



Library Faculty Department Meeting Agenda, November 18, 2015

(1:30 PM – 2:15 PM, 6-237)
Quarterly Outcomes (1:00 PM – 1:30 PM, 6-237)

	Deb Distant		Jared Burton	X	LeAnn Garrett	X	Hong Guo
X	Paul Kittle	X	Pauline Swartz		Chisa Uyeki	X	Emily Woolery

Item	Leader	Prep (Read or Bring)	Action (Information, Discussion, Decision)
Outcomes	lg	Review and status of outcomes and assessment strategies	Quarterly meeting cancelled. Quorum unavailable until 1:30.
Approval of Meeting Minutes – November 4, 2015	lg	Please read before meeting	Approved
Michelle Sampat		Review college curriculum process	Re-scheduled.
Collection Development	lg	Buying deadline is February 1 st . Use winter intersession to spend down monies.	GOBI can be your primary selection tool, but If your selections are not available in GOBI other vendors may be used. Consult with Chisa if need to use a different vendor. Librarians would like to know specific amounts in their budgets. Consult with Chisa concerning specific amounts.
Curriculum	EW	Curriculum meeting highlights (see attached draft minutes)	Reviewed curriculum minutes. Discussed update on online workshops. Need follow-up on basic library tour with projected delivery during Spring 2016. Need to have both face-to-face and virtual delivery for distance learning students. Commented on survey concerning LIBR 1 and LIBR 1A. (Refer to curriculum minutes)
CIRP & CSSE	lg	Suggested additions to reflect library	Reviewed suggested modifications. Cooperative Institutional Research Program (CIRP) CIRP 63. If I need help with writing a paper or completing a class assignment, I will probably

			<p>e. Take advantage of tutoring, the library, the Writing Center or other programs/services on campus</p> <p>Community College Survey of Student Engagement (CCSSE)</p> <p>CCSSE 6. If you are having difficulty making progress with your studies, which one of the following factors has been most responsible for this difficulty? Add F=Access to the library or library materials</p> <p>CCSSE 13. In your experience at this institution during the current school year, about how often have you met other students at the same campus location (campus center, library, etc) for a discussion?</p> <p>CCSSE 12. In your experience at this institution during the current school year, about how often have you talked with a faculty member, counselor, librarian, or other staff members about personal concerns?</p> <p>CCSSE 15. How often do you use the academic support services such as tutoring, the library, or academic assistance at this school?</p> <p>Librarians agreed that the suggestions were appropriate.</p>
ArtStor database	lg	Assume data indexing	<p>Librarians did not support assuming indexing responsibility for the database because:</p> <ol style="list-style-type: none"> 1. Not one of the library's goals or priorities and is not in our PIE 2. If there is a shift in reference responsibilities because of the new librarian a higher priority would be to have adjuncts teach

			<p>workshops, do collection development, and help with outreach.</p> <ol style="list-style-type: none"> 3. The task is not sustainable if the adjunct librarians with art history and education background are not available 4. Would be setting a precedence as we can't offer specialized services to other departments 5. Do not have the resources to do and retrospective indexing 6. Unclear whether the current index is using standards <p>The librarians suggested that the requesting department write a grant to support the indexing of the database.</p>
Student Equity Plan	lg	Submitted plan	Shared the plan
Academic Senate Report	JB		No report
Faculty Association Report	lg	No report	No meeting
Announcements		<p>Today's meeting will end at 2:15 so Emily and Paul can attend meeting.</p> <p>Will begin December 2 faculty meeting at 2:45. Paul and Emily have meeting.</p>	<p>Reviewed the extended hours sign-up sheet. All of the time periods are covered.</p>