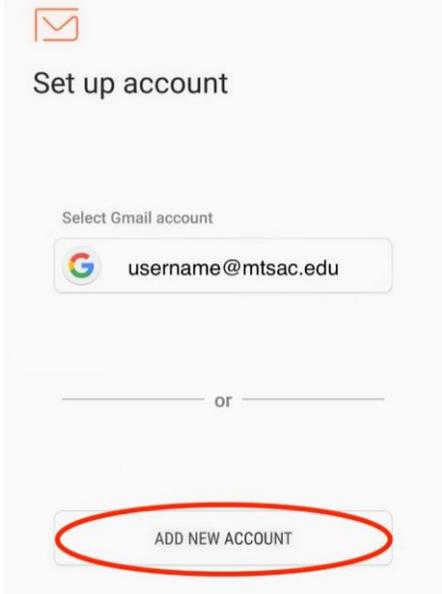
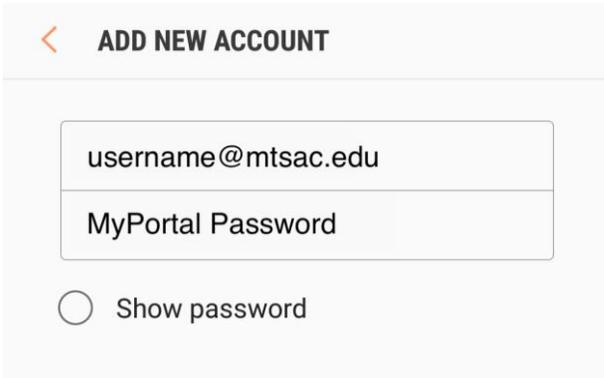


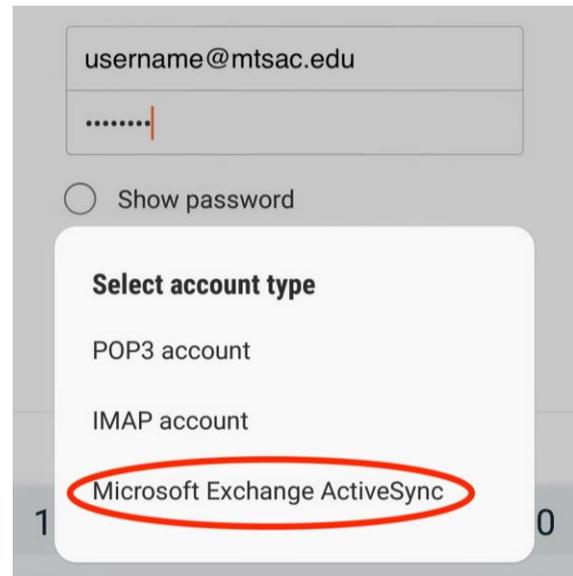
Android Outlook Exchange

****Disclaimer: Due to the large variety of Android operating systems available, this guide may not match what is shown on your screen. Please follow the prompts that are given to you and if you have any question feel free to call the IT Help Desk at (909)-274-4357.*

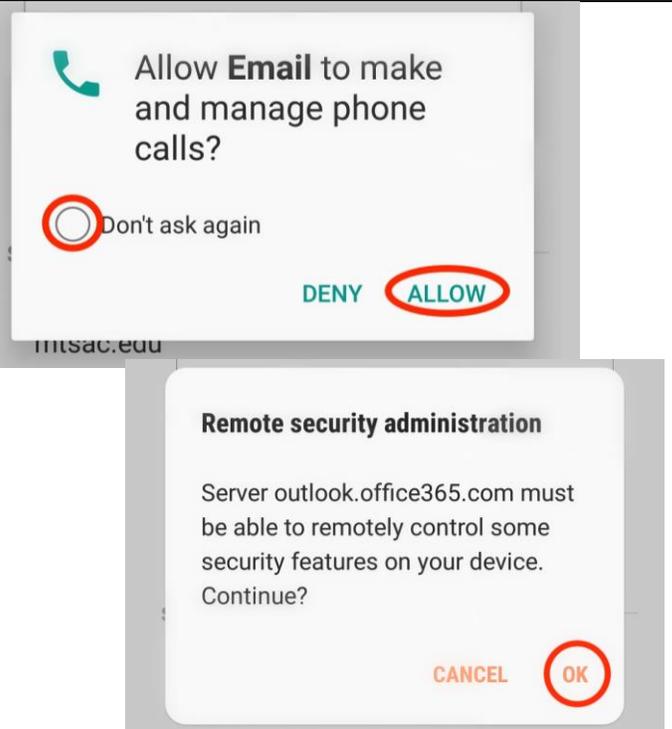
For default Mail email integration please follow steps on page 1. For Gmail integration follow steps on page 4.

