

**Kinesiology, Athletics and Dance****Division Team****Thursday, October 17, 2013****Minutes****10:00 a.m. Division Office 45****ATTENDANCE:**

	DEBBIE CAVION		JOE JENNUM		MIKE GOFF		DOUG TODD
	AMY NAKAMURA		CHRISTINE OJEDA		MARC RUH		CHRIS JACKSON
	LIZ WARD						

GUEST:

EXCUSED:

Item	Comments/Outcome
<b>Checking-In/Time Constraints</b> – Everyone	
<b>Review and Approval of Minutes</b>	
<b>Reports</b>	
<b>Aquatics Coordinator</b> Chris Jackson <ul style="list-style-type: none"> <li>Currently all programs running smoothly. Community Ed, classes off season swimming. Water Polo teams are wrapping up regular season in 4 weeks.</li> <li>Men and women hosted their water polo tournaments in September</li> <li>Getting ready for parking lot season starting Oct 18<sup>th</sup>. Enrol stepping in to help Mike with that.</li> <li>Starting the preparation for Swimming Invites and Summer program as soon as polo ends.</li> <li>BREA purchased 8 lane lines we are planning on purchasing 6-8 more to replace broken ineffective lane lines.</li> <li>Hoping to get several repairs done during December break.               <ul style="list-style-type: none"> <li>Painting bulkhead</li> <li>Repair tiles</li> <li>Concrete cracking</li> <li>Etc.</li> </ul> </li> <li></li> </ul>	
<b>Classified Staff</b> Christine Ojeda <ul style="list-style-type: none"> <li>Proposed job descriptions went out to classified staff. At this point CESA is looking to ensure duties are captured in the description.</li> </ul>	
<b>Dance</b> Amy Nakamura <ul style="list-style-type: none"> <li></li> </ul>	
<b>Kinesiology</b> Mike Goff <ul style="list-style-type: none"> <li>4 year review</li> <li>Spring schedules</li> <li>Adjunct evaluations</li> <li>Department Chair position</li> </ul>	

<p><b>Special Events</b> Doug Todd</p> <ul style="list-style-type: none"> <li>• Cross Country invite begins Friday October 18th and continues next Friday and Saturday.</li> <li>• As of the day of this email, entries are strong and I expect we will be at 20000 + participants</li> <li>• We are bringing in a new timing system; it is a move to stay current with new technology and will help us logistically in many ways.</li> <li>• Brooks will be a part of us and will be vending and selling product but does not come on as an official partner until January of 2014</li> <li>• City of Walnut has approved and green lighted our Road Race for Saturday, April 19th. Goal for first year will be 500 participants.</li> <li>• We will be chip timing Foot Locker and the Road Race.</li> </ul>	
<p><b>Assistant Athletics Director</b> Marc Ruh</p> <ol style="list-style-type: none"> <li>1. Teams Update <ol style="list-style-type: none"> <li>a. Midnight Madness</li> </ol> </li> <li>2. Academic Task Force</li> <li>3. Athletic Hall of Fame</li> <li>4. Heritage Hall</li> <li>5. Athletic Development (Fundraising)</li> <li>6. Branding</li> <li>7. Athletics Quick Facts Update</li> <li>8. Student-Athlete Handbook</li> <li>9. Facilities <ol style="list-style-type: none"> <li>a. Athletics Complex East</li> <li>b. Bldg 45 usability/WIN expansion</li> </ol> </li> </ol>	
<p><b>Administrative Reports</b> – Joe Jennum and Debbie Cavion</p> <ul style="list-style-type: none"> <li>• Captioning</li> <li>• Instructional supply</li> <li>• Equipment requests</li> <li>• PIE Planning</li> <li>• Emergency Preparedness (Shakeout)</li> <li>• AAT (TMC)</li> <li>• Data Driven Scheduling</li> <li>• Facilities</li> <li>• Future Events</li> <li>• Student success Initiative (Priority Reg)</li> <li>• Presto/Promo</li> </ul>	
<p><b>Announcements</b></p>	

<b>MEETING AND EVENT DATES</b> <ul style="list-style-type: none"> <li>• <b>CLASSIFIED STAFF:</b></li> <li>• <b>DEPARTMENT MEETINGS:</b> <ul style="list-style-type: none"> <li>• Dance</li> <li>• Athletics 10/17/13 @ 5:30</li> <li>• Kinesiology – Immediate following the athletics meeting</li> </ul> </li> <li>• <b>DIVISION TEAM:</b> THURSDAY, NOV. 14 @ 10:00</li> <li>• <b>SPECIAL EVENTS:</b> <ul style="list-style-type: none"> <li>•</li> </ul> </li> </ul>	
<b>Adjournment</b>	
<ul style="list-style-type: none"> <li>• Meeting adjourned at</li> </ul>	

Division Team Meeting Agenda  
Page 2

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