00	New Position	Erika	11/22/16	12/6/16	1/12/17	4/14/17 & 4/18/17	5/10/17	On Target to meet established Timeline
Natural Sciences/ Karelyn Hoover	Instruction	Professor of Mathematics (vacancy 1 of 2)	FA9520	Faculty	1.00	A. Nitta (Resignation)	Erika		1/5/17	2/6/17	3/23/17 & 3/24/17	4/12/17	On Target to meet established Timeline
Natural Sciences/ Karelyn Hoover	Instruction	Professor of Mathematics (vacancy 2 of 2)	FA9862	Faculty	1.00	C. Graham (Retirement)	Erika		1/15/17	2/6/17	3/23/17 & 3/24/17	4/12/17	On Target to meet established Timeline
Arts Division/Sue Long	Instruction	Professor of Photography	FA9513	Faculty	1.00	Jesse Mezquita (Retirement)	Leticia	11/29/16	12/6/16	2/6/17	3/17/17	4/12/17	On Target to meet established Timeline
Humanities & Social Sciences / Jim Jenkins	Instruction	Professor of Sociology		Faculty	1.00	David Medina (Retirement)	Maria	11/22/16	12/16/16	2/10/17	3/26/17	5/10/17	On Target to meet established Timeline
Humanities & Social Sciences / Jim Jenkins	Instruction	Professor of World Languages (Japanese)	FA9515	Faculty	1.00	Yuki McPhail (Retirement)	Maria	12/13/16	12/20/16	2/10/17	3/27/17 & 3/28/17	4/12/17	On Target to meet established Timeline
DSPS / Grace Hanson	Student Services	Professor of DSPS - Instructional Specialist (Math Emphasis)	FA9640	Faculty	1.00	Christine Tunstall (Retirement)	Erika	1/10/17	1/19/17	2/21/17	3/29/17	5/10/17	On Target to meet established Timeline
ADJUNCT RECRUITMENTS													
Natural Sciences / David Mirman	Instruction	Adjunct Pool for Anatomy & Physiology		Adjunct Pool			Lisa/ Zaira		6/25/15	6/30/17			
Natural Sciences / David Mirman	Instruction	Adjunct Pool for Biology		Adjunct Pool			Lisa/ Zaira		7/12/16	6/30/17			
Natural Sciences / Eileen DiMauro	Instruction	Adjunct Pool for Chemistry		Adjunct Pool			Lisa/ Zaira		7/12/16	6/30/17			
Business / Barry Andrews	Instruction	Adjunct Pool for Computer Information Systems		Adjunct Pool			Lisa/ Zaira		11/17/15	11/30/16			
Natural Sciences	Instruction	Adjunct Pool for Earth Sciences (Astronomy)		Adjunct Pool			Lisa/ Zaira		7/15/16	6/30/17			
Natural Sciences	Instruction	Adjunct Pool for Earth Sciences (Geology/Oceanography)		Adjunct Pool			Lisa/ Zaira		6/9/16	6/30/17			
Technology & Health	Instruction	Adjunct Pool for Engineering		Adjunct Pool			Lisa/ Zaira		6/3/16	6/30/17			
School of Continuing Ed	Instruction	Adjunct Pool for ESL (Non-Credit)		Adjunct Pool			Lisa/ Zaira		1/28/16	6/30/17			
Business Division/ Jennifer Galbraith	Instruction	Adjunct Pool for Fashion and Related Technologies		Adjunct Pool			Lisa/ Zaira		10/12/16	6/30/17			New Hire Recommendation: Kenneth Chang
Arts Division / Dan Smith	Instruction	Adjunct Pool for Film & Television		Adjunct Pool			Lisa/ Zaira						

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Arts Division / Steve Burgoon	Instruction	Adjunct Pool for Graphic Design		Adjunct Pool			Lisa/ Zaira		11/29/16				
Technology & Health	Instruction	Adjunct Pool for Manufacturing Technology		Adjunct Pool			Lisa/ Zaira		11/5/15	6/30/17			
Natural Sciences	Instruction	Adjunct Pool for Mathematics		Adjunct Pool			Lisa/ Zaira		7/11/16	6/30/17			
Arts Division / Dan Smith	Instruction	Adjunct Pool for Media Proguction/Broadcasting		Adjunct Pool			Lisa/ Zaira		11/29/16				
Natural Sciences / Malcolm Rickard	Instruction	Adjunct Pool for Physics		Adjunct Pool			Lisa/ Zaira		7/16/16	6/30/17			
Natural Sciences / Stacy Bacigalupi	Instruction	Adjunct Pool for Psychology		Adjunct Pool			Lisa/ Zaira		8/16/16	6/30/17			
Humanities & Social Sciences	Instruction	Adjunct Pool for Sociology		Adjunct Pool			Lisa/ Zaira		7/13/16	6/30/17			
Humanities & Social Sciences	Instruction	Adjunct Pool for World Lanugages (Italian)		Adjunct Pool			Lisa/ Zaira		6/8/16	6/30/17			
Business Division/ Jennifer Galbraith	Instruction	Adunct Pool for Family & Consumer Sciences/ Life Management		Adjunct Pool			Lisa/ Zaira		9/1/16	6/30/17			
DSPS / Tim Engle	Student Services	Adjunct Pool for Counseling, DSPS		Adjunct Pool			Lisa/ Zaira		8/11/16	6/30/17			
DSPS / Grace Hanson	Student Services	Adjunct Pool for Professor of DSPS		Adjunct Pool			Lisa/ Zaira		8/11/16	6/30/17			