<p>*Mail Email</p> <ol style="list-style-type: none">1. Go into your default Email option and select add Account 2. Then select Add new account	
<ol style="list-style-type: none">3. Enter your MyPortal username@mtsac.edu and your MyPortal password	

4. Select **Microsoft Exchange ActiveSync**

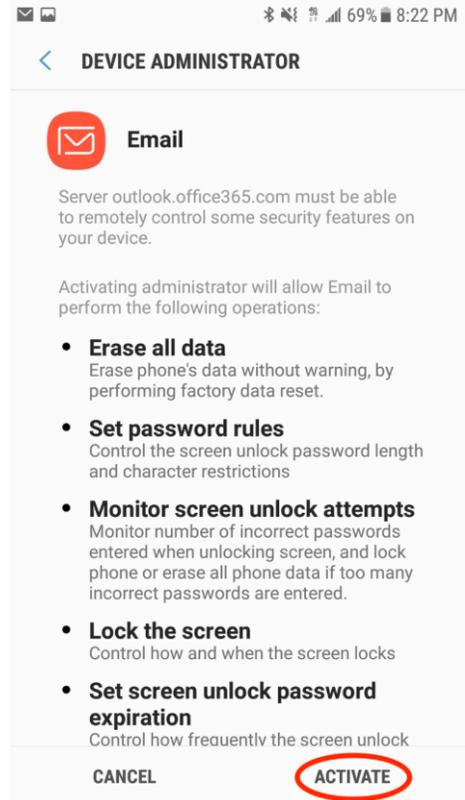


5. Click **Allow** and then **OK** to confirm the settings and permissions



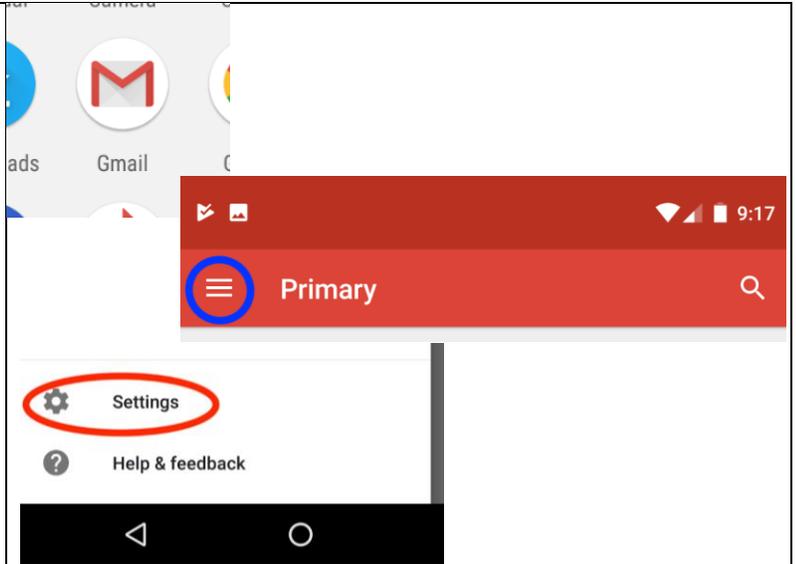
**Please note: Each device may have different prompts. Please read the prompts and select OK to allow the exchange account to be setup properly.*

6. And finally click **Activate**

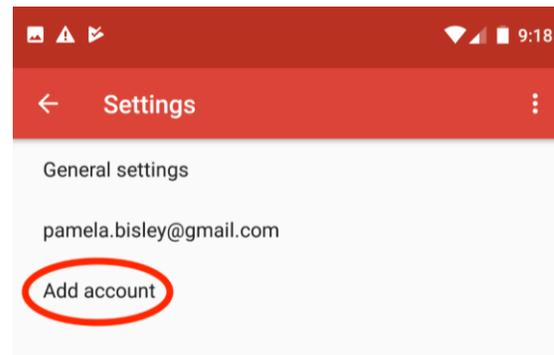


*Gmail Integration

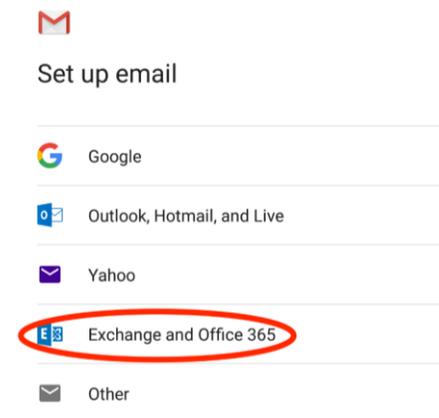
1. Go into your Gmail app, click on the three lines and select settings



