

REQUESTS TO FILL (IN PROCESS)
For July 11, 2017

Pending Re-opening of position			Recruitment on hold; RTF returned to hiring manager						HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Reason	Recruiter	PC Approval Date	Posting Date	Initial Screening Date	Interview dates	Expected Board Approval Date	Current Status	Recent Activity Comments
Technical Services/ Bill Eastham	Administrative Services	Administrative Specialist IV	CA9807	262-Classified	1.00	Vickie Monegan	Maria	4/25/17	5/5/17 4/26/17 (VLTP)	5/30/17 5/4/17 (VLTP)	7/6/17	8/9/17	Reference checks being conducted	
Fiscal Services / Myesha Armstrong	Administrative Services	Buyer	CA9400	262-Classified	1.00	Tiffany Chen (Promotion)	Maria	2/14/17	7/11/17	8/3/17			Position posted	Position reposted 7/10/17
Information Technology / Dale Vickers	Administrative Services	Information Technology Specialist	CA9742	262-Classified	1.00	Sharon Shriver (Retirement)	Maria	5/9/17	5/10/17	6/1/17	7/12/17	8/9/17	Interviews scheduled 7/12/17	Hiring manager to provide committee membership and recruitment schedule.
Grounds and Transportation / Ruben Avila	Administrative Services	Manager, Grounds	Pending Fiscal	Management	1.00	Replace Supervisor, Grounds	Maria	3/28/17	3/30/17	4/27/17	5/31/17	8/9/17	Pending hiring recommendation from hiring manager	No update as of 6/28/17
Custodial Services/ Ken McAlpin	Administrative Services	Supervisor, Custodial Services	SU9996	Supervisor	1.00	Quinton Riles (Resignation)	Erika	3/14/17	3/16/17	4/17/17	6/7/17	8/9/17	Positon offered & accepted	New Hire Recommendation: Lorenzo Meza
Human Resources / Cynthia Hoover	Human Resources	Human Resources Technician	CA9363	262-Classified	1.00	Christina Gamboa	Maria	5/23/17	5/30/17	6/21/17	7/12/17	8/9/17	Interviews scheduled 7/12/17	HR to contact hiring manager 6/12/17
Business / Jennifer Galbraith	Instruction	Administrative Specialist II	CA9574	262-Classified	1.00	Mary Ann Mulvihill (Retirement)	Leticia	5/2/17	5/17/17 5/4/17 (VLTP)	6/12/17 5/15/17	7/17/17	8/9/17	Interviews Scheduled 7/17/17	Hiring mgr to contact HR.
Instruction / Irene Malmgren	Instruction	Administrative Specialist IV	CA9454	262-Classified	1.00	Julie Hasslock (Lateral Transfer)	Maria	5/2/17	6/8/17 5/4/17	6/28/17 5/15/17	8/24/17	10/11/17	Orientation scheduled 7/25/17	HR to contact Hiring Manager on 6/12/17
Natural Sciences/ Matt Judd	Instruction	Associate Dean, Natural Sciences	MA9994	Management	1.00	Karelyn Hoover (Promotion)	Leticia	6/27/17	7/3/17	8/8/17			Position Posted	
Aeronautics / Sarah Plesetz	Instruction	Laboratory Technician - Aeronautics	Pending Fiscal	262-Classified	0.475	New Position	Maria	5/16/17	6/2/17	6/26/17	8/1/17	9/13/17	Compilation scheduled 7/17/17	
Commercial & Entertainment Arts / Sue Long	Instruction	Laboratory Technician - Photography	CA9737	262-Classified	1.00	Christopher Benoe (resignation)	Maria	6/13/17	7/5/17 6/19/17 (VLTP)	7/31/17 6/28/17 (VLTP)			Position Posted	
Air Conditioning, Welding / Jemma Blake-Judd	Instruction	Laboratory Technician - Welding	Pending Fiscal	262-Classified	0.475	New Position	Maria	5/17/17 3/21/17	5/31/17 (extended) 3/28/17	5/31/17	7/10/17	8/9/17	Position offered & accepted	New Hire Recommendation: Randy Montes
Natural Sciences/ Matt Judd	Instruction	Laboratory Technician I - Chemistry	CA9520	262-Classified	0.475	Jane Ho (Promoted)	Erika	6/27/17	7/5/17	8/2/17			Position Posted	
Natural Sciences/ Matt Judd	Instruction	Manager, Farm	MC9928	Management	1.00	Matthew Pawlak	Leticia	6/27/17	7/3/17	8/10/17			Position Posted	
Instruction Office / Joumana McGowan	Instruction	Special Projects Manager, Basic Skills/ Student Outcomes Transformation/ Initiative Programs (Temporary One Year 2017-18)	Pending Fiscal	Management	1.00	New Position	Erika		6/22/17	7/5/17			Applications under review by committee	
Counseling - HSO / Tannia Robles	Student Services	Student Services Outreach Specialist	CA9443	262-Classified	1.00	Anita Bailey	Leticia	6/27/17	7/5/17 (VLTP)	7/17/17 (VLTP)			Voluntary Lateral Transfer Process	
Counseling - ASPIRE/ Clarence Banks	Student Services	Student Services Specialist II	CA9345	262 - Classified	1.00	New Position	Erika	6/20/17	6/26/17 (VLTP)	7/10/17 (VLTP)			Voluntary Lateral Transfer Process	
Full Time Faculty Recruitments														
Natural Sciences/ Matt Judd	Instruction	Professor of Agricultural Production (Animal Science)	FA9459	Faculty	1.00	L. Sullivan (Resignation)	Erika		1/12/17	4/6/17	6/2/17	8/9/17	Hiring manager to contact HR on position status	Hiring manager to contact HR 7/5/17
School of Continuing Ed / Madelyn Arballo	Instruction	Professor of Basic Skills (temp one year)	FA9510	Faculty	1.00	New Position	Leticia	3/14/17	4/28/17	5/29/17	7/10/17	8/9/17	Final Interviews scheduled 7/12/17	
Arts Division / Sue Long	Instruction	Professor of R-TV, TV, and Film	FA9511	Faculty	1.00	New Position	Erika	3/7/17	4/26/17	5/24/17 6/21/17	6/26/17		Position to be extended/reposted	Hiring manager to meet w/recruiter to discuss extending positon
Agricultural Science / Matt Judd	Instruction	Professor, Animal Science DVM / RVT		Faculty	1.00	Newly Funded Position	Erika	3/28/17	5/23/17	6/21/17	7/17/17	8/9/17	Interviews Scheduled 7/17/17	Hiring Mgr is preparing recruitment schedule

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Chemistry / Matt Judd	Instruction	Professor, Chemistry (One year temp)		Faculty	1.00		Leticia	5/30/17	5/17/17	6/1/17	6/22/17	8/9/17	Position offered & accepted	New Hire Recommendation: Dhaval Doshi
Mathematics / Karelyn Hoover	Instruction	Professor, Mathematics (One year temp)		Faculty	1.00		Leticia	5/30/17	5/17/17	6/1/17	6/21/17	8/9/17	Final Interviews scheduled 7/24/17	
Business / Jennifer Galbraith	Instruction	Professor, Paralegal Studies (One year temp)		Faculty	1.00		Leticia		5/24/17	6/5/17	6/15/17	8/9/07	Position offered & accepted	New Hire Recommendation: Eric Bladh
Short-Term Vocational/School of	Instruction	Professor, Short-Term Vocation	FA9512	Faculty	1.00	Newly Funded Position	Leticia	4/11/17	5/8/17	6/6/17	7/10/17	8/9/17	Final Interviews Scheduled 7/17/17	