



**MT. SAN ANTONIO COLLEGE  
KINESIOLOGY DEPARTMENT MEETING  
Friday, March 13, 2015**

**AGENDA**

**Attendance**

Melinda Bowen	Ron Kamaka	X	Ruby Rojas	X	Iona Uiagalelei	X	
Brian Crichlow	X	Clark Maloney	Left Early	Marc Ruh	X	Liz Ward	X
Chris Jackson	X	Stacy Parker		Juan Sanchez	X		
Bob Jastrab	Exc	Bobby Purcell	Exc	Doug Todd	X		

**Adjunct Faculty:**

**Guests:**

I. **Welcome** - Call to Order 8:30 AM

II. **Reports**

- A. Faculty Association – Liz Ward, Stacy Parker, Ron Kamaka
- B. Academic Senate – Liz Ward, Iona Uiagalelei
- C. Curriculum Committee- 4 year review-Juan Sanchez, Iona Uiagalelei, Stacy Parker
- D. Certificates- Melinda Bowen, Chris Jackson (changes), Mike Landas – **Combatives Certificate**
- E. SLO Committee – Juan Sanchez (Theory), Marc Ruh ("A" & "L"), Bob Jastrab ("F"), Bobby Purcell ("I"), Brian Crichlow ("S"), Chris Jackson ("X") \*\*\*STATUS?

III. **Agenda**

- A. Spring Enrollment Down – But Fall and Winter were up so we evened out to expected growth.
- B. Adjunct Faculty Evaluations – Faculty that did not complete Adjunct Evals in Fall were instructed to evaluate their assigned faculty this Spring ASAP so Adjunct Faculty Summaries can be completed.
- C. PIE – Closing the Loop. Received equipment – 1 to 2 sentences stating how the equipment has impacted/benefited your program.
- D. AA-T and AA with KIN Emphasis –
  - AA-T has C & I approval and will be coming forward at the next Senate meeting on 3/19/15.
  - A motion was made, seconded and carried to approve the following Kinesiology courses to be placed on the AA with Emphasis in Kinesiology Degree:
    - DNCE 1 Ballet Fundamentals
    - DNCE 10 Modern Fundamentals
    - DNCE 17 Jazz Fundamentals
    - DNCE 28 Theatre Dance I
    - DNCE 41 Pilates I
    - KINA 8A Swimming – Beginning
    - KINF 10A Weight Training – Beginning
    - KINF 34A Cardiorespiratory Training – Beginning
    - KINF 36A Circuit Training – Beginning
    - KINF 38A Aerobics – Beginning
    - KINI 4A Badminton – Beginning
    - KINI 18A Golf – Beginning
    - KINI 29 Self Defense/Martial Arts
    - KINI 33A Kickboxing – Beginning
    - KINI 50A Yoga – Beginning
    - KINS 2A Basketball – Beginning
    - KINS 10A Soccer – Beginning
    - KINS 24A Volleyball – Beginning
    - KINX 88 Pre-Season Athletics
    - KINX 99 Off-Season Athletics
- E. Summer – Theory classes open. Some Adjunct Faculty who have never taught them want to teach a 6 week class. They should have been shadowing.
- F. Weight Room Rules – see handout.
- F. Finals – Written test. Also must meet the final day for something that is in the grading criteria like presentations.
- G. Budgets – Budget requests due to Suzy Basmadjian by March 20<sup>th</sup>.

- H. 4 Year Review – Delinquent, Inactivate, and ongoing 4 year Review due May 31<sup>st</sup>. See list provided.
- I. Inactivate –
  - courses that have been replaced by A's and B's
  - KINI 51 – Iyengar Yoga
  - KINL 14 – Activity Programs for the Physically Limited
  - KINF 6A, 6B, 6C – Physical Fitness Beg, Int, Adv
- J. Emergency Preparedness Drill – March 17<sup>th</sup>. Make sure you are familiar with exit route and where to take your class.
- K. Doors Lock – Make sure you and your coaching staff are locking up facilities behind you.
- L. Post Office Hours – indicate when your office hours are.
- M. Storage Containers behind Gym 3 – limited parking. Demolishing the Oden House for parking structure. All the storage up there is going to be placed in those containers.
- N. Curriculum – Short Title – need Beginning or Intermediate when creating curriculum or Banner just lists as same class.
- O. Facilities Impacted –
  - Tennis Courts – Gone for next Fall.
  - Stadium – Gone for Fall 2015. Will this affect class time of your class? Let Joe & Debbie know.
- P. Dr. Notes for Excused Participation – If left open ended or says “for 2 weeks” have them take the doctor's note to Health Services. Students will then have to get cleared through Health Services before coming back to class. These doctor's notes need to be kept for **7 years!!!** If you do not want to be responsible for keeping the notes for 7 years, just send them to Health Services and get cleared from there.
- Q. Other - Next KIN Department meeting is Friday, April 10, 2015.

