

REQUESTS TO FILL (IN PROCESS)
For August 8, 2017

Pending Re-opening of position			Recruitment on hold; RTF returned to hiring manager						HR has been waiting to discuss recruitment with hiring manager				
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Reason	Recruiter	PC Approval Date	Posting Date	Initial Screening Date	Interview dates	Expected Board Approval Date	Current Status
Technical Services/ Bill Eastham	Administrative Services	Administrative Specialist IV	CA9807	262-Classified	1.00	Vickie Monegan	Maria	4/25/17	5/5/17 4/26/17 (VLTP)	5/30/17 5/4/17 (VLTP)	7/6/17	8/9/17	Position offered & accepted
Fiscal Services / Myesha Armstrong	Administrative Services	Buyer	CA9400	262-Classified	1.00	Tiffany Chen (Promotion)	Maria	2/14/17	7/11/17	8/3/17	9/14/17	10/11/17	Orientation scheduled 8/8/17
Payroll / Richard Lee	Administrative Services	Fiscal Technician II	CA9943	262-Classified	1.00	Rebecca Coder (Retirement)	Erika	7/20/17	8/2/17 7/20/17 (VLTP)	8/28/17 8/1/17 (VLTP)			Position Posted
Fiscal Services / Shelly Zhart	Administrative Services	Fiscal Technician II (2 Vacancies)	CA9401 CA9464	262-Classified	1.00	Kimberly Leisure & Alsace Kam (Promotion)	Erika	7/20/17	7/20/17 (VLTP)	8/1/17 (VLTP)			Pending status from hiring manager
Information Technology / Dale Vickers	Administrative Services	Information Technology Specialist	CA9742	262-Classified	1.00	Sharon Shriver (Retirement)	Maria	5/9/17	5/10/17	6/1/17	7/12/17	8/9/17	Position offered & accepted
Grounds and Transportation / Ruben Avila	Administrative Services	Manager, Grounds	MC9924	Management	1.00	Replace Supervisor, Grounds	Maria	3/28/17	3/30/17	4/27/17	5/31/17	8/9/17	Pending status from hiring manager
Custodial Services/ Ken McAlpin	Administrative Services	Supervisor, Custodial Services	SU9996	Supervisor	1.00	Quinton Riles (Resignation)	Erika	3/14/17	3/16/17	4/17/17	6/7/17	8/9/17	Positon offered & accepted
Human Resources / Cynthia Hoover	Human Resources	Human Resources Technician	CA9363	262-Classified	1.00	Christina Gamboa (resigned)	Maria	5/23/17	5/30/17	6/21/17	7/12/17	8/9/17	Position offered & accepted
ESL / Jody Fernando	Instruction	Administrative Specialist I	CA9564	262-Classified	1.00	Brenda Ramos (Resigned)	Erika	7/20/17	7/20/17 (VLTP)	8/1/17 (VLTP)			Voluntary Lateral Transfer Process
Business / Jennifer Galbraith	Instruction	Administrative Specialist I	CA9344	262-Classified	0.475	New Position	Leticia	7/11/17	7/31/17 7/18/17 (VLTP)	8/21/17 7/27/17 (VLTP)			Position is posted
Technology & Health / Jemma Blake-Judd	Instruction	Administrative Specialist I	CA9599	262-Classified	0.475	Yen Hang	Leticia	7/11/17	7/31/17 7/18/17 (VLTP)	10/10/17 7/27/17 (VLTP)			Position is posted
Business / Jennifer Galbraith	Instruction	Administrative Specialist II	CA9574	262-Classified	1.00	Mary Ann Mulvihill (Retirement)	Leticia	5/2/17	5/17/17 5/4/17 (VLTP)	6/12/17 5/15/17 (VLTP)	7/17/17	8/9/17	Position offered & accepted
Instruction / Irene Malmgren	Instruction	Administrative Specialist IV	CA9454	262-Classified	1.00	Julie Hasslock (Lateral Transfer)	Maria	5/2/17	6/8/17 5/4/17	6/28/17 5/15/17	8/21/17	10/11/17	Compilation scheduled 8/17/17
Natural Sciences/ Matt Judd	Instruction	Associate Dean, Natural Sciences	MA9994	Management	1.00	Karelyn Hoover (Promotion)	Leticia	6/27/17	7/3/17	10/2/17			Position Posted
Commercial & Entertainment Arts / Sue Long	Instruction	Graphic Design Studio Specialist	Pending Fiscal	262-Classified	1.00	New Position	Maria	7/18/17	7/25/17	8/21/17			Position Posted
Aeronautics / Sarah Plesetz	Instruction	Laboratory Technician - Aeronautics	CA9346	262-Classified	0.475	New Position	Maria	5/16/17	6/2/17	6/26/17	8/1/17	9/13/17	Position to be offered
Commercial & Entertainment Arts / Sue Long	Instruction	Laboratory Technician - Photography	CA9737	262-Classified	1.00	Christopher Benoe (resignation)	Maria	6/13/17	7/5/17 6/19/17 (VLTP)	7/31/17 6/28/17 (VLTP)	8/31/17	10/11/17	Orientation scheduled 8/9/17

