



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



June 6, 2017

Abe Ali was on vacation

1. Cabinet reviewed and commented on several information items:
 - Mt. SAC was featured prominently in a National Public Radio "Marketplace" story *California Community Colleges Try to Boost Graduation Rates* ([attached](#)). The story includes an audio version of the story ([direct link](#)). The article covers Mt. SAC's work on implementing Guided Pathways. Besides hearing from state chancellor Eloy Ortiz, we listen to our own Don Sciore, Associate Dean of Instruction, Respiratory Therapy professor Kelly Coreas, and counselor Alana Bachor explaining our work.
 - Vice Chancellor Pam Walker's latest *CIO First Friday Update* ([attached](#)) covers a broad range of Chancellor's Office activities. Cabinet commented on 1) the delay of the public launch of the new ASSIST articulation database web site by a full year to June 1, 2018, 2) the Chancellor's Office development of a risk monitoring process for the Strong Workforce Program (SWP) about which none of the Cabinet members had heard, and 3) a 360-degree feedback evaluation of SWP field representatives (Sector Navigators, Deputy Sector Navigators and Technical Assistance Providers) which was new to Cabinet as well.
 - The California Community Colleges system ([press release attached](#)) launched an online video ([direct link](#)) that encourages California students to apply for financial aid despite the current federal immigration climate. The video features Chancellor Eloy Ortiz Oakley, Senate President pro Tem Kevin de León, Assembly Speaker Anthony Rendon, Assembly members Jose Medina and Lorena Gonzalez Fletcher, and students.
 - An *LA Times* story ([attached](#)) highlights the unusually high number of transfer students taken by USC compared to other elite private universities. Quoting from the story:

Transferring into an elite private college is not easy. Princeton hasn't taken a transfer in more than two decades, according to the latest data from the National Center for Education Statistics. In the fall of 2015, Stanford enrolled 15 transfer students; Yale took 24. USC, by contrast, accepted 1,505 transfers from 350 colleges.
 - Mt. San Antonio College is one of three finalists to host the USA Track and Field Olympic Trials in 2020. (See attached press releases from [Mt. SAC](#) and [USATF](#).) A team from USA Track & Field ([link](#)), the national governing body for track and field, visited Mt. SAC on Wednesday, May 31st, to interview our staff and visit the area. I can tell you that the visitor were impressed with our preparation and the plans we have for the replacement of the Hilmer Lodge Stadium ([link](#)). A decision will be made this summer.
 - Another Appellate Court has upheld the legality of the Lease-Leaseback system of bidding facility projects—but will not publish the ruling, meaning that it cannot be cited in other litigation. Two other Appellate Court rulings had split on the issue ([story attached](#)). Mt. SAC used Lease-Leaseback as the delivery process for both the Food Court and the Student Success Center. Once legal challenges surfaced two years ago, we returned to Multiple Prime bidding. A useful presentation on facility bidding systems is [attached](#).
2. Cabinet reviewed an update ([attached](#)) on bills of interest in the Legislature. Friday June 2nd was the deadline for passing bills out of their house of origin. Those that passed moved on to the other house for consideration. Those that did not pass in their house of origin were dead.
3. With both the Assembly and the Senate passing different versions of the 2017-18 state budget, reconciling differences in money items now moves to the Budget Conference Committee. See the [attached description](#) for a list of budget items to be resolved and the differences in state revenue projections among the Assembly, Senate, and the Governor.

4. Students seeking federal financial aid and needing to certify their income levels can once again automatically transfer their tax return data into applications. The Internal Revenue Service removed the Data Retrieval Tool use for this purpose in early March in response to cybersecurity concerns ([story attached](#)). On June 2, 2017, Federal Student Aid announced ([link](#)) the following:
 - The Internal Revenue Service (IRS) Data Retrieval Tool (DRT) is now available for borrowers applying for an income-driven repayment plan on [StudentLoans.gov](#).
 - A borrower who chooses to use the IRS DRT will be able to easily transfer accurate tax return information into the income-driven repayment plan application.
 - To address privacy and security concerns, the tax return information will be encrypted and hidden from the borrower's view on the IRS DRT web page, as well as on the online income-driven repayment plan application
5. Cabinet was joined by George Bradshaw, Dean of Enrollment Management, and Darren Grosch, Director of International Students. To discuss Insurance for international F-1 Visa students. The [attached report](#) points out that this year 196 of 621 international students did not comply with the requirement to have the required health care insurance. This not only puts the college at risk but also creates problematic situations for students, far from home, who do not have financial means to secure health care. The team presented an insurance payment flow process to remedy this situation. Cabinet approved—specifying that students who do not pay the premium or secure a waiver for equivalent coverage would have a hold placed on their accounts rather than being dropped from currently enrolled classes. The hold would prevent future enrollment and also release of transcripts.
6. Cabinet was joined by Myeshia Armstrong, Associate Vice President of Fiscal Services, and Rosa Royce, Budget and Compliance Officer, to review a draft of the 2017-18 Tentative Budget. Cabinet discussed several issues and gave guidance. The following reports summarize the Tentative Budget to be presented at the June 18th Board meeting.
 - Changes to the Fund Balance ([attached](#))
 - 2017-18 Tentative Budget Scenarios ([attached](#))
 - New Positions Approved During 2016-17 For Unrestricted General Fund – Ongoing ([attached](#))Cabinet also reviewed the Faculty Obligation Number requirement for Fall 2017 ([attached](#)) noting and increase from 428 to 433.
7. Cabinet reviewed the latest update ([attached](#)) on vacant positions under active search.
8. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Integrated Plan for BSI, SSP, SEP Due 12/1/17 (All, 6/20) ([link 1](#)) ([link 2](#))
 - b. Integrated Plan for Guided Pathways RE Trailer Bill (All, 6/20) ([link](#))
 - c. New Resource Allocations for 2017-18 (All, 7/11)
 - d. Salary Schedules Short Term: [exist/proposed](#) & Professional Expert: [exist/proposed](#) (**Abe, 6/13**)
9. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 7/11)
****Margolis Healy Executive Training****
 - b. Classroom Utilization Project (Joumana & Mika, 8/15)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 8/22)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 8/22)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/20)
 - f. IT Projects Quarterly Report (Dale, 6/27)

- g. Grants Quarterly Update (Irene & Adrienne, 7/11)
- h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 8/22)
- i. International Student Update (Audrey & Darren, 9/12)
- j. Student Tracking Work Group (Audrey, Irene, Dale, Barbara, Joumana, Eric, Francisco, TBA)