

Dear Student,

You have been **DISMISSED** from Mt. SAC. Dismissal occurs after three consecutive semesters of Academic or Progress Probation. You can remain enrolled in Summer 2024 classes, however, you must appeal to stay in your Fall 2024 classes.

If you believe that your dismissal status is due to extenuating circumstances and would like to stay in your Fall 2024 classes, appeal your dismissal to the Counseling Department. Submit the **Dismissal Appeal** by **Thursday, August 1st, 2024.** In the appeal, please explain your extenuating circumstances and how it contributed to your dismissal. Include details and timelines regarding your circumstances (e.g., illness, family emergency, etc.) for *each* term that you were on probation leading to your dismissal. Please include *supporting documentation*.

To access the **Dismissal Appeal Form**, go to the Probation Channel in the student tab of your portal or the Counseling Department's page at <https://www.mtsac.edu/counseling/forms.html>.

If your appeal is approved, you must attend a Reinstatement Workshop to complete the reinstatement process. If you don't appeal by the deadline, **you will be disenrolled from your Fall 2024 classes on 8/8/2024.**

If you are an International Student, you must meet with an International Student counselor to discuss your options.

If you choose not to appeal your dismissal at this time, you may request reinstatement for the **Spring 2025** semester. Contact the Counseling Department for details.

The Counseling Department is ready to help you! If you have any questions or need assistance whether you choose to appeal or not, schedule a counseling appointment by visiting the Counseling Department in person, online at www.mtsac.edu/counseling, or by calling (909) 274-4380. Questions that can't wait? Email their Probation Success Team at probation@mtsac.edu.

PLEASE DO NOT CONTACT THE OFFICE OF ADMISSIONS AND RECORDS FOR ASSISTANCE.

Sincerely,

Dr. George Bradshaw
Dean of Enrollment Management
Office of Admissions and Records
Mt. San Antonio College