#### IV. Adjourn 9:35 AM

#### Senate Report

- Courses Past Due – Four Year Review by May 31, 2015
- Curriculum & Instruction Council - 4 year Student Learning Outcomes (SLOs) Assessment Memo: AP 4020 states that the Educational Design Committee or Curriculum and Instruction Council may propose inactivation of a course that has not completed an outcomes cycle within the past 5 years. Departments that did not meet SLO criteria will be notified and will have until May 2016 to complete an assessment cycle for those courses. New courses and modifications to courses submitted between June 1, 2014 and May 31, 2015 are guaranteed to receive an EDC review by the end of Fall 2015.
- President's Report – Resolution 2014-06 student Housing and Educational Program was not accepted
- Faculty Hiring and Replacement – Two more positions were added to the previous list: Math and Physics/Engineering
- Student Success and Support Program Advisory Committee (SSSPAC) – This was a Discussion item. The SSSPAC proposes that the Academic Senate affirms the importance of new student assessment and orientation by drafting a resolution reinstating assessment and orientation holds.
- Faculty Professional Development Budget – A faculty professional budget of \$100,000 has been established.

#### Faculty Association Report

III. President's Report – Eric Kaljumagi

A. Interest Based Bargaining – Eleven members attended the Interest Based Bargaining (IBB) training, which was held from January 13 - 15. Although it is not clear whether the Faculty Association will choose to authorize the use of IBB in negotiations with the District, we are now much better informed with how we might use such an approach. The Faculty Association is seeking members to volunteer for a task force to study and make a recommendation with regard to IBB at Mt. SAC. If interested, contact the FA President at kaljumagi@msac-fa.org.

B. CCA Winter Conference – Eleven delegates attended the CCA Winter Conference February 20 – 22 in San Diego and enjoyed workshops primarily focused on bargaining, but also involving topics like retirement planning, the State Budget, and gender equity.

C. CCA Spring Conference – The Faculty Association is now recruiting members to attend the Spring CCA Conference in Costa Mesa. It will run from 6 PM on Friday, April 24th through noon on Sunday, April 26th. Nine spaces remain for this all-expense paid conference with workshops on issues like building a stronger union and engaging members. Interested members should contact the FA president at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org).

D. CCA California Leadership Academy – CCA is beginning a new leadership academy that will run concurrent with the next three CCA conferences in April, October, and February. The goal of the Academy is to prepare faculty to take on leadership roles beyond their local chapters. This would be an excellent opportunity for someone who has attended several CCA conferences and is interested in taking “the next step.” The application is available at <http://www.cca4me.org>.

E. Current Committee Vacancies – At this time, the following FA committees have openings: Hospitality - 1 vacancy; Scholarship - 3 vacancies. None of these committees have set meeting times, and one must be a member to serve. If interested, contact the FA President at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org).

F. 2015-16 Committee Vacancies – Incumbent committee members with expiring terms have been notified and invited to apply for another term. A general call to members for committee work will go out later this month.

G. NEA Representative Assembly – The NEA RA will be held this year in Orlando, Florida July 3 – 6. The FA is allowed five Representatives. If we have over five wanting to go, we must hold an election. We must notify CTA of our Representatives by April 10th, and the Exec. Board has not yet determined the extent to which the FA will cover expenses. If interested in attending, please contact me at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org) by March 23rd.

H. State Council Seat – The HE-8 seat on CTA State Council that is currently held by Linda Chan is up for reelection. The election timeline is not known yet. A meeting was supposed to be set up by the Service Center Council for the Chapter Presidents to choose election dates. This is a seat that represents our FA as well as any CTA members at Cerritos College. The term is June 26, 2015 until June 25, 2018.

