



# Library Faculty Department Meeting Minutes, February 13, 2012 (1:30 p.m. – 3:00 p.m., 6-237)

## Attendance:

x	Deb Distant	x	LeAnn Garrett	x	Paul Kittle	x	Pauline Swartz	x	Chisa Uyeki	x	Emily Woolery
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## Guest:

Item	Discussion	Outcome
Approval of 1/30 Meeting Minutes	Minutes were corrected and approved.	Emily will distribute 1/30 meeting minutes.
Collection Development	<ol style="list-style-type: none"> <li>1. Faculty support purchasing 2 additional seats for a total of 4 seats to <i>Safari Books Online</i>.</li> <li>2. Faculty support renewal of <i>Communication &amp; Mass Media Complete</i> and <i>Environment Complete</i>.</li> <li>3. Faculty is asked to attend two meetings to continue review of the draft collection development policy.</li> </ol>	<ol style="list-style-type: none"> <li>1. Chisa will process purchase of 4 seats for Safari.</li> <li>2. Chisa will process renewals for <i>Communication &amp; Mass Media Complete</i> and <i>Environment Complete</i>.</li> <li>3. Chisa will schedule two meetings to review the draft collection development policy.</li> </ol>
Department Chair	<ol style="list-style-type: none"> <li>1. A "for faculty" site is being developed for the library web page. Faculty is asked to give input on content.</li> <li>2. Adjunct funding is available for new and continuing off-desk projects in spring 2012.</li> </ol>	<ol style="list-style-type: none"> <li>1. Faculty may submit input on the web page to Emily.</li> <li>2. Faculty may speak with Emily about assigning adjunct faculty to off-desk projects.</li> </ol>
Media	<ol style="list-style-type: none"> <li>1. Faculty was asked to consider whether instructional media items could be housed in the Biology department. This relocation of materials would save processing time in the Biology and Library departments. It would include current media items, but the Library would not develop this collection. Faculty has concerns that this relocation would lead other campus departments to develop in-house collections.</li> <li>2. Faculty is reminded to review the <i>Films on Demand</i> trial.</li> </ol>	<ol style="list-style-type: none"> <li>1. Faculty may provide input about the Biology instructional media to Deb or LeAnn.</li> <li>2. Faculty is encouraged to provide input to Deb about the <i>Films on Demand</i> collection.</li> </ol>
Announcements	None	