Art of Execution

Effective Projects

ACTION NOW! How would I define a project? What are some projects I'm working on right now or have coming up?

ACTION NOW! How will students benefit from this project? How does this project help our employees? How does the institution benefit from the successful implementation of this project?

Clarify the Win

ACTION NOW! What are the key milestones of this project that need to be achieved and by when?

Identify Milestones

ACTION NOW! What are some present or potential roadblocks on this project? What are some solutions (people or process) to overcome these roadblocks?

Dealing with the Difficult

ACTION NOW! What are some of the processes I use or will use to stay focused throughout this project (eg. weekly cadence of accountability / monthly project reviews / quarterly budget tracking etc)?

Stay Focused