



# **Library Faculty Department Meeting** **Minutes, May 13, 2013** **(2:00 p.m. – 3:30 p.m., 6-237)**

**Attendance:**

<b>X</b>	Deb Distant	<b>X</b>	LeAnn Garrett	<b>X</b>	Paul Kittle	<b>X</b>	Pauline Swartz		Chisa Uyeki	<b>X</b>	Emily Woolery
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**Guest:**

Item	Discussion	Outcome
Approval of 4/22 Meeting Minutes	The 4/22 meeting minutes were corrected and approved.	Emily will distribute the 4/22 minutes.
Department Chair Elections	Paul will coordinate the Library's department chair elections. Emily was nominated and accepted the nomination.	Paul will distribute and collect ballots.
Assessment of AUO/SLO	The department had previously discussed conducting assessment projects around the current SirsiDynix system and forthcoming OCLC system. Faculty prefers to conduct assessment around the new OCLC system only and will do so after the library, faculty, and staff have had some time to use it. Discussion of potential OCLC assessment activities will resume in October 2013.	Information
LibCal Subscription: Study Room Self-Reservation	Chisa will handle the subscription to LibCal and Paul will implement the reservation system. Faculty discussed the appropriate time blocks with a suggestion to set the time blocks at 1 hour (reduced from 2 hour blocks).	Paul will seek input via email on improvements or challenges expected if we set the study room reservation blocks to 1 hour.
Transition to OCLC WorldShare Management Services (WMS) and WorldCat Local (WCL)	<ol style="list-style-type: none"> <li>Patron load is due on May 24. This load is critical. LeAnn is awaiting the assignment of an Information Technology programmer to this project.</li> <li>Library patrons will have two log-in accounts in OCLC: <ul style="list-style-type: none"> <li>My Account – which handles renewals</li> <li>Databases – myportal login information</li> </ul> Single sign-on (SSO) is not possible, but OCLC claims to be working on SSO.</li> <li>OCLC circulation statistics will be current through April 29. A plan to capture charge/discharge statistics post-April 29 is under consideration.</li> <li>LeAnn is training Brandy Cape in the use of OCLC WMS for acquisitions.</li> </ol>	Information

AP 4040 – Library Services	Tabled	
Academic Senate Report	See Paul's notes that were sent via email.	Information
Faculty Association Report	The possible link to AFL-CIO was voted down. Negotiations will include salary and funded COLA. An Administrative Procedure on departmental reorganization is proposed.	Information
Announcements	No announcements	