# Library Advisory Committee
## MINUTES – Fall Semester, 2012 Meeting
October 9, 2012 – 2:30 p.m. – 4:00 p.m.
Library Meeting Room (6-222)

*Attendance:*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | Jeff Archibald
Communication | X | David Charbonneau
Writing Center | | Joseph Denny
Electronics & Computer Technology | X | Deb Distante
Library |
| | Jennifer Garwick
Agricultural Programs | | Michael Harper
English, Literature, Journalism | X | Rebecca Hatch
Sociology | | Tony Henry
Child Development |
| X | Lynda Hoggan
Biology | X | Carol Impara
Consumer Science & Design Technologies | X | Carolyn Kuykendall
Honors Program | X | Catherine McKee
Business Administration |
| | Richard Strand
Theater | | Doug Todd
Kinesiology | | Lyssette Trejo
Counseling (Bridge Program) | X | Emily Woolery
Library |

*Guest:*

| | Item | Discussion/Outcome |
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| I | Welcome | Minutes from the May 29, 2012 Library Advisory Committee meeting were approved.

<u>Questions</u>
Q:  What is the timeline for performing collection analysis and maintenance when departments propose new AA-T degrees?
A:  There is no set policy or practice.  Discipline and library faculty agree on the best timeline.

Q:  How does the database, *Films on Demand*, work?
A:  There are some 5,000 closed-captioned streaming media titles within the *Films on Demand* database.  A handout on using *Films on Demand* is in the portal.  A handout on embedding video is forthcoming.  A quick tutorial was provided to the committee.

<u>Suggestions</u>
The Library Advisory Committee suggested that Library faculty should demonstrate the use of Films on Demand and finding peer reviewed journals at division meetings, department meetings, and FLEX day. |
| II | Progress Report | Collection Development:
The Collection Development Policy and Guidelines were distributed to the Library Advisory Committee.
*Discussion:*  Some discussion was held about the use of electronic books.  While there are advantages to using e-books, such as greater accessibility, there is concern that students will not fully read an electronic book, but |

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| | | would instead look for individual statements that could be cited.<br><br>Information Competency Workshops:<br>Library faculty are teaching five different workshops throughout Fall Semester.  A workshop calendar was distributed.<br>*Discussion:* The value of customized information competency instruction was discussed.  Faculty appreciate that sessions are customized to their content and they appreciate having library instruction within the class period.<br><br>Library Systems:<br>The Library is moving to a new system, OCLC WorldShare Management Services, which is expected to offer greater options to Library personnel, students, faculty, and staff.<br><br>Perkins/CTE:<br>Preliminary plans for the upcoming Perkins/CTE proposal include requesting funds for the following resources:<br>• Films on Demand<br>• Nursing:  CINAHL Plus<br>• Captioned DVDs<br>• Hard copy books<br>• Electronic reference books<br>The proposal is due in April.  As that deadline approaches, Deb will forward the proposal to committee members for approval.  In April 2012, specific titles were stricken from the Library's proposal.  Library Advisory Committee members are willing to review the Library's proposal, but it does defer to the Library faculty's expertise in evaluating and selecting print and electronic materials. |
| III | Discussion Point | How can the Library strengthen advocacy of its collections, instruction, and services during a climate of budget review?<br><br>*Discussion:*<br>The Library can weather this climate by growing its visibility, with actions such as:<br>- Attending division meetings, department meetings, and special meetings, such as Perkins/CTE<br>- Distributing a newsletter at Flex Day<br>The Library should be certain to update electronic materials and resources, like tutorials, in the event that Library hours are reduced.<br>Discipline faculty can support the Library by:<br>- Welcoming Library faculty to present at their department meetings<br>- Collaborating with the Library to jointly request funds for print and electronic materials<br>- Identify Library collaborations in their department and division meetings and PIE documents |
| IV | Next Steps | The Library Advisory Committee will meet during Spring Semester 2013. |