

Dear Student,

You have been **DISMISSED** from Mt. SAC. Dismissal occurs after three consecutive semesters of Academic or Progress Probation. You can remain in your Summer/Fall 2025 classes but must appeal to remain enrolled at Mt. SAC. If you aren't enrolled in Fall 2025 classes, you must appeal.

We understand that many factors may have affected your academic performance, so we encourage you to appeal your dismissal to the Counseling Department. In the appeal, please explain your extenuating circumstances and how it contributed to your dismissal. Include details and timelines regarding your circumstances (e.g., illness, family emergency, etc.) for each term that you were on probation leading to your dismissal. If possible, please include *supporting documentation*.

To access the **Dismissal Appeal Form**, go to the Probation Card on the Student page of your portal or the Counseling Department's page at <https://www.mtsac.edu/counseling/forms.html>. Submit your appeal by **Monday, August 18, 2025**.

If your appeal is approved, you must attend a Reinstatement Workshop to complete the appeals process. If you don't appeal, you must **sit out one semester** before returning to Mt. SAC. Contact the Counseling Department for more information about the reinstatement process when you are ready to return.

If you are an International Student, you must meet with an International Student counselor to discuss your options.

The Counseling Department is ready to help you! If you have any questions or need assistance whether you choose to appeal or not, schedule an appointment by visiting the Counseling Department in person or online at www.mtsac.edu/counseling.

If you still have questions about your standing, email your Probation Success Team at probation@mtsac.edu.

PLEASE DO NOT CONTACT THE OFFICE OF ADMISSIONS AND RECORDS FOR ASSISTANCE.

Sincerely,

Dr. George Bradshaw
Dean of Enrollment Management
Office of Admissions and Records
Mt. San Antonio College

