

Library Advisory Committee Agenda - Spring Semester, 2015 Meeting

March 17, 2015 3:30 - 5:00 pm

Library Meeting Room (6-222)

Attendance:

	Jeff Archibald Communication	x	David Charbonneau Writing Center		Joseph Denny Electronics & Computer Technology	x	Deb Distant Library
	Michael Harper English, Literature, Journalism	x	Rebecca Hatch Sociology	x	Tony Henry Child Development	x	Jennifer Hinostroza Agricultural Programs
x	Lynda Hoggan Biology		Carol Impara Consumer Science & Design Technologies	x	Catherine McKee Business Administration	x	Richard Strand Theater
	Doug Todd Kinesiology		Lyssette Trejo Counseling (Bridge Program)	x	Chisa Uyeki Library		Emily Woolery Library

Guest:

	Item	Discussion/Outcome
I	Welcome	DD welcomed everyone and thanked them for attending. Due to a transition in leadership for the Library Advisory Committee, there were no minutes from the previous meeting to approve, as we were unable to locate them. This was explained to the committee and everyone agreed to consider this a fresh start for the committee.
II	Perkins Application 2015- 16	There was a brief discussion of the Perkins application process, how it works, and what is involved. Since the Library has received Perkins funding for the Films on Demand database for the past three years, we are not able to ask for funding for this resource again. DD and CU presented information on EBSCO eBook subject collections and title lists for six subject areas were distributed to committee members. All of them agreed that requesting funding to add relevant ebooks to the collection was a good idea. Everyone was given time to take a look at the lists and then we discussed ranking and prioritizing the different lists for the application. Initially, the subject lists for Criminal Justice and Media & Communications were the top two ranked lists. After group discussion on accessibility/readability, collection needs, and campus initiatives on climate control and sustainability, it was agreed to rank the Criminal Justice list #1, the Energy and Green Technologies list #2, and Media & Communications #3. We then discussed the Civil Engineering, Mechanical Engineering, and Computer Sciences lists. All agreed that we should go ahead and ask for funding for these items as they would be good fits for the collection and the programs and courses offered and the research needs of the campus. Computer Science was ranked 4 th as it contains a number of titles on video game design and animation. Mechanical Engineering came in at number 5 and Civil Engineering was ranked 6 th . Everyone also agreed that the print collection should not be

		neglected just because we were asking for electronic titles and it was recommended to ask for \$5000 to purchase relevant CTE print titles to update the collection as well, especially as the Library is currently undergoing a massive weeding project to purge the collection of outdated and damaged items. The faculty librarians will determine where to place the request for print materials in the budget rankings as this was not discussed by the committee.
III	Committee Membership	The Library Advisory Committee has maintained the same membership since its inception in 2011. Discussion was opened up on whether anyone felt there needed to be term limits or whether people were free to keep continuing to be on the committee as long as they were interested. The response was unanimous that all present wanted to continue their involvement in the committee. We then discussed maximum size for the committee and whether there were areas/programs on campus that would benefit from having representation on the Library Advisory Committee. While everyone felt that the committee should remain at close to its current size, with 16-18 maximum members, there were areas and programs mentioned that seemed like they should be represented. It was mentioned that since there is such a large contingent of programs in the Allied Health fields, they should have a representative. DD will reach out to those programs and see if they would be interested in naming a faculty member to serve, beginning in Fall of 2015. It was also mentioned that it might be a good idea to have a member from the Architecture and Industrial Design & Manufacturing area as a representative. DD will reach out to that department about seeking a representative as well. Another possibility was to reach out to the new Honors faculty coordinator to see if they wish to serve as we lost a member of the committee when the previous coordinator retired. RS will also bring up the matter with CTE faculty in the Arts department to see if they have an interest in participating. As a follow-up, DD will also contact all committee members who were unable to make this meeting to see if they wish to continue to serve on the committee and perhaps get suggestions for replacements if they no longer wish to serve.
IV	Library Updates	<p>The Committee was updated about relevant happenings in the library, including the transformation of the Periodicals Room into the Quiet Study Room. We identified changes that have already been made to facilitate this and informed them that additional changes will be forthcoming, in order to further facilitate sound control. We discussed the self-reservation system for Group Study rooms and how well that has been going. The committee was informed that a new faculty librarian position had been approved and that interviews are scheduled to take place for that position next month. We also provided details about the current intensive weeding program that the librarians have undertaken as well as the new collection development approval plan and how both should enable us to make the collection more appealing and accessible to students. We covered the test we did of having extended hours for students from the Wednesday night before Finals week through the Wednesday night of Finals week. We discussed what those hours were, how they came about, and some of the positive response we'd received from students during that time. The Committee was very interested in this and wondered if we were planning to offer extended hours in Spring and how we'd advertised. We told them that the idea of continuing to offer the extended hours at that time was under consideration, that it was, as always, an issue of securing funding to be able to offer this service.</p> <p>The final two items that we discussed were the library credit courses and workshops. We noted that the library is</p>

		<p>continuing to offer credit classes but that there was difficulty this semester with even some of the linked courses having to be cancelled because they weren't filling. We discussed the series of Smart Searching, Smart Snacking workshops that will be offered this spring. They all agreed that offering food would likely prove to be a successful way to encourage students to attend workshops at the 5 pm time slot. As part of the discussion on our workshops, one faculty member brought up that the current set of workshops still does not meet her students' needs as well as the previous one-shot instruction sessions did. She is not getting the same level of work from her students currently as she was when she could bring them in for a session tailored to their specific needs. She suggested that perhaps a second level workshop could be offered, with the emphasis on how to find and read peer-reviewed articles, something that goes into more depth and detail than we cover with the current Finding and Evaluating Articles workshop. Two other faculty mentioned that they thought that would be a good thing and that they would send their students to such a workshop if it were offered. It was felt that information on not just how to locate peer-reviewed articles was necessary but what was typically included in these articles and how to read them. The idea that original research is not the same as an abstract was discussed. RH and TH both agreed that they would be willing to meet with a librarian to brainstorm ideas for what this second level workshop needs to cover. During this discussion, it was also mentioned that there had been previous discussion of developing subject specific workshops as well. LH had taken this idea back to the Biology department and they were all quite excited about it. They all feel strongly that Biology is an area that would be perfect for a subject specific workshop to be developed. One of the committee commented on the nice variety of times that the different workshops are offered throughout the semester and how he's seen a definite increase over the past year. All agreed that having the workshops offered at different points throughout the day/evening and week, as well as Saturdays, should mean that almost all students should be able to find a workshop time to fit into their schedule.</p>
V	Other	<p>RH shared that this will be the 5th year for the Research Showcase to be offered. This year it will consist of two days rather than just one and for the first time will incorporate an Undergraduate Research Competition. She shared flyers with the committee on this competition and asked us all to display them and disseminate them to our students. We requested print copies that we can distribute during workshops and at the Information Desk for here in the Library. We will also post the information at the Information Desk and in the classroom.</p>
VI	Next Steps	<p>The question of how often the committee should meet was discussed. Everyone in the group felt that we should strive for two meetings per year, one in the Fall semester and one in the Spring. It was determined that the timing of this meeting, in the fourth week of the semester, was ideal and that we would aim for the 4-5 week of the semester for our meetings. Deb will send out an inquiry for availability a couple of weeks prior to the Fall 2015 semester in order to schedule the meeting in a timely manner.</p>