



OLSC DEPARTMENT AGENDA

October 7, 2014

1:30 – 3:00 p.m.

Attendance: Hugo Aguilera, Meghan Chen, Mary Johnson, Sandra Weatherilt, Paul Kittle

	Item	Discussion/Outcome
1	General Notes	<p>General Information</p> <ul style="list-style-type: none"> • Workshop/Appointment/Presentation for Web Accessibility Compliance on Dec 2nd, 1:00pm, • <ul style="list-style-type: none"> ○ Perhaps request for them to do pre-assessment on division webpages, and build session around it ○ Mention to Eric Turner at IT, maybe they have urgent pages that could use needs consultation. ○ Also mention to LAC and DSP&S ○ Will be held in room 6-261 (tentatively) ○ 12-18 guests ideally ○ In-house promotion. Pick and choose who we decide to promote to. ○ Setup logistics for guest presenter/s ○ <ul style="list-style-type: none"> ▪ Carol has email with necessary information from Jasper(?) • Carol - Idea to setup Newsletter • <ul style="list-style-type: none"> ○ Will email information later • Marketing/PDF document for Student DL Focus Group • <ul style="list-style-type: none"> ○ Announce at AS (associated students) through Arianna (Mary has email) ○ Paul knows Jaime at ITAC (student role) ○ Also use DLC faculty to promote to students ○ Contact student groups (Sandra will contact groups) ○ <ul style="list-style-type: none"> ▪ Aspire - Tamika Hunter ▪ EOPS - Irene Herrera ▪ BRIDGE - Anabel Perez (Marquez?) ▪ ARISE - Ida Uva ▪ DSP&S - Grace Hanson or Jill ▪ Counseling - ▪ LAC - Michelle Sampat or Emma Burman • Do a trial run with some students (from LLR student workers) (10/13 or 10/14) • <ul style="list-style-type: none"> ○ Contact Loralyn or Wendy for their schedule information. ○ LLR student worker Patsy, Tuesday and Thursday mornings, and see if we can use Arianna to help us test also

		<ul style="list-style-type: none">• Faculty Focus Group•<ul style="list-style-type: none">◦ Inviting via: Moodlerooms-Announce Listserv• <p>For Me</p> <ul style="list-style-type: none">• Updated form notes (see that entry)
2		<ul style="list-style-type: none">•
3		<ul style="list-style-type: none">•
4		<ul style="list-style-type: none">•
5		<ul style="list-style-type: none">•