I. Mediation Training – Thirty faculty expressed an interest in mediation training, and sixteen confirmed their interest via email last month. The all-day training will be conducted by the American Arbitration Association on 22 May. Faculty participants will be Cynthia Anderson, Linda Chan, Kelly Coreas, Robert Ho, Luisa Howell, Carol Impara, Eric Kaljumagi, Catherine McKee, Richard Myers, Barbara Mezaki, Tim Revell, Michael Sanetrick, Joan Sholars, Maya Staylor, Chisato Uyeki, and Emily Woolery. No further spaces remain.

J. Meetings with Board of Trustees and Deans – Over winter, the FA president has begun to meet with Board of Trustee members and division deans. If there are topics you think Eric should bring to their attention, please contact him at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org).

K. Community Outreach Action Team Award – CTA Service Center One has awarded Trustee David Hall with one of their COAT awards. David was nominated by the Faculty Association for his outstanding service to faculty and his support for public education. In addition to participating and performing in “Puttin’ On The Hits” for over a decade, he has sponsored a ticket contest amongst student clubs. He also attends many of our other events and works on our behalf behind the scenes. For years now, he has shown strong support for our college and for the faculty who work here. Trustee Hall will receive his award at the Service Center One COAT award dinner on March 18th.

L. Board of Trustees Meetings – Three Board of Trustees meetings have occurred since the last FA meeting. Walnut United Taxpayers have been very vocal about their opposition to the parking structure, with a presence at all meetings and at times ten public comments on the matter. The Board is being advised by the administration not to move the structure, as the delays required to get new plans to the State will cost multiple millions of dollars in increased costs due to inflation and a likely multiyear delay. On a similar note, faculty, staff, and students provided much public comment at the January Board meeting in an apparently successful attempt to dissuade the college from using private investment money to build a privately managed student housing complex on the southern portion of the farm. In addition, the Board of Trustees met on February 7th in La Verne to have an all-day Board Study Session. The District is starting a number of new endeavors (e.g.: STEM Center, Equity Center, Men of Color Workgroup) to use new Student Success and Equity monies. The State Budget proposal seems strong. The District is in the process of completely rewriting much of its website. Accreditation appears to be going well, but potential issues exist with an inadequate mission statement, outcomes, and the library’s role in curriculum. The District is planning for a successor bond issue and will access remaining Measure RR money through a three-step process involving a bank loan in 2015, short-term debt in 2017 (a Bond Anticipation Note), and finally the issuance of the Measure RR bonds themselves in 2022. All should be paid off by 2047, at a cost of about \$2.42 per dollar borrowed.

IV. Vice President’s Report – Joan Sholars

A. Winter 2015– During Winter Intersession, Joan has been shadowing negotiations and attending Faculty Association Negotiation Team Meetings. She is working with Eric on any grievances that came through the office in the winter. Eric has been handling grievances and Joan has been listening and learning.

B. President's Advisory Council – Joan attended PAC on Wednesday, February 25. PAC discussed BP 6250 Budget Management, AP 3260 Institutional Review Board, AP 3560 Alcoholic Beverages, and AP 7400 Conference and Travel. BP 6250 will go back to the Academic Senate for approval. PAC is still working on the others. There was discussion also about the Designated Smoking Area in front of the gym. Smoke is wafting into the gym and the administration is receiving complaints. Strategies for moving this designated smoking area will be discussed at the next meeting. Joan asked if PAC had received any reports about how the Designated Smoking Areas are working and was told that facilities have been receiving fewer inquiries about No Smoking signage but no official report has been given.

C. Governance Committee – Joan is contacting members of this committee to work on their first task of an Ethics Policy. Joan is also sending committee members copies of our bylaws and constitution. As per Eric's report, we are still looking for a non-Executive Board member to be on the committee.

D. Political Action Committee – Joan will be setting up a meeting for this committee to work on the PAC bylaws. We have an election Fall 2015 and we need to work on our process for endorsing candidates and running a campaign for BOT. This will be our major work for the spring.

E. Grievance Committee – The Grievance Committee has a meeting scheduled for March 17 to finish the Grievance Training.

F. CTA State Council – Joan was just elected to finish out Luisa Howell's term as our CTA State Council Representative. CTA State Council next meets on April 10 – 12 in Los Angeles.

