

MATH DEPARTMENT POLICY

1. Two to four exams during the semester are recommended. The exams should generally be closed book, covering large blocks of material (usually more than one chapter). Students should demonstrate problem-solving skills by showing work for a significant number of problems on exams. Students should demonstrate their communication skills by writing their answers in complete sentence form for all application problems and wherever else appropriate.
2. The final exam should be comprehensive and must be given during the time stipulated in the college final exam schedule. It should stress the core material and should comprise at least 25%, but not more than 50%, of the course grade.
3. Instructors should be sensitive to the level of the course, treat review material as review, and teach to the level of the subject. Lack of proficiency in the prerequisite material and/or lack of commitment to the course work on the part of the student should not affect the content of the course, the level of instruction, or the difficulty of the problems assigned and tested.
4. Grading Policy:

For Math 50, 51, 51A, 51B, 52, 71, 71A, 71B, 72

At least **85%** of the grade should be based on proctored, individual quizzes and exams (including the final exam).

For Math 100 and 110H, 210

At least **75%** of the grade should be based on proctored, individual quizzes and exams (including the final exam).

For all other Math classes

At least **80%** of the grade should be based on proctored, individual quizzes and exams (including the final exam).