INSTRUCTIONS FOR
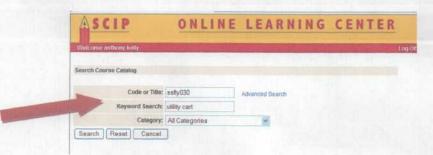ASCIP ON-LINE LEARNING CENTER
for the
Utility Cart Training Program

http://learning.syntrio.com/ascip/login.asp

Your User ID is the first initial of your first name, first initial of your last name, followed by your birth date in 6 digits (no spaces). **Example JD092365**.

> If you have already registered on the ASCIP On-line Learning Center, log on using your User ID.

> If this is your first time on the ASCIP system:
>   • Click under "Not Registered"
>   • Complete the required information in red

> Once you log in, you will be at the Search Course Catalog screen. Enter:

  Code or Title: ssfty030 OR
Keyword Search: utility cart

> Click blue "√ select."

> Click "take course."

> Complete course and test.

TRAINERS – Once trainee has completed online training and passed the online test, e-mail Carol Nelson (cnelson@mtsac.edu) to confirm completion.