


HOW TO ENTER FEEDBACK FOR STUDENTS

1. Log onto your portal <https://myportal.mtsac.edu/cp/home/displaylogin>
2. Click on the Faculty Tab
3. Under "Faculty Self Service" section select "Refer Students to Tutoring or Counseling"
4. You will see a list of your courses that require feed back. Click on "Provide Feedback"

Refer Students to Tutoring or Counseling

 [See instructions on how to "refer students to tutoring"](#)

List of Courses requiring your Feedback

| Select to Enter Feedback | Description | Term | CRN | Course | Registered Students | Number of Monitored Students | Monitored Students that Need Feedback |
|--|-------------|---------------------|-------|----------------------------------|---------------------|------------------------------|---------------------------------------|
| Provide Feedback between Feb 23, 2015 and Jun 14, 2015 | Spring 2015 | Spring 2015(201440) | 43241 | Career-Life Planning - COUN 5-01 | 36 | 8 | 8 |

5. All student athletes will be at the top of your roster marked as "Monitored"

****If the number of students differs from the number shown on your roster it is because students that should have been Monitored have dropped the course.****

Faculty Feedback Roster


Mar 13, 2015 04:05 pm

Course Information

[Career/Life Planning - COUN 5 01](#)

CRN: 43241

Students Registered: 36

 Please submit your feedback often. There is a 30 minute time limit starting at 04:05 pm on Mar 13, 2015 for this page.

Record Sets: [1 - 25](#) [26 - 36](#)

Faculty Feedback Period from Feb 23, 2015 To Jun 14, 2015

| Show/Hide | Record Number | Student Name | ID | Faculty Feedback Status | Estimated Grade |
|-----------|---------------|--------------------------------------|-----------|-------------------------|-----------------|
| ▶ | 1 | Ball, Jhaylen M. | A02791928 | Monitored | None ▼ |
| ▶ | 2 | Brenner, Jordan M. | A02834537 | Monitored | None ▼ |
| ▶ | 3 | Cisneros, Allegra M. | A02834932 | Monitored | None ▼ |
| ▶ | 4 | Gillespie, Cravon T. | A02845903 | Monitored | None ▼ |
| ▶ | 5 | McLean, Chris | A02798926 | Monitored | None ▼ |
| ▶ | 6 | Rehrer, Jacob P. | A02824151 | Monitored | None ▼ |
| ▶ | 7 | Aldana, Tara M. | A02823037 | Optional | None ▼ |
| ▶ | 8 | Alonzo, Jorge I. | A02711354 | Optional | None ▼ |
| ▶ | 9 | Brown, Zachary D. | A02343267 | Optional | None ▼ |

- Click the “▶” on “Show/Hide” column to display the Feedback content.
- Enter the Estimated Grade and Feedback for each “monitored” student athletes and click “Submit” at the bottom of the page.

Course Information

Career/Life Planning - COUN 5 01







CRN: 43241

Students Registered: 36

⚠ Please submit your feedback often. There is a 30 minute time limit starting at 04:05 pm on Mar 13, 2015 for this page.

Record Sets: 1 - 25 26 - 36

Faculty Feedback Period from Feb 23, 2015 To Jun 14, 2015

| Show/Hide | Record Number | Student Name | ID | Faculty Feedback Status | Estimated Grade |
|---|---------------|--|-----------|-------------------------|--|
|  | 1 | Ball, Jhaylen M. | A02791928 | Monitored | D  |
| Select any issues that apply | | Offer one or more recommendations | | | |
| <input type="checkbox"/> Academic Counseling | | <input type="checkbox"/> Visit the American Language (AMLA) Tutoring Center | | | |
| <input type="checkbox"/> Behavior Issues | | <input type="checkbox"/> Visit the Counseling Center | | | |
| <input type="checkbox"/> Career Counseling | | <input type="checkbox"/> Visit the EOPS Tutoring Center | | | |
| <input type="checkbox"/> Foundational Concepts - Math | | <input type="checkbox"/> Visit the Learning Assistance Center (LAC) | | | |
| <input type="checkbox"/> Foundational Concepts - Writing | | <input type="checkbox"/> Visit the Math Activities Resource Center (MARC) | | | |
| <input checked="" type="checkbox"/> Incomplete Homework | | <input type="checkbox"/> Visit the Speech and Sign Success Center (SSSC) | | | |
| <input type="checkbox"/> Low Attendance | | <input type="checkbox"/> Visit the Transfer-Math Activities Resource Center (T-MARC) | | | |
| <input type="checkbox"/> Low Test Score | | <input checked="" type="checkbox"/> Visit the WIN Program | | | |
| <input type="checkbox"/> Material Review | | <input type="checkbox"/> Visit the Writing Center | | | |
| <input checked="" type="checkbox"/> Missing Course Materials | | | | | |
| <input type="checkbox"/> None | | | | | |
| <input type="checkbox"/> Personal Counseling | | | | | |
| Enter Comments: | | | | | |
| <div>Bring books to class every meeting</div> | | | | | |
|  | 2 | Brenner, Jordan M. | A02834537 | Monitored | None  |
|  | 3 | Cisneros, Allegra M. | A02834932 | Monitored | None  |

Submit

Reset


8. You should notice the status changed to "Completed"

Course Information

Career/Life Planning - COUN 5 01

CRN: 43241

Students Registered: 36

 Please submit your feedback often. There is a 30 minute time limit starting at 04:16 pm on Mar 13, 2015 for this page.

Record Sets: [1 - 25](#) [26 - 36](#)

Faculty Feedback Period from Feb 23, 2015 To Jun 14, 2015

| Show/Hide | Record Number | Student Name | ID | Faculty Feedback Status | Estimated Grade |
|-----------|---------------|--------------------|-----------|-------------------------|-----------------|
| ▶ | 1 | Ball, Jhaylen M. | A02791928 | Completed | D ▼ |
| ▼ | 2 | Brenner, Jordan M. | A02834537 | Completed | A ▼ |
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