

IMMEDIATE NEED REQUEST

2016 - 2017



Requested by: (Unit, Department, Division or Vice President)		School of Continuing Education	
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:			
Division:	Madelyn Arballo	Outcome:	
Vice President:	Irene Malmgren		
Budget Request(s)		Funds Requested **	
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	Ongoing
1.	The June 2016 payment to Mobile Modular for Building 32, High School Program, was paid from the 2016-2017 PO, P0047137 thus causing a shortage of one month, June 2017. Funds are needed to process the June 2017 payment for \$1,993.39.	\$1,994	X
Account Number(s):	11000-420000-562000-493000		
2.			
Account Number(s):			
3.			
Account Number(s):			

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.



5700 Las Positas Road
Livermore CA 94551



10294 1 AB 0.403 E0103X 10150 D2526047556 S2 P4323448 0001:0001



MOUNT SAN ANTONIO COMMUNITY COLLEGE
BUSINESS SERVICE A/P
1100 N GRAND AVE
WALNUT CA 91789-1341

INVOICE

ACCOUNT NO	INVOICE NO	INVOICE DATE
R4535	1332134	31-MAY-2017
TERMS		CONTRACT
NET DUE UPON RECEIPT		200184
CUSTOMER PO		
0000019875		
Customer Name		
MOUNT SAN ANTONIO COMMUNITY COLLEGE		
REMIT TO		
Mobile Modular P.O. Box 45043 San Francisco CA 94145-5043		
Questions about this invoice? Contact Name: Tammy Johnson Email: tammy.johnson@mgrc.com Phone: 925-453-3318 Fax: 925-453-3203 For Returns, Service or Other Inquiries: 951-360-6600		

Item & Description	Tax	Charge
Site Location: 1100 N. GRAND AVE , Walnut, CA 91789-1341 Office, 48x60 HCD (NonStd) (Bldg ID # 45549 / E-Code 60222,60223,60224,60225) Rent 05/31/2017 to 06/29/2017	Y	1,833.00
PLEASE SIGN & RETURN TO ACCOUNT # 1332134 <i>Madeley Abale</i> SEVEN DOLLARS TO PAY x <i>6-20-17</i> RECEIVED JUN 15 2017		
Pre-Tax Total: \$1,833.00	Personal Property Expense: \$0.00	Total Tax: \$160.39
		Remit Total: \$1,993.39