

Kinesiology, Athletics and Dance**Minutes****Division Team****Thursday, September 10, 2015****10:00 a.m. Division Office 45****ATTENDANCE:**

	DEBBIE CAVION		JOE JENNUM		LIZ WARD		DOUG TODD
	AMY NAKAMURA		CHRISTINE OJEDA		MARC RUH		CHRIS JACKSON

GUEST: EXCUSED: DOUG TODD,

Item	Comments/Outcome
Checking-In/Time Constraints – Everyone Chris Jackson could not stay for the meeting. He was leaving for a team competition.	
Review and Approval of Minutes - Approved via email – hard copies provided	
Reports	
Aquatics Coordinator Chris Jackson <ul style="list-style-type: none"> Athlete pool party went well Upcoming events Men's Tournament Sept 18-19 11 teams attending Women's Tournament Sept 25-26 14 Teams attending So CAL Championships Nov 11, 13-14 trying to change to 12-14. Dates might change. New filters working out well and the new pump as well. We also have a new chlorine pump and the old one will be used as the back up Shade structure has been submitted. Gary N. should be giving an update on where the shade structure is on the list. 	
Classified Staff Christine Ojeda <ul style="list-style-type: none"> Nothing to update at this time Joe asked for meetings to be set for each classified group in our division. 	
Dance Amy Nakamura <ul style="list-style-type: none"> Upcoming fall dance concert. October 23, 24 at 8pm and 25 at 2 pm. Add trainer budget to PIE. For now the hourly trainer budget is to be used to provide a trainer during the dance concerts. If an augmentation is needed a request shall be submitted at that time. Debbie will assign Carsandra Taylor as trainer for the dance concert. Reminder that students injured during class need to go to the health center. The reason students can't see Athletic trainers for a class injury is 	

that they are not covered under an athletic student insurance.

- Amy will be submitting for a new full time faculty position. Joe would like Amy to research small departments on campus to see how they function with a small number of faculty members.

Kinesiology

Liz Ward

- AA with KIN Emphasis Outcomes Mapping completed and Amy will send missing SLOs for dance course mapping.
- Adjunct Evaluation schedule completed
- Winter Schedule
- Class rotation is complete and up to date.

Special Events

Doug Todd

- Gatorade Contract – language needs to be modified.
- Check into the possibility of renting parking lots.
- Permission to buy wrist bands with the credit card
- In the process of getting a meeting together about parking and the recent increase.
- Timing and chip collecting – new process. Chip vendor will be collecting chips this year
- Course prep – Concerned about the edge of the lower field getting no water. Andy Paulin did say that it could create safety problems. In the works of setting a meeting with Ruben. The stadium will host the rest of our football games so the field will now be taken care of again.

Assistant Athletics Director

Marc Ruh

- Teams – Updates All Fall sports are up and running.
- Branding and Website
- Construction – earth movement is scheduled to begin in winter.
- Athletics Development – Web sponsors
- Academic Task Force
- Student athlete advisory council – Brian Crichlow is now the advisor.
- Code of Conduct meetings – softball will not be attending the next code of conduct meeting.
- Compliance
- Hall of Fame
 - Sat Feb 6, 2016 at Pacific Palms
- Heritage Hall

Administrative Reports – Joe Jennum/Debbie Cavion

- Evaluations update (probationary, regular, adjunct)
- Instructional equipment -
- Facilities -

<p>Construction Submittals</p> <ul style="list-style-type: none"> • PIE report/planning – start planning for PIE for the upcoming 15-16 year. • Supply requests forthcoming • Enrollment planning - • Emergency preparedness month • Web redesign - updating team material. Liz and Amy need to make an appointment with Ani to go over the re-design. • Submitting Faculty requests forms 	
Announcements	
<p>MEETING AND EVENT DATES</p> <ul style="list-style-type: none"> • CLASSIFIED STAFF: Division staff meeting October 14, 2015 @ 2:30 • DEPARTMENT MEETINGS: <ul style="list-style-type: none"> Dance – November 3 @10am Athletics – October 15 and November 19 @ 6pm in the WIN Kinesiology – Follows athletics meetings • DIVISION TEAM: OCTOBER 8TH @10AM • SPECIAL EVENTS: 	
Adjournment	
<ul style="list-style-type: none"> • Meeting adjourned at 11:15 am 	

Division Team Meeting minutes
10/5/15