

Library & Learning Resources Division

4/11/2014 Meeting, 6-237, 1:30 – 3:30 PM

Attendance: Bailey Smith (BKS), Pat Bower (PB), Michelle Sampat (MS), Emily Woolery (EW), and Meghan Chen (MMC).

LLR Division Meeting Schedule: every second and fourth Friday 1:30-3:30 p.m.

Topic	Discussion and Outcome
<p>1. Announcements:</p> <ul style="list-style-type: none"> <li>• LLR unit PIE and manager’s summary on LLR Division Webpages</li> <li>• Need to reschedule division meeting 4/25/14</li> <li>• Parachutes &amp; Ladders Conference 4/18</li> <li>• Outcomes Committee: Syllabus guideline, “Supporting Excellence in Teaching and Learning” 5/9/14</li> </ul>	<ul style="list-style-type: none"> <li>• Hugo posted the links to the LLR unit Pie and manager’s summary on the LLR Division Home Page. There is a link to the blank form as well.</li> <li>• The April 25<sup>th</sup> meeting will be tentatively rescheduled to Monday, April 28<sup>th</sup> from 10:00 a.m. to 12:00 p.m. We need to discuss resources needed for growth.</li> <li>• The Parachutes and Ladders Conference will be on April 18. The deadline for the \$25 registration fee will be extended until Monday, April 14.</li> <li>• Jason sent out guidelines for Syllabi. Faculty need to put the link to the Outcomes website in their syllabi. Also, service areas should post the Outcomes work they have done on their websites.</li> </ul>
<p>2. Area Reports</p> <ul style="list-style-type: none"> <li>• LAC Instruction</li> <li>• LAC Services</li> <li>• Library</li> </ul>	<ul style="list-style-type: none"> <li>• LAC Instruction: <p>PB shared the “What’s Completion Got To Do With It?” state report and our local campus report. It was noted that the short-term noncredit and short-term successful credit students at our campus comprise 43% of our student population. These students might be here to take a few classes to make them more employable. This should be taken into consideration for the Score Card and local reporting of success. These students may not be receiving a certificate or diploma, but they are meeting their goals. Basic Skills will continue to discuss this data.</p> <p>Pathways: Learning Assistance faculty would like to include Math faculty to teach the LCOMs, explore funding for content area faculty to teach or attend some LCOM sections. Learning Assistance will continue to discuss how to improve our participation in Pathways.</p> <p>One general concern is how, when, and by whom LCOM sections and Learning Communities are scheduled. This needs to be addressed by a larger group of faculty and managers.</p> <p>Reading Task Force: The group has a draft set of recommendations for Reading Competency on campus.</p> </li> <li>• LAC Services: <p>TUTR faculty will be meeting to discuss curriculum and certification for the TUTR courses.</p> <p>A student satisfaction survey will be given in the Learning Lab.</p> <p>A student survey will also be conducted for the Testing Services area for faculty and students.</p> </li> <li>• Library: <p>We are in Year 1 of system implementation.</p> <p>Two Library faculty members attended the Behavioral and Wellness task force presentation on Flex Day. There was a lack of clarity in some of the recommendations. The rules for minors on campus in the library also need to be clarified. This topic will be added to a Summer meeting to discuss the specific challenges for open areas like the library.</p> <p>Library did some succesful PIE planning at the last Staff Meeting.</p> </li> </ul>

Library & Learning Resources Division

4/11/2014 Meeting, 6-237, 1:30 – 3:30 PM

Attendance: Bailey Smith (BKS), Pat Bower (PB), Michelle Sampat (MS), Emily Woolery (EW), and Meghan Chen (MMC).

LLR Division Meeting Schedule: every second and fourth Friday 1:30-3:30 p.m.

<ul style="list-style-type: none"><li>Distance Learning/OLSC</li></ul>	<p>EW asked for clarification on whether or not there is confirmation that full time staff can teach classes. MMC clarified that any classified staff member wishing to teach, must get approval from their manager. Beyond that, there are labor laws and the classified contract to take into consideration. We need clarification on the current or revised MOU.</p> <ul style="list-style-type: none"><li>Distance Learning/OLSC:</li></ul> <p>Distance Learning is requesting a temporary moratorium on out-of-state students taking 100% of their courses online. The difficulty of meeting each state's requirement is significant, and there is no mechanism for verifying whether or not students are out-of-state or in-state.</p> <p>The Mock Review is concluding. Feedback will be given at the next Distance Learning meeting.</p>
3. Placement Test Data Review	<ul style="list-style-type: none"><li>Placement into LERN 81 fell from 16% to 9% with the application of Multiple Measures and the AWE Rubric Revision. English 67 placement also fell. We need to look at the success rates in writing courses. A faculty feedback survey may also provide information on the impacts of the changes that have been implemented.</li><li>Math and Reading placement rates have not significantly changed.</li><li>There were over 12,000 students taking the AWE and Math Placements. There were over 8,000 students taking the DRP Reading Placement.</li></ul>

Cc: Instruction Office