



Library Faculty Department Meeting Minutes, December 10, 2012 (2:00 p.m. – 3:30 p.m., 6-237)

Attendance:

x	Deb Distant		LeAnn Garrett		Paul Kittle	x	Pauline Swartz	x	Chisa Uyeki	x	Emily Woolery
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Guest:

Item	Discussion	Outcome
Approval of 11/26 Meeting Minutes	Minutes from the 11/26 Library faculty meetings were approved.	<u>Action:</u> Emily will distribute 11/26 Library faculty meeting minutes.
Shared Use of Classrooms, 6-222 and 6-238	<p>The use of 6-222 and 6-238 has been requested by faculty, staff, and managers in other departments and divisions.</p> <ul style="list-style-type: none"> - Library faculty supports sharing 6-222 for one-time needs. It is unsuitable for the Library's instructional needs or for semester-long class use due to poor network access. - Library faculty opposes sharing 6-238 with any other departments. The Library has just one functioning classroom. The department already faces limits and challenges to its instruction schedule. Sharing this classroom would further restrict instruction and prevent the growth of our instruction. 	<u>Action:</u> Emily will share these preferences with the Library & Learning Resources Division Management team.
Wireless Challenges in Library	<p>A student reported being disconnected from the campus network while attempting a final exam. Being able to complete coursework and exams on campus and on their personal laptops is a student expectation. Use of personal laptop computers across campus has also been proposed as a solution in Mt. SAC's Student Success Plan.</p> <p>Library faculty is very concerned that students cannot complete coursework and exams in the Library due to technology gaps. Faculty discussed short-term and long-term actions.</p>	<p><u>Action – Short-term:</u></p> <ol style="list-style-type: none"> 1) Emily will post a notice to students to be aware of dropped signals and save their work regularly. 2) Emily will ask Carol Webster, Teaching/Learning Technology Specialist, to alert faculty to this potential problem via the MR list. <p><u>Action – Long-term:</u> Library faculty will consider making technology a priority in PIE.</p>
Academic Senate Report	Tabled until Spring 2013	
Faculty Association Report	Tabled until Spring 2013	
Announcements	None	