

Library & Learning Resources Division

05/08/2015 Meeting, 6-237, 2:30 PM – 4:30 PM

Attendance: Michelle Sampat (MS), LeAnn Garrett (LG), Bailey Smith (BKS), and Meghan Chen (MMC).

LLR Division Meeting Schedule: every second and fourth Friday 2:00-4:00 p.m.

Topic	Discussion and Outcome
<p>1. Outcomes Mapping to PLO/ILO</p>	<p>Don Sciore shared the Outcomes Mapping processes. There are 4 Institutional Level Outcomes: Communication, Critical Thinking, Information and Technology Literacy, and Personal, Social, Civic, and Environmental Responsibility. PLOs will be aligned to ILOs. SLOs, MOs, and AUOs will be aligned to PLOs and ILOs. Faculty will identify whether or not the skills is Introduced (I), Practiced (P), or Mastered (M). These are due June 28, 2015, to Outcomes@mtsac.edu.</p>
<p>2. Minutes from 04/24/15</p>	<ul style="list-style-type: none"> • Minutes were approved with minor revisions. • An LLR Division goal in 2014-15 PIE will be to use Microsoft Access to create a searchable database. This will enable us to effectively access information in Minutes.
<p>3. Area Updates</p> <p>Learning Assistance Instruction</p> <p>Learning Assistance Services</p> <p>Library</p>	<p>Learning Assistance Instruction:</p> <ul style="list-style-type: none"> • Faculty met to work on PIE. Surveys were emailed to all full-time and adjunct faculty. • Curriculum Modifications are forthcoming: LERN 81, LERN 49, STDY 80, READ 100 • Senate approved raising the Multiple Measures cut score for placement from LERN 81 to ENG 67 from 2 points to 3 points. • Author’s Chair Night is on Wednesday, June 3 from 6:30 to 8:30 p.m. in 6-160. • Children’s books are being collected for the Book Donation Program sponsoring summer reading for children at Lopez Elementary School in Pomona. • Faculty discussed revising the curriculum for LERN 61, working on marketing the class to increase enrollment, and educating faculty across campus about the course. • If the course is not offered, the Skills Desk would still need to be staffed by an instructor. If it is determined to staff through noncredit, 7.2 hours per week for 16 weeks would equal a 3 unit course. <p>Learning Assistance Services:</p> <ul style="list-style-type: none"> • Temporary Testing Services hourly staff members have been hired for the overflow testing area during finals week. • Tutors are being hired for Summer Bridge and Pathways. • Staff Appreciation is May 18th-22nd • The New Employee Welcome is next Wednesday. We have one staff member attending • Bailey is out from May 18th to the 20th. • On Friday, June 5th there will be a summary session on the FIG projects. <p>Library</p> <ul style="list-style-type: none"> • Extended library hours are planned with more days and hours added since Fall 2014’s offering. Extended hours will start June 2 through June 10; during a few of those days/hours, there will be service animals to help alleviate stress. Associated Students (AS) and Student Life are also part of this effort: AS will host snacks and free supplies such as scantrons, pencils, bluebooks, and Building 9C will be overflow space for studying until 7:00 PM during finals week. • Thanks to IT and Quality Copier Inc. (QCI), wireless printing and pop-up print job identifier features will be available starting in Summer 2015. This will mitigate printing related problems such as wasted paper due to students’ printing the wrong jobs, confusion because students print other students’ jobs, and printing limited to desktop computers only.
<p>4. Info Tech Plan – Input</p>	<ul style="list-style-type: none"> • MC shared the Information Tech Master Plan and asked for feedback by Thursday, May 14. Provide suggestions to include items that could improve the Master Plan.
<p>5. Other</p>	<ul style="list-style-type: none"> • At the May 29th meeting, we will plan summer projects.

Next Division Meeting, May 29th 2:00 to 4:00 p.m.

Cc: Instruction Office

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