



## Library Faculty Department Meeting Agenda, December 3, 2014

(1:30 PM – 3:00 PM, 6-237)

x	Deb Distant	x	LeAnn Garrett		Hong Guo	x	Paul Kittle		Pauline Swartz	x	Chisa Uyeki		Emily Woolery
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Item	Leader	Prep (Read or Bring)	Action (Information, Discussion, Decision)	Time Allotted
Approval of Meeting Minutes – October 5, 2014	lg		Approved	5 min.
Extended Hours During Finals	Lg	Review coverage Statistics Questions	Everyone is aware of schedule. Linda will gather statistics, for evenings at the ½ hour beginning at 9:30pm. Fri & Sat stats will be at 3:45 and 4:15.  Some study room reservations may have been lost due to an issue with Springshare.  Security can provide escorts at closing.	10 min.
QuestionPoint update	lg/hg	Hong – lead ongoing processes Paul – lead for technical and intersession follow-questions Pauline – completed responsibilities for training adjuncts Report on librarian experiences, problems, concerns	Adjuncts will be working during intersession so they will be able to contribute to follow-up.  Adjuncts should currently be doing follow-ups. The report shows 2 adjunct librarians have done follow-up, but they are not closing the questions. Completed questions are to be marked as “answered.”  It is recommended that librarians verify email addresses if possible and if	15 min.

			<p>follow-up is necessary.</p> <p>QP meeting will be scheduled during the 1<sup>st</sup> week of winter intersession.</p>	
ILOs, PLOs, & SLOs	EW	<p>Discussion: How LIBR courses and library areas connect to:</p> <ul style="list-style-type: none"> <li>• Communication</li> <li>• Critical thinking</li> <li>• Information literacy</li> <li>• Personal, social, and civic responsibility</li> </ul>	<p>Review of the overall thinking behind ILOs, as well as the definitions, plan, and examples provided. ILOs are to apply to Distance Learning as they do in face to face instruction.</p> <p>Looked at ILOs to examine how Library instruction and services are meeting ILOs.</p> <p>Librarians agreed to align Library goals and objectives to ILOs going forward. Emily will develop a document illustrating how Library services, courses, and instruction fulfills the ILOs.</p>	20 min.
Winter weeding project	CU	Update and directions for project	<p>Reviewed</p> <p>Will meet 1<sup>st</sup> week of intersession.</p>	20 min.
Academic Senate Report	CU		Chisa will be running for Director to fill a semester due to a sabbatical.	10 min.
Faculty Association Report	EW		<p>Three day training on interest based bargaining will happen in January and Emily will submit her name to attend. Emily will also attend a training on mediation in April.</p> <p>A governance committee will be formed to work on the conflict of interest policy and the bylaws to document standing rules.</p>	10 min.
Closing semester questions and comments	lg	<p>As time permits</p> <p>Chief Council of Librarians</p> <p>Student Success Workshop</p>		