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Air Conditioning, Welding / Jemma Blake-Judd	Instruction	Laboratory Technician - Welding	Pending Fiscal	262-Classified	0.475	New Position	Maria	5/17/17 3/21/17	5/31/17 (extended) 3/28/17	5/31/17	7/10/17	8/9/17	Position offered & accepted
Natural Sciences/ Matt Judd	Instruction	Laboratory Technician I - Chemistry	CA9520	262-Classified	0.475	Jane Ho (Promoted)	Erika	6/27/17	7/5/17	8/2/17	9/19/17	10/11/17	Orientaiton scheduled 8/23/17
Natural Sciences/ Matt Judd	Instruction	Manager, Farm	MC9928	Management	1.00	Matthew Pawlak	Leticia	6/27/17	7/3/17	8/10/17			Position Posted
Instruction Office / Joumana McGowan	Instruction	Special Projects Manager, Basic Skills/ Student Outcomes Transformation/ Initiative Programs (Temporary One Year 2017-18)	MT9991	Management	1.00	New Position	Erika		6/22/17	7/5/17		8/9/17	Position offered & accepted
Admissions & Records / George Bradshaw	Student Services	Administrative Specialist II	CA9470	262-Classified	1.00	Vacant	Maria	7/11/17	8/2/17 7/20/17 (VLTP)	8/23/17 8/1/17 (VLTP)			Position Posted
Admissions & Records / George Bradshaw	Student Services	Admissions and Records Specialist II	CA 9810	262-Classified	1.00	Vacant	Maria	7/11/17	8/2/17 7/20/17 (VLTP)	8/25/17 8/1/17 (VLTP)			Position Posted
ARISE / Aida Cuenza	Student Services	Educational Advisor	CA9477	262-Classified	1.00	Ulavale Matavao (resigned)	Leticia	7/11/17	8/2/17 7/20/17 (VLTP)	8/25/17 8/1/17 (VLTP)			Position Posted
Admissions & Records / George Bradshaw	Student Services	International Student Services Specialist	CA9461	262-Classified	1.00	New Position	Maria	7/11/17	8/2/17 7/19/17 (VLTP)	8/21/17 8/1/17 (VLTP)			Position Posted
Counseling - HSO / Tannia Robles	Student Services	Student Services Outreach Specialist	CA9443	262-Classified	1.00	Anita Bailey (resigned)	Leticia	6/27/17	7/19/17 7/5/17 (VLTP)	8/16/17 7/17/17 (VLTP)	9/5/17	10/11/17	Orientation scheduled 8/10/11
Counseling - ASPIRE/ Clarence Banks	Student Services	Student Services Specialist II	CA9345	262 - Classified	1.00	New Position	Erika	6/20/17	7/19/17 6/26/17 (VLTP)	8/15/17 7/10/17 (VLTP)			Position posted
Full Time Faculty Recruitments													
School of Continuing Ed / Madelyn Arballo	Instruction	Professor of Basic Skills (temp one year)	FA9510	Faculty	1.00	New Position	Leticia	3/14/17	4/28/17	5/29/17	7/10/17	8/9/17	Position offered & accepted
Agricultural Science / Matt Judd	Instruction	Professor, Animal Science DVM / RVT	FA9509	Faculty	1.00	Newly Funded Position	Erika	3/28/17	5/23/17	6/21/17	7/17/17	8/9/17	Position offered & accepted
Chemistry / Matt Judd	Instruction	Professor, Chemistry (One year temp)	FT9968	Faculty	1.00		Leticia	5/30/17	5/17/17	6/1/17	6/22/17	8/9/17	Position offered & accepted
Communications / Jim Jenkins	Instruction	Professor, Communications - Forensics (One year temp)	FT9973	Faculty	1.00		Leticia	7/11/17	7/20/17	7/31/17	8/2/17		Position offered & accepted
Mathematics / Karelyn Hoover	Instruction	Professor, Mathematics (One year temp)	FT9967	Faculty	1.00		Leticia	5/30/17	5/17/17	6/1/17	6/21/17	8/9/17	Position offered & accepted
Business / Jennifer Galbraith	Instruction	Professor, Paralegal Studies (One year temp)	FT9971	Faculty	1.00		Leticia		5/24/17	6/5/17	6/15/17	8/9/07	Position offered & accepted
English/ Karelyn Hoover	Instruction	Professor, English (One Year Temp) 2nd vacancy		Faculty	1.00		Leticia				8/3/17	9/13/17	Position offered & accepted
Short-Term Vocational/School of	Instruction	Professor, Short-Term Vocation	FA9512	Faculty	1.00	Newly Funded Position	Leticia	4/11/17	5/8/17	6/6/17	7/10/17	8/9/17	Position offered & accepted