



**MT. SAN ANTONIO COLLEGE
KINESIOLOGY DEPARTMENT MEETING
Friday, August 21, 2015**

AGENDA

Attendance

Melinda Bowen	X	Ron Kamaka	X	Bobby Purcell	X	Doug Todd	X
Brian Crichlow	X	Gio Lanaro	X	Ruby Rojas	X	Iona Uiagalelei	X
Chris Jackson	X	Clark Maloney	X	Marc Ruh	X	Liz Ward	X
Bob Jastrab	X	Stacy Parker	X	Juan Sanchez	X		

Adjunct Faculty:

Guests:

I. **Welcome** - Call to Order

II. **Reports**

- A. Faculty Association – Liz Ward, Brian Crichlow, Stacy Parker
- B. Academic Senate – Liz Ward, Iona Uiagalelei
- C. Curriculum Committee- 4 year review-Juan Sanchez, Iona Uiagalelei, Stacy Parker
- D. Certificates- Melinda Bowen, Chris Jackson, Mike Landas
- E. SLO Committee – Juan Sanchez (Theory), Marc Ruh ("A" & "L"), Bob Jastrab ("F"), Bobby Purcell ("I"), Brian Crichlow ("S"), Chris Jackson ("X")

III. **Agenda**

- A. Joe Jennum – PIE Update; Budget Update; Enrollment Update – contact Liz Ward if numbers are low; add students right away – have computer available
- B. Post Office Hours and turn Syllabi & Office Hours into Obdulia – By the end of the week.
- C. Semester Reminders
 - First Day Theory Classes – meet with your class the full time
 - First Day Activity Classes – give orientation and review procedures; familiarize students with facilities; need to stay for most of the class to allow for adds
 - First Day of Activity Classes that meet only 1 time per week – be prepared to hold class even if students are not dressed
 - Class Coverage – if you must miss your class (game or road trip) get class coverage; fill out Class Coverage
 - Theory classes – held 1 day/week - break in the middle of class, not at the end....especially night classes!
- D. Arnita Champion – Career Specialist
- E. Prepare separate syllabi for "A" and "B" – SLOs need to be different (i.e. KINF 51A; KINF 51B) *** **make sure your students have taken "A" first!** After a student has taken "B" they will not be able to take "A."
- F. KIN 34 – Fitness for Living – **NO LABS!!** You can show them the equipment, tour the ESWC but they should not be running/walking the 1.5 mile or performing weight room activities.
- G. Curriculum Requests from Michelle Sampat (the new Michelle Grimes-Hillman) – get them back ASAP. There have been changes made to the Carnegie Units Table (units to activity hours). Option 1: 36-180 hours = .5 to 3 units; Option 2: 36 – 189 hours = .5 to 3.5 units
- H. At Next Department Meeting:
 - Voting on Department Hires Priority
 - 4 year review list
 - Assigning Adjunct Faculty Evaluations
- I. EDC Committee – Tuesdays 1:30 – 3:00 Ron Kamaka will cover the Fall Semester; Chris Jackson will cover Spring Semester.
- J. Committee Assignments - see above plus Probationary Teams.
- K. Probationary Teams – meeting next week on **Tuesday, August 25 at 5:00 pm**
- L. Future Department Meeting – **Athletics start at 6:00 pm** followed by Department meeting **in the WIN**
 - September 17
 - October 15
 - November 19
- M. Cross Country Invitational – Need to plan for CC Invite and notify instructors when 50G will be closed
- N. Vote for Adjunct Faculty Assistant Evaluator and Mentor – See ballot
- O. Other -

IV. **Adjourn**