



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



March 14, 2017

Mike Gregoryk continues to be out on sick leave.

- Cabinet reviewed the Eszylfie Taylor Monthly Economic Update ([attached](#)). This report commented on the hot Wall Street gains (chart) but commented, "Some analysts look at the current rally in terms of irrational exuberance, while others wonder if the next phase of a historic mega-bull might be unfolding."

% CHANGE	Y-T-D	1-YR CHG
DJIA	+5.31	+26.01
NASDAQ	+8.22	+27.81
S&P 500	+5.57	+22.33

- An LA Times article ([attached](#)) reports that LA County continues to add new jobs but at the low end of the salary scale. This piece provides insight into our region's changing job market. Quotes:
 - Los Angeles County lost about 90,000 middle-class manufacturing jobs over the last decade to automation and globalization while it grew about the same number of lower-paying jobs in the food services industry. Manufacturing workers on average earned \$52,000, compared to the \$20,000 average for food servers.
 - The next couple years will see creation of 135,000 jobs in the county, many in health care and business support. But businesses are more inclined to hire contract labor than bringing someone new on payroll.
- Cabinet reviewed four key bills ([attached](#)) that have been introduced in the State Legislature.
 - AB 705 (Irwin) Student Success Act of 2012: Assessment-This bill would require colleges to use high school transcript data in the assessment and placement process.
 - SB 577 (Dodd, D-Davis): Teacher Credentialing Programs -This bill would authorize the Board of Governors to authorize a community college district to offer a teacher credentialing program.
 - SB 539 (de Leon, D-Los Angeles): This bill would create the Community College Student Achievement Program which would require participating districts to develop a guided pathway plan as an integrated, college wide approach focused on improving student success.
 - SB 769 (Hill, D-San Mateo) Baccalaureate Degree Pilot Program-The bill would increase the maximum number of district baccalaureate degree pilot programs from 15 to 30 programs.
- Mt. SAC is pursuing arrangements for additional student internships:
 - U.S. Department of Energy Office of Environmental Management ([attached](#))
 - Energize Colleges (attached is an [informational email](#) and also an [FAQ](#)).
- Cabinet planned four major areas of presentation for the March 22nd Joint Board Dinner that brings together K-12 board members and superintendents to meet with Mt. SAC Trustees and staff. Each will be about ten minutes. A current list of attendees is [attached](#).
 - From Bill, a general overview of college progress in the last year, an update on the development of the Education and Facilities Master Plan, and a "myth buster" segment.
 - From Joumana and Francisco, a dual enrollment discussion focusing on the basics of the AB 288 and non-AB 288 systems, the ABCs of the process of establishing a dual enrolled class, resources available to help K-12 districts to make this happen, the K-12 Board role, and a Q&A.
 - From Madelyn, an overview of Mt. SAC's noncredit and adult education offerings and the regional consortium. **Irene and Bill will meet with Madelyn to shape the presentation.**
 - From Audrey, a summary of high school outreach and a presentation of high school graduate academic performance at Mt. SAC.

6. Cabinet was joined by Bill Eastham, Director of Technical Services, and Dale Vickers, Interim Chief Technology Officer, to discuss use of campus video cameras to meet four needs:
 - 1) Direct support of instruction;
 - 2) Operational support of College facilities;
 - 3) Protection of District property and assets from theft and vandalism; and
 - 4) Enhancement of the personal security of individuals on campus.Presented were BP 6530, new draft now titled Networked Video Cameras ([attached](#)) and formerly called BP 6510 Closed-Circuit Surveillance Systems ([attached](#)). A new AP 6530 was also discussed. Cabinet provide extensive input, and the draft will be refined over the next month.
7. Dale Vickers remained to present the IT Projects Quarterly Report ([attached](#)) along with Chris Schroeder, Assistant Director of Infrastructure and Data Security, and Bob Hughes, Director of Enterprise Applications Systems.
8. Cabinet was joined by Rosa Royce, Chief Compliance and Budget Officer to begin discussion of budget development for 2017-18. The first priority is to provide on-going funding for positions that began with one-time funding.
 - a. The first step was a review and update of the Faculty Position Control Report. A revised version of the report is [attached](#). It was noted that there were 10 separations of faculty that were paid with Unrestricted General Fund and 13 newly hired faculty. Consequently, 2.3 (13-10.7) positions will be funded with overcap growth money, approximately \$253,000.
 - b. The second step was to review positions funded through the Strong Workforce Program (SWP) allocation. The approved SWP local and regional plans and budget do provide funding for full-time, tenure track faculty. ([See attached SWP faculty hiring plan.](#)) Three positions are funded for 2017-18: Photography, Television & Film, and RVT/DVM. These are reflected in the attached revised Faculty Position Control Report. Given that the college has three years to spend each annual allocation of SWP funds, Cabinet articulated the following budget policy:

Full-time, tenure track faculty positions funded with Strong Workforce Program funds will be transitioned to Unrestricted General Fund dollars based on FTES growth funding produced by the additional enrollment in expanded programs receiving SWP funding.

Through an error in the development of the 2016-17 Adopted Budget, four non-approved positions were listed as SWP funded. These are also listed in the attached revised Faculty Position Control Report. As there is limited availability of new ongoing Unrestricted General Fund dollars, Cabinet decided that for 2017-18 and going forward, these positions will be funded with one-time money until future fulltime faculty separations allow these positions to be moved into the Unrestricted General Fund.
9. Next week, Cabinet will continue discussion of budget development for 2017-18 with positions funded with one-time money being the priority for ongoing dollars. In preparation, Cabinet briefly reviewed the [attached report](#) on positions funded with one-time money as well as the [attached report](#) on positions authorized through New Resource Allocations but currently vacant.
10. Cal Poly announced ([attached](#)) that several majors have been “deimpacted.” They are:
 - Business Administration-Management and Human Resource option
 - Engineering-Options in Construction Engineering Technology, Electronic Systems Engineering Technology previously Electronics & Computer Engineering Technology, Electromechanical Systems Engineering Technology previously Engineering Technology, Industrial Engineering, and Manufacturing Engineering
 - Psychology
 - Sociology
 - Undeclared

11. Cabinet approved two Immediate Need Requests:
 - To HR, \$20,000 ([attached](#)) for additional advertising to fill vacant positions.
 - To Facilities, \$150,00 ([attached](#)) for student transportation to competitions and events.
12. Abe shared an update ([attached](#)) on vacant positions under active search.
13. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Implementing BP 6530— Networked Video Cameras (Dave, Dale, Bill, 4/11)
 - b. Faculty Coordinator for Guided Pathways Project (**Irene, 3/21**)
 - c. Preparation for New Resource Allocation (**All, Myeshia, Rosa, 3/21**)
14. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 4/11)
****Margolis Healy Executive Training****
 - b. Classroom Utilization Project (Joumana & Mika, 5/9)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 6/13)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 5/16)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/6)
 - f. IT Projects Quarterly Report (Dale, 6/13)
 - g. Grants Quarterly Update (Irene & Adrienne, 4/4)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 4/18)