

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

District Name: _____

The district met Multiple Method #1 (District's EEO Advisory Committee and EEO Plan).

- ☐ **Yes**
☐ **No**

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)

- ☐ **Yes**
- ☐ Method 2 (Board policies and adopted resolutions)
 - ☐ Method 3 (Incentives for hard-to-hire areas/disciplines)
 - ☐ Method 4 (Focused outreach and publications)
 - ☐ Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - ☐ Method 6 (Consistent and ongoing training for hiring committees)
 - ☐ Method 7 (Professional development focused on diversity)
 - ☐ Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - ☐ Method 9 (Grow-Your-Own programs)
- ☐ **No**
-

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

Chair, Equal Employment Opportunity Advisory Committee.

Name: _____ Title: _____
Signature: _____ Date: _____

Chief Human Resources Officer

Name: _____ Title: _____
Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____
Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: ***President/Chair, Board of Trustees***
Signature: _____ Date: _____

Date Due at the Chancellor's Office: June 1, 2016

Return to: Javier Gonzalez (jgonzalez@cccco.edu)

Chancellor's Office California Community Colleges: 1102 Q Street, Ste. 4500, Sacramento, CA 95811

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This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*. The Chancellor's Office will select some of the practices reported and highlight them in an "EEO and Diversity Best Practices Handbook".

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please write a response suitable for publication in the best-practices handbook. Please keep narrative to no more than one page per Multiple Method.

Nine (9) Multiple Methods

Pre-Hiring

1. District's EEO Advisory Committee and EEO Plan
2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee and EEO Plan)?

- ☐ **Yes**
☐ **No**

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee and an updated EEO Plan.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

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To receive funding for that year's allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- ☐ **Yes**
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- ☐ **Yes**
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
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Does the District meet Method #4 (Focused outreach and publications)?

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

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Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- ☐ **Yes**
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Does the District meet Method #7 (Professional development focused on diversity)?

- ☐ **Yes**
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #7.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
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Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Does the District meet Method #9 (Grow-Your-Own programs)?

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #9.