

Amelia Hammond - Coaching Policy

Room M136

ahammond8@mtsac.edu;

SCHEDULING: <https://calendly.com/ahammond8-mtsac/coaching>;

- **Voice:** Each student should sign up for 1 coaching *at least* bi-weekly.
- **Instrumental:** Each student should attempt to get in 1 rehearsal *at least* bi-weekly BUT bringing new sections of music each rehearsal.

***For Concertos:** you must have at least 3 rehearsals with me before juries

- Please consult me before scheduling any recitals/auditions/recordings, etc.
- If you are having trouble signing up, see me in my office or email me, and I will get you on the calendar.
- Communicate! I cannot help you or be flexible if I don't hear from you!

ATTENDANCE:

- Attendance is mandatory. Instructors will be notified of unsatisfactory attendance. Cancellations must be made within 24 hours. In the case of an emergency, please contact ahammond8@mtsac.edu or text (515) 494-4711.
- **No-shows and last-minute cancellations:**

***1 miss:** cannot be on the schedule for 1 week; **2 misses:** cannot be on the schedule for 2 weeks; **3 misses:** lose coaching/rehearsal privileges for the semester

MUSIC:

- Digital PDFs OR a hard copy, *double-sided* PDF must be provided AT LEAST 48 hours before a coaching/rehearsal – the earlier the better! You'll be asked to reschedule your coaching if I don't have the music.
- Jpgs. and other formats of music are not allowed.
- All parts of the score, especially the piano part, should be clearly visible.
- Only come to rehearsals & coachings with music that you feel confident with all the notes and rhythms.

STUDIO CLASS & JURIES:

- I will **not** play for studio classes, masterclasses, performances, recordings, OR JURIES without a rehearsal. We should meet multiple times before we perform at the end of the semester.
- **Plan ahead!** Get on the schedule if you're performing!

SICK?

- **Please don't come if you're sick!!!** We share a tight space and I see many students. Email or text me if you wake up feeling sick and we'll reschedule.

QUESTIONS?

- Please don't hesitate to talk to me or reach out if you have questions or concerns! I am here to help you!