

Dance Department Meeting Minutes

September 12th 2014

2:30 p.m.

Present: Jeff Hendrix, Kari Jensen, Pat Lefler, Lee Martino, Amy Nakamura, Karol Ritz, Michelle Shear

Call to order: The meeting was called to order by Amy Nakamura at 2:31 p.m.

- **AA-T Degree in Kinesiology:** Amy announced that she has worked with Kinesiology department chair, Liz Ward on creating the list of elective dance courses that are appropriate for students who are working towards their AA-T degree in Kinesiology. These were also handed out at the meeting for approval and were approved unanimously. They will also be added to the dance handbook that Amy is creating so that instructors are aware of the different paths that students are on here at Mt. SAC.
- **SLO's:** Amy handed out the SLO rotation schedule and anyone teaching those courses this semester will be running SLO's and inputting use of results and data compilations. In addition, she reminded faculty that if they are teaching different classes this semester, they will need to include the SLO information in their syllabi which Obdulia Reynoso in the division office will be collecting. Amy reminded faculty that we should continue to look at creating more rigorous SLO's as well as documenting if we see an improvement in the 2 day a week format of classes.
- **Curriculum:** Amy and Karol announced that they have several courses that are up for 4 year review. In addition, faculty suggested creating a Dance Ensemble course and modifying the Introduction to Dance course. Amy took notes on suggestions from faculty on the two courses and will work to have a more complete proposal in the coming months.
- **Closed captioning:** Amy went over the priority list of DVD's that need to be closed captioned. Amy will submit a letter to the publisher and then once we have the greenlight, we can submit to John in the broadcasting department.
- **Certificates:** Amy reported that the Dance Teacher certificate was still in the process of being looked at by the Chancellor's office and if approved, will need to be modified to add the new course, Audition Skills and Technique.

- **Repertory Company/Concert:** Amy and Lee announced that Repertory concert dates are early this year due to Halloween and the conflicts with the Theatre and Music departments. They are Oct. 24, 25 at 8pm and 26th at 3pm in the Clarke Theatre. The faculty discussed slated choreographers and rehearsal times. Amy suggested Tiffanie Carson and Leann Alduenda as guest choreographers. Michelle Shear and Kari Jensen would like sign up sheets for their audition and rehearsal times. Amy is in the process of setting up PO's for purchasing costumes with Suzy Bazmajian.
- **Board Approval:** Amy will be meeting with Ani and Christine this month to go over hiring procedures and paper work to hire master teachers and guest choreographers.
- **Student Survey:** Amy encouraged faculty to distribute and collect the new student survey which will help the department survey the student population in regards to interest in certificates, transfer and careers in dance.
- **Class Assignments:** Amy reminded faculty to check their email regarding new procedures to class assignments for the semester on Banner if they have not already done so. She also reminded faculty to fill out absence forms/class coverage forms when out sick as well as reminding them of their faculty obligations to meet and keep classes for the entire class time.
- **Announcements:** No announcements at this time. The next full department meeting will be November 7th at 2:30pm.

Adjournment 3:39 p.m.

09/12/14