



MT. SAN ANTONIO COLLEGE PRESIDENT'S CABINET REVIEW OF REQUESTS TO FILL September 20, 2016

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Student Services Outreach Specialist	High School Outreach	1.00	12	Replaces Nayeli Madero (Promotion)	✓		
Manager, Construction Project	Facilities Management and Planning	1.0	12	Replaces Caryn Cowin (Resignation)	✓		
Career Services Specialist	Business Division	1.0	12	New Position	✓		

Bill Scroggins
Reviewed by Dr. Scroggins

9/20/16
Date

** Instructions

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.