



Library Faculty Department Meeting

Minutes, April 8, 2013

(2:00 p.m. – 3:30 p.m., 6-237)

Attendance:

	Deb Distant	x	LeAnn Garrett	x	Paul Kittle	x	Pauline Swartz	x	Chisa Uyeki	x	Emily Woolery
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Guest:

Item	Discussion	Outcome
Approval of 3/11 and 3/25 Meeting Minutes	Minutes of the 3/11 and 3/25 Library faculty meetings were approved.	Emily will distribute the 3/11 and 3/25 meeting minutes as appropriate.
FLEX 2013 Proposals: - Library System - Library Workshops	The Library plans to submit proposals to present at the FLEX Day held in August 2013. - LeAnn will submit a proposal on the new library system. - Pauline will submit a proposal – topic to be determined.	Information
PIE Accomplishments, Conditions, and Planning	A collation of faculty and staff input on the Library's accomplishments, conditions, and future planning was reviewed. Themes were found in terms of budget, collection development, facilities, personnel, and technology.	<ul style="list-style-type: none"> Emily will also review input at the April 10 Library staff meeting. Emily encourages faculty to suggest resource requests for future planning.
OCLC Transition	Faculty reviewed current progress on our OCLC transition. 1. All agreed to proposed locations for collections, including: a. changing "stacks" to "general collection" b. removing "ref_desk" location and (a) moving items to "reference collection" and (b) purchasing second copies of high use items c. removing "indexes" location and moving indexes to reference; in the future indexes may move to periodicals 2. A brief discussion concerned items shelved at the Circulation Desk, including an instructor collection, plays, and CDs that are received with books. a. All agreed to keep CDs with books in the stacks. b. More investigation is needed of the instructor collection and plays.	<ol style="list-style-type: none"> Regarding location changes: a. LeAnn and Meghan G. will implement new locations in OCLC. b. Chisa will investigate purchase of second copies of ref_desk items. Regarding the items located at the circulation desk: a. LeAnn will investigate these items. b. Also, Pauline is in communication with the Theater Department faculty about the plays.
Academic Senate Report	<ul style="list-style-type: none"> Students voiced strong concern that video presentations were not captioned and that the use of captions during instruction is inconsistent or nonexistent. Next year the Academic Senate's Full Senate meetings may be held for a 2-hour period instead of the current 1.5 hours period. 	<ul style="list-style-type: none"> Paul will place his Senate notebook at the reference desk. Faculty is encouraged to read Paul's notes and Senate documents and to provide input to Paul about upcoming action items.
Faculty Association Report	No report	
Announcements	Welcome back to LeAnn Garrett. ☺	