



Foothill Transit

Mt. SAC – Foothill Transit Meeting Final Notes January 31st, 2017 – 3:00 PM

1. Mt. SAC Transit Center

- a. Mt. SAC to provide a signed MOU to Foothill Transit as soon as possible. If Mt. SAC has any additional questions to the MOU, Mt. SAC shall provide final comments to Foothill Transit within the next two weeks. Prior to Foothill Transit initiating or procuring preliminary architectural and engineering design services, MOU will need to be signed and provided to begin process with federal partners.

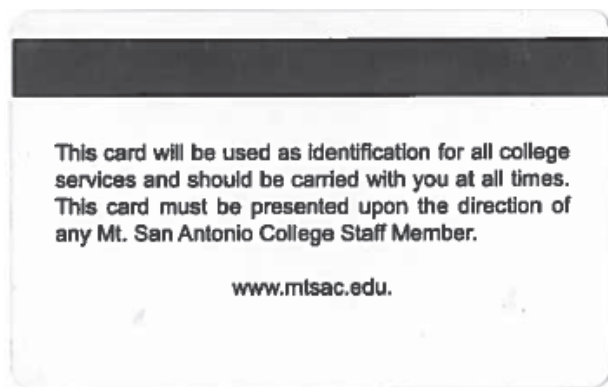
2. Fares and Fees

- a. Foothill Transit informed the college that a fare restructuring study is being performed and the board will be voting on a recommendation to increase the Class Pass reimbursement rate for all Class Pass campuses to \$0.75 per boarding to closer align with future fare structure (instead of the current \$0.60).
 - i. If approved, Foothill Transit agreed that should the reimbursement rate change with the fare restructuring no changes will be made to the Not-To-Exceed amount in the Class Pass MOU until Fall of 2018, giving Mt. SAC the time to determine funding sources.

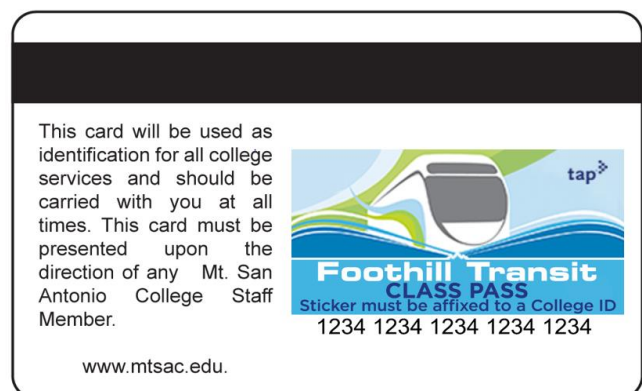
3. Class Pass TAP Stickers

- a. Mt. SAC agreed to implement transit TAP stickers beginning Fall 2017, provided the design below will work with the Student ID's.

Current Student ID (Back)



Proposed Design (Back)



100 S. Vincent Ave., Suite 200 • West Covina, CA 91790 **W** foothilltransit.org **P** 626.967.3147 **F** 626.915.1143

MEMBER CITIES Arcadia, Azusa, Baldwin Park, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Pasadena, Pomona, San Dimas, South El Monte, Temple City, Walnut, West Covina and Los Angeles County **A PUBLIC AGENCY**

4. Class Pass Card/Sticker Replacement Process - The process to replace the TAP sticker will be the same as is currently done with the TAP cards and is as follows:
- a. The student must go to a Foothill Transit Store and complete a "Lost Class Pass" form and provide their student ID number.
 - b. The student pays a \$10 replacement fee.
 - c. The Customer Service Representative will issue an embossed receipt to the student with directions to go to the bookstore to get their new sticker.
 - d. Foothill Transit will initiate the process to hot-list the lost Class Pass so that it can no longer be used.
 - e. The student will be given a free ride coupon to return to campus where they will go to the bookstore and pick up a new card/sticker after they present their receipt.
 - f. The new card/sticker will be linked to the student ID at the bookstore using the Class Pass registration program.

