



Library Faculty Department Meeting Agenda, September 3, 2014

(1:30 PM – 3:00 PM, 6-237)

√	Deb Distant	√	LeAnn Garrett	√	Hong Guo	√	Paul Kittle	√	Pauline Swartz	√	Chisa Uyeki	√	Emily Woolery
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Item	Leader	Discussion	Outcome
Credit course update	lg	<p>All sections of the LIBR 1A linked pathway courses reached the required enrollment and are being offered.</p> <p>Neither of the LIBR 1 courses met the required enrollment requirements. Both classes have been cancelled.</p> <p>The online LIBR 1A course will continue to be offered, but the traditional LIBR 1A course did not meet the enrollment requirements and was cancelled.</p>	Need to discuss course enrollment strategies at future meeting
Schedule update	lg	<p>The semester schedule is still being modified to include backfill money for Emily's reassignment as Outcomes Coordinator.</p> <p>Budget Strategies</p> <p>Decreased Pauline's reference desk assignment by 3 hours/week to develop a plan to answer QuestionPoint follow-up questions. The role of adjunct librarians will be included in plan. Nora accepted the additional hours. Hong and Paul will continue to work on the overall</p>	<p>Received approval of budget strategies</p> <p>Need to have weeding project plan ready for winter intersession</p> <p>Agreed that the library needs to be open earlier in the morning during intersessions</p>

		<p>QuestionPoint project.</p> <p>Offered one additional LHE to Mary Kay for collection development. She accepted the additional LHE.</p> <p>Offered one additional LHE to Danielle for collection development. She has not responded yet.</p> <p>Offered one additional LHE to Jared to work on database problems related to the migration and inventory. He is considering the offer.</p> <p>Budgeted approximately 7 LHEs for the winter intersession to complete a weeding project. The plan has been written; however, the details are to be determined. It was requested that the plan explicate the specific Dewey or subject areas that each librarian is responsible.</p> <p>Budgeted additional LHEs for extended winter and summer intersession hours. The need to be open earlier in the morning during the intersessions is evident by the number of students waiting for the library to open.</p>	
Division funds for equipment	lg	<p>Additional funds are available from the Title V grant supporting innovative technology for classrooms and library instruction. The library curriculum committee suggested purchasing an outdoor marquee to be used to advertise classes and workshops, answer FAQs, and insert digital learning objects or short instruction clips. If not an outdoor marquee, a</p>	All faculty supported idea

		<p>second choice would be two indoor marquees for the upstairs and downstairs.</p> <p>The division supported the idea and will get quotes.</p>	
Update on workshop ftes	lg	Adopting a non-credit workshop model was determined to be not feasible after consulting with the Curriculum Liaison and Assistant Curriculum Liaison.	Project completed. All librarians agreed not to pursue a non-credit workshop model.
Academic Senate Report	CU	Reviewed available committee positions and shared Academic Senate discussion and action items.	Provided voting direction for action items.
Faculty Association Report	EW	Discussed having Emily as both a Faculty Association director and faculty representative.	Agreed that Emily should fulfill both functions. Emily agreed to serve as both.
Announcements		Student Services Fair – September 10	<p>Emily and Paul will cover the 10:30 to 12:30 shift.</p> <p>Deb and Pauline will share the 4:30 to 6:30 shift.</p>