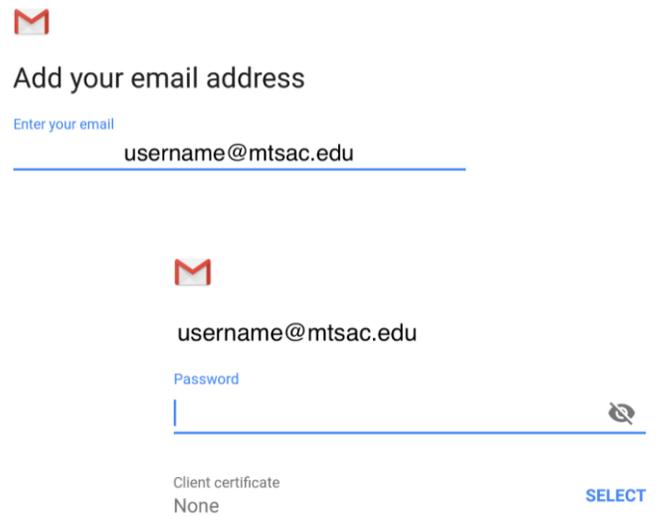
2. Then select **Add new account**



3. Select **Microsoft Exchange ActiveSync**

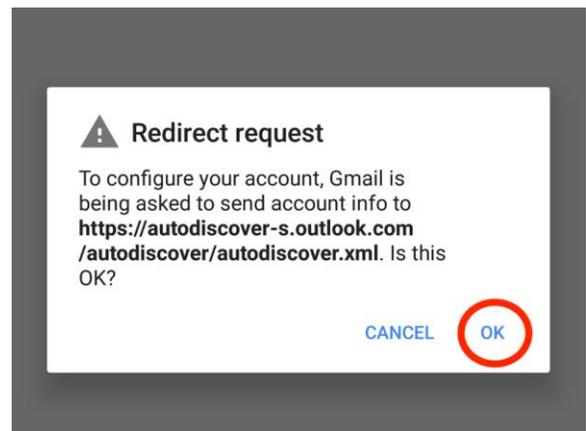


4. Enter your **MyPortal username@mtsac.edu**, and then enter your **MyPortal password**



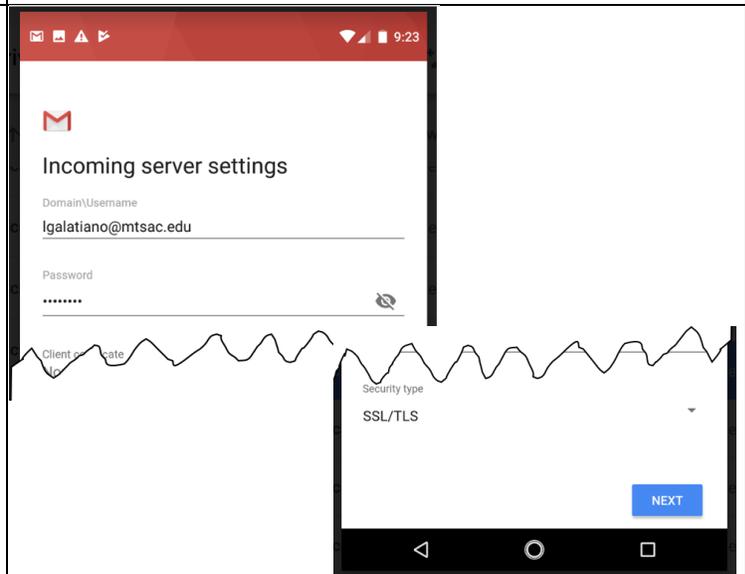
5. Click **OK** to the redirect request

**Please note: Each device may have different prompts. Please read the prompts and select OK to allow the exchange account to be setup properly.*

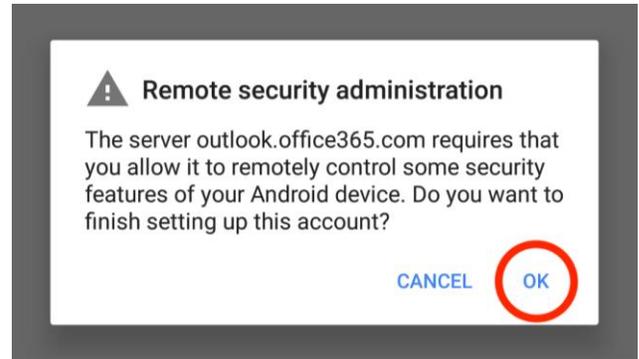


6. The Incoming Server Settings should be already prefilled.

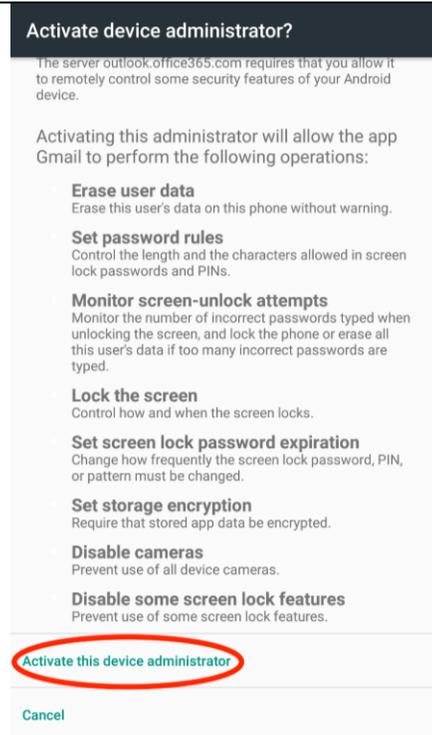
-If not the server is **outlook.office365.com** and the port is **443**



7. Click **OK** for the remote security administration



8. Then click **Activate** to the security control alert



9. Finally hit Next to finish the setup of your email on your phone.

