

Emergency Services Quarterly Update

July 11, 2017

Emergency Plans and Procedures

- Updated campus emergency procedures. Classroom wall posters and quad-fold brochures will be ready for printing by August 01.
- Completed response SOPs for building evacuation, campus-wide evacuation and traffic control. Campus-wide evacuation and traffic control plans were recently vetted with community and local jurisdictions in June tabletop exercise.
- Emergency operations plans were review with Policy Group in tabletop exercises. Exercises have covered NIMS training requirements, Policy Group notification and response actions, and campus emergency alerts and messaging.
- In progress or scheduled to be completed:
 - Campus Threat and Hazard Identification and Risk Analysis (THIRA),
 - Employee Recall and Notification Protocol and
 - EOC Section plans.

Campus Emergency Operations

- Increased Emergency Operations Center supplies and equipment – Added three phone lines, (six total), a printer, six laptop computers, seven multimedia stations, and misc. office supplies.
- In recent tabletop exercise with local and regional emergency response agencies, clarified how these agencies will assist and work with the campus in event of campus-wide evacuation.
- Incorporated OARRS (LA County Operational Area Response and Recovery) system into campus emergency operations.
- In progress or scheduled to be completed:
 - Meeting with EOC Section Leaders to ensure staff assigned are better aligned with Section roles and responsibilities.
 - Identifying and creating resource and equipment lists for EOC use.

Campus Response Training and Exercises

- Increasing staff emergency response training opportunities. Recently added Disaster Service Worker and Campus Community and Emergency Response Training (C-CERT) classes. Classes will be offered in POD beginning Fall 2017.
- As of July 11, 2017 all campus building evacuation teams have received updated radio training.
- On June 19, 2017 Mt SAC conducted a tabletop exercise with local and area emergency response agencies to discuss response coordination in the event of a campus wide evacuation.
- In progress or schedule to be completed:
 - Mt. SAC will host a regional FEMA/OES Access & Functional Needs into Emergency Management training.
 - Alertus desktop notification drill schedule for the Great ShakeOut in October 19, 2017
 - Disaster Preparedness Weeks during first two weeks of October 2017 starting with a Disaster Vendor Fair.

Emergency Supplies

- Supplies and equipment for our campus emergency storage containers were recently purchased. Items include care and shelter supplies, hygiene/portable toilet supplies, emergency response kits, flashlights and misc. supplies for disaster service workers.
- In progress or to be completed:
 - Identifying staff who need complete NIMS training. Identifying alternative training solutions to reduce training time.
 - Need additional storage units and supplies for east and south campus locations.
 - Adding on-going funding needs to P.I.E.