

## Attributes for Past Due Holds - Narrative

12/19/2016

Mt. SAC encourages payment on past-due fees by posting a 'Past Due' hold on the student's record. The 'Past Due' hold uses the Banner Baseline functionality of blocking access to any registration activity – including registration adds or drops – for both current and future terms. This places students in a situation where they are unable to drop classes that may reduce their outstanding balance, thus alleviating the hold. It also prevents students from registering into non-credit classes which have no impact on fees but may be required for success in current classes (such as tutoring).

Mt. SAC IT is developing a process that would use another functionality – student attributes – to restrict registration to certain courses. While Fiscal Services would post and remove 'Past Due' holds just as they do now, the hold would function as a memo in the student's list of holds. The actual restriction of registration would be driven by the automated posting and removal of a specific 'Past Due' attribute on a student's record for a given term.

Students can be prevented from registering from courses based on attributes. Examples of similar functionality include preventing students from registering into nursing classes when they are not nursing students. By creating an exclusion rule on every **credit** course (IT can run a script to do this), we could allow registration into non-credit courses, allow students to drop classes, but prevent registration into credit courses by students with a 'Past Due' hold/attribute combination.