OLSC DEPARTMENT AGENDA

June 3, 2014

1:30 – 3:00 p.m.

Attendance: Hugo Aguilera, Meghan Chen, Mary Johnson, Sandra Weatherilt, Paul Kittle

	Item	Discussion/Outcome

1	**General Notes**	Potential AUO's:
		
		• Webpage AOU – Users (students and faculty) of the DL webpages
		   o Users who access the site can find their information within X (4?) clicks
		• AUO - To better know what student preparation and success activities will promote retention and success in DL
		   o A: We need to disaggregate student success and retention data by gender, age, race/ethnicity, income level, veterans (for example, BOG fee waiver recipients, or food stamp recipients, CalGrant A, etc)
		   o B: What if we do a pilot of students who take Study 85C and those who don't? To see the impact of the course
		      ▪ What if we did a pilot on volunteer students to go through online readiness workshop, and see what kind of difference that makes. On-ground workshop. Online version perhaps in future.
		   o C: What are the predictors of success in DL classes?
		      ▪ Long list of predictors, maybe? Then run analysis to determine importance of predictors, and then perhaps build orientation out of that analysis. Then figure out how to mitigate any we have the power to mitigate.
		         • Example: how much available time do you have per week to devote for online classes?
		         • Example: home situation. Is there a computer? Do you have access to it?
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		   o Potential Research Project (Mary idea)
		      ▪ Notes
		• Improve student success and retention rates (Distance Learning)
		• 90% of Distance Learning content will meet accessibility standards
		
		Goals:
		• Ensure accessibility of all Distance Learning content
		• Increase student engagement in Distance Learning classes. Online modality.
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		   o Faculty generated video clips. Weekly greetings, etc
		   o Who handles this? Who's job is it? Will we need training? Equipment?
		• How to use what we already have? Resources already available?
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		   o MDID image database, for example

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Ideas to consider starting:

- Setting up template messages to share with faculty regarding student resources. Faculty is usually first line of defense, so it'd be a good idea to provide them with information about student resources that they themselves can share with students.
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Accomplishments:
- Reference DL Master Plan (pg 19)
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  - Stated goal of increasing DL success rate 5% over the 2012 baseline. In hybrid we increased 8.7%. Online goal increased 8.1%.

Internal Conditions:
- Faculty Contract (Mary)
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  - Can't teach a full load, can't have office hours, etc
- No longer offer stipend for development (Mary)
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  - How does this affect OLSC?
- The need for raising awareness of captioning
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  - AP 3450, 5141, 5142 passed 2 years ago, but doesn't mean everybody knows about it and realize they are required to follow. Is it a resources issue?
  - It is unclear which entity or department is responsible for carrying out AP/captioning requirements. DSP&S? Presentation Services?
  - Who pays for it? What is faculty's role?
- Need better data about student demographics
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  - Need disaggregated data. Need data from IT, from research, etc
- Accreditation GAP analysis
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  - Occasion for us to look at how well we are doing with respect to DL
- Newly Reconstituted POD - becoming new department with own manager
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  - What is it going to change about us? How is it going to affect our work (DL/OLSC)
- Server latency issues with Moodlerooms and Firefox. From campus access. Off-campus issues don't seem to exist.
- Moodlerooms themes issues

External Conditions:

- Moodlerooms Upgrades
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  - 2 major upgrades
  - Implications of Moodlerooms training and customizing issues
- Server location/latency issues
- Chancellor's office Online Education Initiative
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  - $16.9M grant to host initiative
- Accreditation specific to DL
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  - Scrutiny on substantive change proposal
- State authorization
- Student equity plan
- Chancellor's office surveys we have to do (at the same time).
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  - Annual DE survey, etc

Professional Development:
- Assisting faculty in how to use available software and exposing them to available tools
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  - CCC Confer
  - Blackboard Collaborate
  - 3C Media
- Information about conferences that will assist us in keeping up with technology and teaching methods
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  - OTC
  - MoodleMoots

Staffing:
- Need another Instructional Designer
- Associate Dean of Distance Learning?
- Faculty reassigned time because of OEI

Trends:

Marketing:
- In-reach to promote OLSC services
- Marketing plan for services we provide (SPOT, DL readiness, resources, etc)
- Exemplary award

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