



MT. SAN ANTONIO COLLEGE
WORK EXPERIENCE (WE) EDUCATION
(Final Evaluation)
Student Work and Hours Report

Student Name: _____ Date: _____

WE/Internship Site Name: _____

Supervisor Name: _____

Work Site Supervisor: Thank you for your participation. Please complete both sides of this form, including the total number of hours that the student worked, and sign this form on the other side.

When answering the questions below, please refer to the objectives in the **Learning Contract**:

Objective 1:

(from **Learning Contract**)

What was learned based on
criteria established?

Objective 2:

(from **Learning Contract**)

What was learned based on
criteria established?

Objective 3:

(from **Learning Contract**)

What was learned based on
criteria established?

Objective 4:

(from **Learning Contract**)

What was learned based on
criteria established?

Continued on back



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(To be Completed by Site Supervisor)

Please rate each learning objective in terms of achievement by checking the appropriate number.

	Excellent	Good	Satisfactory	Not Met	Non-Applicable
Accomplishment of Objective #1	5	4	3	2	1
Accomplishment of Objective #2	5	4	3	2	1
Accomplishment of Objective #3	5	4	3	2	1
Accomplishment of Objective #4	5	4	3	2	1

Comments: _____

Your objective evaluation enables us to provide additional guidance for the student.

Please rate each competency below with a checkmark.

	Excellent	Meets Expectation	Needs Improvement	Not Applicable
1. Demonstrates habits of punctuality and attendance			.	
2. Consistently meets deadlines			.	
3. Learns from & works collaboratively with diverse cultures, races, ages, genders, religions, lifestyles and viewpoints			.	
4. Exhibits initiative, alertness, and enthusiasm			.	
5. Articulates thoughts/ideas clearly & effectively			.	
6. Exhibits professional verbal & written communication skills			.	
7. Dependability with minimal supervision			.	
8. Maintains personal hygiene and dress appropriately for work performed			.	
9. Demonstrates integrity & ethical behavior			.	
10 Exercises sound reasoning & analytical thinking			.	

Comments: _____

Please comment if rating given is needs improvement _____

☐ Check if you would like student to return for an additional semester

Total hours student worked for entire assignment: _____

1 unit	2 units	3 units	4 units
60 non-paid or 75 paid	120 non-paid or 150 paid	180 non-paid or 225 paid	240 non-paid or 300 paid

WE/Internship Supervisor's Signature

Date