G. Puttin' On the Hits – Puttin on the Hits is April 24 and April 25. Please post flyers and posters in your departments. We need to fill the seats. Ticket prices are:

- General Admission is \$20 until March 27. After March 27, General Admission \$25
- Student \$15 for all shows (Student ID is mandatory)

H. David Milroy Part-Time Faculty Award – The FA Executive Board approved nominating Linda Chan for the CCA David Milroy Part-time Faculty Award. Linda Chan has been a great advocate for adjunct faculty for many years. She has served on the Mt. SAC negotiating team and Mt. SAC Faculty Association Executive Board and Representative Council. She currently represents Mt. SAC and Cerritos College at CTA State Council and is the only higher education member of State Council currently serving as chair of one of the council's committees – School Safety and Management. Whenever we need a volunteer for a committee or a taskforce, Linda is one of the first to volunteer. Linda has performed in the past in Puttin' on the Hits Student Scholarship Fundraiser. She has represented Mt. SAC and CTA at NEA RA and is currently the only higher education member on the NEA Resolutions Committee.

#### V. Treasurer's Report – Al Kirchgraber

Treasurer Kirchgraber reviewed the FA Treasurer's Report for August 1, 2014 – March 5, 2015 and stated that the Dues and Agency Fees is trailing what is actual. Once the bank statement is received, the amount should be approximately \$12,000 more. Dividends of \$223 have been received from the CD. The FA hired Smith Marion & CO to conduct our audit and it was completed during the Winter session. The Audit line item actual amount is close to the budgeted amount but we are basically done with the audit and very little will be paid out in the future. \$11,790 has been transferred to the PAC account from dues. A new line item "Petty Cash" has been added to the Treasurer's Report and is listed as an asset.

#### VI. Director G (CCA) Report – Eric Kaljumagi

Eric Kaljumagi directed the Executive Board to review his Director G report. He highlighted the following items: ACCJC has backed off a bit – Crafton Hills and San Bernardino placed on warning; Rio Hondo's SLOs mandated on syllabus and reflected in faculty evaluations; some districts are reducing pay for intersessions and lowering PT faculty to 40%; some faculty are reporting significant raises; CCA will now reimburse up to \$80/day for meals with itemized receipts; CCA possibly selling condo; Google maps required for mileage for conferences.

#### VII. SCOne/CTA State Council Report – Linda Chan

A. Tax Fairness – There is a Proposition 13 Property Tax Loophole where many large businesses like Chevron are being under-taxed by nearly \$1 billion each year. Also properties are being under assessed resulting in lost revenue for our schools.

B. Higher Education/Student CTA Position – A Higher Education/Student Position has been added to SCOne steering committee. Paul Swatzl, President of Citrus College FA will be the representative.

C. VP of CTA – Eric Heines – Budget – the Governor has more money in the State Budget due to Prop 98 funds. Vegara Case – “Students Matter” group lobbying in Sacramento against tenure and seniority. Freidrichs vs. CTA/NEA – challenging agency fees was thrown out by the 9th circuit court. Appreciative Inquiry – CTA participating and learning what we do right and building on that strength.

D. Committee Reports – Community Outreach Action Team (COAT) – deadline for submission for awards honoring community members is March 18th. Coordinated Organizing – Coalition building workshop will held in Monrovia, January 15th and the Inland Community Organization Network (ICON) meeting will be January 13th. Ethnic Minority Committee – member reception in Monrovia to get better acquainted and learn opportunities for involvement. GLBT - - Mary Kay Scheid will be sending a Power Point presentation to SCOne. SCOne WHO Awards – forms will be sent out for nominees.

#### VIII. Academic Senate Report – Dan Smith

A. Full Senate Activity – The first meeting of the semester was held on March 5. There were no action items, but several issues discussed will be acted upon at our next meeting on March 19. These include a Counseling Liaison Proposal, a Spanish Language Placement Test Proposal, the Early Alert Task Force Recommendations, the Leadership Task Force Recommendations, an amendment to the Outcomes Plan, and a revision to AP 4235 Credit by Exam.

B. Senate Elections – Nominations for Executive Board positions beginning in Fall 2015 will open at the March 19 meeting. The Vice President, Secretary, three Director and three Senator-at-Large positions will be up for election this spring. Any faculty member may be nominated for Senator-at-Large, but the other positions are restricted to current members of the Academic Senate. Contact your department Senator or any Senator-at-Large if you would like to be nominated for a position.

