

**Kinesiology, Athletics and Dance****Minutes****Division Team****Thursday, October 14, 2014****10:00 a.m. Division Office 45****ATTENDANCE:**

X	DEBBIE CAVION	X	JOE JENNUM	X	LIZ WARD	X	DOUG TODD
X	AMY NAKAMURA	X	CHRISTINE OJEDA	X	MARC RUH	X	CHRIS JACKSON

GUEST:

EXCUSED:

Item	Comments/Outcome
Checking-In/Time Constraints – Everyone	
Review and Approval of Minutes	
Reports	
<b>Aquatics Coordinator</b> Chris Jackson	
<ul style="list-style-type: none"><li>• Quotes being gathered for concrete repair all around pool – Possible repairs to take place during Christmas break.</li><li>• Water Polo in full swing<ul style="list-style-type: none"><li>o Hosted Men's Tournament without scoreboard –There was a power outage during the men's tournament which led to no score board. It was determined that a specific outlet in the booth would run the power needed.</li><li>o Women's Tournament 14 teams</li></ul></li><li>• All comers meet this Saturday in conjunction with alumni day</li><li>• Hosting So. Coast Conference Championships November 6-8 also hosting CIF Division 6 and 7 finals November 19<sup>th</sup> from 1-9 pm.</li><li>• Women's Locker room tile breaking in doorway work order submitted</li><li>• No lights in Parking lot at night, Very dark – Light timing should be checked. Emergency lights should always be on including the weekends.</li><li>• Summer swim program went well. The date change did work for the program.</li></ul>	
<b>Classified Staff</b> Christine Ojeda	
<ul style="list-style-type: none"><li>• Nothing to report</li></ul>	

<b>Dance</b>	Amy Nakamura
<ul style="list-style-type: none"> <li>• Dance Teaching Certificate is now State approved</li> <li>• Repertory concert dates: Friday, Oct. 24, Saturday, Oct. 25 at 8pm and Sunday, Oct. 26th at 3pm in the Clarke. Dress rehearsal will be Thursday, October 23, 2014 @ 7pm</li> <li>• Dance Informal: Wednesday, Dec. 3rd at 12 and 7pm in the Clarke.</li> <li>• Winter book orders are due Oct. 17th</li> </ul>	
<b>Kinesiology</b>	Liz Ward
<ul style="list-style-type: none"> <li>• Adjunct Faculty Evaluations - Liz will be reminding faculty at the department meeting of evaluations deadlines.</li> <li>• Inactivated courses – KIN 38 and KINL 14 need to be reactivated. Liz will be meeting with Michelle so the process will be followed correctly. – November 1<sup>st</sup> is the due date.</li> <li>• Updating KIN AA-T - New cover sheets need to be added and implemented. Liz will be getting clarification on that process as well.</li> <li>• Updating AA with KIN emphasis.</li> <li>• Winter Book orders are due October 17, 2014</li> </ul>	
<b>Special Events</b>	Doug Todd
<ul style="list-style-type: none"> <li>• Mt. SAC Cross Country Invite begins this Friday - Community College/Elementary and Jr. High about 5,000 participants.</li> <li>• Next Friday and Saturday - High School Division <ul style="list-style-type: none"> <li>2013 Athletes 22,095</li> <li>2014 Athletes 17,820 (difference of 4,275)</li> <li>2013 High Schools 561</li> <li>2014 High Schools 585</li> </ul> </li> <li>• This year a limit of 10 (high school athletes) was placed on each team. The reason for this was to give a better overall experience to all participants.</li> <li>• There has been some difficulty finding a water truck to water down the course for the invite.</li> <li>• Chips are now being used for the timing of the event.</li> </ul>	

**Assistant Athletics Director**

Marc Ruh

1. Alumni Day, shaping up
  - a. Pre-game BBQ and festivities will take place in front of the stadium.
  - b. ½ time presentations – State Championships presentations will take place during half time.
  - c. Number of athletic activities in conjunction with Alumni Day -
    - CC portion of Mt. SAC CC Invite (Oct 17)
    - All comers swim meet
    - Water Polo alumni game
    - Football game
    - Midnight madness basketball – Debbie will contact public safety to make sure their presence is known during the late night event.
    - Softball game
2. Branding
  - a. New door marking for bldg. 45
  - b. Inspirational quotes on walls for bldg. 45
  - c. New field stencil for athletic fields
  - d. Big Spirit flag
3. Construction
  - a. ACE (Athletics Complex East) – Start date after next summer.
  - b. Baseball field renovation – currently going on now. New sod is being put in.
4. Academic Task Force
  - a. Will be meeting next Monday at 10:15
5. Student athlete advisory council
  - a. Meeting regularly
6. Code of Conduct meetings
  - Completed Fall and Spring
  - 2 sessions and 2 pool parties
  - Apprx 700 Student Athletes
  - Good feedback, coaches would like to keep the same for next year

- A make-up Code of Conduct meeting will take place in January for those athletes that missed the other meetings.
7. Hall of Fame
    - a. Sat Feb 7 at Pacific Palms
    - b. All planning progressing
      - Videos and bios being worked on now
  8. Heritage Hall
    - a. Working on UE (Universal Exhibits) needs list from us.
    - b. Marc and Don working on this. A curator is needed for this.

#### **Administrative Reports – Joe Jennum/Debbie Cavion**

- Construction - Baseball field having the sod redone as well as irrigation. A synthetic piece is being installed in the halo area.
- Stadium project meeting on Thursday, October 16, 2014.
- Gym project underwent a cost analysis - Plumbing and office issues were found to be necessary.
- PIE - Quarterly sessions (Funding Allocation) – Have quarterly topics with department chairs and faculty.
  1. Staffing positions
  2. Shade structure for the pool and soccer fields
  3. Taking a look at all our programs and finding needs and making sure they are listed in PIE
- Online Progress checks due soon. All departments are not on board. Joe is working with department chairs to help address concerns.
- Program/Cert Matrix- New forms on AA-T and AA certificates.
- Accreditation – Beginning the process of writing standards.
- SLO's – Start new restructuring committee.
- POD – Campus is reinstituting division admin travel and conference monies and there is a proposal to add POD monies to divisions.

#### **Announcements**

**MEETING AND EVENT DATES**

- **CLASSIFIED STAFF:** TBA
- **DEPARTMENT MEETINGS:**
  - Dance – Oct. 24<sup>th</sup> @ 4pm
  - Athletics – Oct. 16<sup>th</sup> @ 6pm
  - Kinesiology – Immediate following the athletics meeting
- **DIVISION TEAM:**  
NOVEMBER 18, 2014 @ 10AM
- **SPECIAL EVENTS:**

**Adjournment**

- Meeting adjourned at 11:00

Division Team Meeting Minutes

10/21/14: co