



Library Faculty Department Meeting Agenda, September 2, 2015

(1:30 PM – 3:00 PM, 6-237)

Deb Distant	X	Jared Burton	X	LeAnn Garrett	x	Hong Guo
Paul Kittle	X	Pauline Swartz	X	Chisa Uyeki		Emily Woolery

Item	Leader	Prep (Read or Bring)	Action (Information, Discussion, Decision)	Time Allotted
Approval of Meeting Minutes – May 30, 2015 – June 6, 2015 – Flex Day August 21, 2015	lg		Minutes were not approved because of lack of quorum. All agreed to discuss agenda items.	5 min.
Group study room occupancy policy	PK	Review provided comments	Discussion: We reviewed the comments from Paul and the agreement of the group was that we do not need to constantly monitor attendance or assess if students are doing academic work in the rooms. We do not want to require two A#s while registering because that will become a barrier for group work. We will deal with single occupancy rooms on a case-by-case basis. If there is a single individual in a room, whether or not it is reserved, and there are two or more people who want to use the room the single individual may be asked to leave by a staff member or Librarian. Students may also choose to share the room together. Overall, two or more takes precedence over an individual.	10 min.
Request for Librarian Positions	lg	• Read Faculty Request Memo	Discussion: PIE has request for two	25 min.

for 2016-17		<ul style="list-style-type: none"> • Read supporting documentation • Review PIE statements • Read faculty form and prepare to provide input for two librarian positions • Form due to Meghan on September 25, 2015 	librarians. Identified needs and criteria for the job descriptions were discussed. Notes were recorded in the Faculty request forms. The Librarian position discussion will resume at the next faculty meeting.	
Collection Development	Cu	Electronic resources and materials budget	To be discussed at next meeting	30 min.
Academic Senate (AS) Report	JB		The AS voted on Faculty Professional Development Committee's (FPDC) new purpose and function. Informed faculty that there will be a binder at the Reference Desk so that full- and part-time faculty have access to Senate information. Please check the binder at the Reference Desk.	10 min.
Faculty Association (FA) Report	Ig		The FA will be voting on a 3 rd middle of the road plan for dental. The current two options will remain without any changes. At this point in the meeting a quorum had been reached. Faculty agreed that a 3 rd option would be beneficial. FA information will also be placed in the binder kept at the Reference Desk. Please check the binder at the Reference Desk.	10 min.
Announcements				90