C. Faculty Hiring Update – Two more positions have been authorized from the faculty hire prioritization list: Physics/Engineering (#11) and Welding (#12). In addition, the administration has signaled that it would like to hire a second Math position if the pool is strong enough. Lastly, the administration has indicated it will accept applications to hire 1-year temporary full time faculty, and to allow adjunct professors to exceed 67% of load for 2 out of 6 semesters. Faculty are reminded that retirements filed after the end of fall semester are not guaranteed to be reviewed by the College for replacement.

D. Outstanding Awards – Nominations are now open for the Academic Senate Outstanding Awards. This year, we hope to provide awards for outstanding faculty, part-time faculty, classified, and administrator/manager. Nomination information is available in the “Links to Senate Resources” section at <http://academicsenate.mtsac.edu>. Please submit your nominations by March 27.

E. Committee Positions Available For Spring 2015 – A list of committee positions for Spring 2015 was presented. If interested in being appointed to one of these committees for Spring 2015, please contact the Senate President at [dsmith@mtsac.edu](mailto:dsmith@mtsac.edu).

#### IX. Negotiations Report

A. IBB Training – Negotiation Team members Eric Kaljumagi, Lance Heard, Joan Sholars, and Sandra Esslinger attended the Interest Based Bargaining training that was held from January 13 – 15, 2015.

B. CCA Winter Conference – Negotiation Team members Eric Kaljumagi and Joan Sholars attended the CCA Winter Conference Bargaining Academy on February 20 – 22, 2015.

C. State Budget – The first draft of the State budget was released on January 9th. COLA is listed at 1.58% and growth as 2%. The remaining deferrals are repaid and Career Technical Education, Adult Education, the enhanced non-credit rate, and Student Success are all funded. Of particular interest is a new \$125 million line item marked “operating expenses.” If this item survives the budget process, it will provide money to pay for facilities, CalSTRS, and other general expenses. Unfortunately, the Legislative Analyst’s Office (LAO) has recommended that the Legislature place restrictions on at least some of the \$125 million.

D. Negotiations Update – Since Early January, the Negotiation Team has met on eight occasions and has engaged the District in three negotiation sessions. Two tentative agreements (TAs) have been signed and both are typographical errors.

X. Old Business

A. 2015-16 FA Election Timeline – A motion was made, seconded and carried to approve the 2015-16 FA Election Timeline.

B. Open Nominations for 2015-16 – A motion was made, seconded and carried to open 2015-16 FA Nominations. The following faculty were nominated: President – Eric Kaljumagi; Vice President – Joan Sholars; n, Secretary – Liz Ward, Ryan Hunt; FT Directors – Barbara Quinn, Richard Meyers, Luisa Howell, Antoine Thomas; Adjunct Director – Michael Sanetrick, Patricia Cridland, Ryan Hunt; Adjunct Faculty at Large – Mitra Toloui, James Messore, Mihoko Luther, Ryan Hunt, Patricia Cridland; Service Center One – Antoine Thomas, Michael Sanetrick, Carol Impara. The nominations will close at the next Representative Council meeting.

C. Resolution in Support of Fair Accreditation – Eric Kaljumagi directed the Representative Council to review the Resolution in Support of Fair Accreditation. After discussing the intent of the resolution, a motion was made, seconded and carried to approve the Resolution in Support of Fair Accreditation.

D. 2016-17 College Calendar – Eric Kaljumagi reviewed the 2016-17 Calendar Options A (that the FA previously approved) and the new proposed Option F that provided a late start and tight turnaround from Fall into Winter session. The District needs the flexibility to count Summer enrollment in either 2016 or 2017 and CSEA will have 1 day to prepare for faculty with Option F. After discussion, a motion was made to remain firm with our proposal of Calendar Option A. A friendly amendment of starting Summer session on Wednesday, June 21 or Thursday, June 22, was made, seconded and carried. Then, after a call for division, a motion was made, seconded and carried to approve the amended Calendar Option A starting Summer session on Wednesday, June 21, or Thursday, June 22, 2017.

XI. New Business

A. Interest Based Bargaining – A task force has been formed to study and make a recommendation with regard to IBB at Mt. SAC.