



Library Faculty Department Meeting

Minutes, June 3, 2015

(1:30 PM – 3:00 PM, 6-237)

	Deb Distant	x	LeAnn Garrett	x	Hong Guo	x	Paul Kittle		Pauline Swartz		Chisa Uyeki	X	Emily Woolery
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Item	Leader	Prep (Read or Bring)	Action (Information, Discussion, Decision)	Time Allotted
Approval of Meeting Minutes – May 20, 2015	lg			5 min.
ILEAC	DD	Summarize meeting	Tabled	8 min.
Mt. SAC Foundation – Alumni Privileges	lg	Request to develop relationship Foundation to manage 2018 Bond, which would include library building Potential involvement in Board activities and Alumni Day Library Tour Allow material borrowing with limit Alumni Category – 2 items Other Category – 10 items Track and evaluate for 1 year Problems reported to Foundation Would be written agreement	Decision to encourage cooperative activities (OK) Decision to allow borrowing privileges (OK) Decision as to number of items (10)	10 min.
End-of-year budget	lg	Spend down final dollars – last two weeks of June Tasks that do not require training or supervision eBooks and knowledge base Collection development Problem book records and enhancing records	Affirm and make additional suggestions	10 min

		Update LibGuides?		
PIE	Ig	Share survey and current status of PIE Observations and comments Request Emily to lead meeting first week of summer to finalized PIE		40 min.
Academic Senate Report	Ig	No report		5 min.
Faculty Association Report	EW	No report		10 min.
Announcements		None		88