



Mt. San Antonio College – Work Experience (WE) Education

General Information

Work experience registration may not be completed, nor work begun, until this General Information form and the Learning Contract are completed and given to the professor. Students eligible for Work Experience must have completed a minimum of 1/3 of the total units required for the program or have completed a qualifying SAM Code "C" Course.

Student Contact Information (please print)

Name: _____ Student I.D. No.: _____
Last First

Address: _____
Number/Street City Zip

Phone: _____ Email: _____

Term/Year: _____ Start Date: _____ End Date: _____

Student Academic Program Information

Major or Certificate Program: _____ Total Units Required for Program: _____

Units Completed _____
in the Program: _____
OR Name of "C" level SAM Code Course Completed
and Term Completed **OR** Name of concurrently
enrolled "C" level SAM Code Course: _____

WE/Internship Site Information

WE/Internship Site Name: _____

Site Address: _____
Number/Street City Zip

Supervisor Name & Title: _____

Supervisor Email: _____ Supervisor Phone: _____

Student Job Title: _____ Non-paid or Paid: _____

Total Hours Scheduled During Term: _____ *A minimum of 60 non-paid hours or 75 paid hours of work per term is required for each one unit of credit.*

General working environment (check all that apply): On-site Virtual In-field

Will your professor need security clearance to visit the work site? If yes, please explain.

Course Title: _____

Course Professor: _____

CRN: _____ Units (check one):
1 unit 2 units 3 units 4 units 5 units
60 non-paid or 75 paid 120 non-paid or 150 paid 180 non-paid or 225 paid 240 non-paid or 300 paid 300 non-paid or 375 paid

Enter same unit requirement for Mid-Term Assessment & Student Work and Hours Report-Final Evaluation

**Enter Same units for Mid-Term Assessment & Student Work
and Hours Report-Final Evaluation**

Mt. San Antonio College – Work Experience Education Continued

Please List Course SLO's and/or Course Measurable Objectives:
<http://www.mtsac.edu/instruction/outcomes/sloinfo.html> (Link for SLO'S)
<https://webcms.mtsac.edu> (Link for Measurable Objectives)
(to be completed by professor)

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Career Specialist Name _____ **Email:** _____ **Phone:** _____