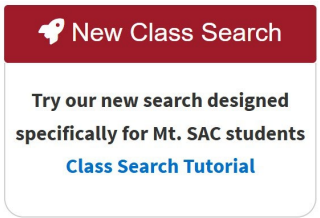
The Monday Minute
Week 15: June 1, 2026

As we begin Week 15, thank you for the many ways you continue to support our students and one another during one of the busiest times of the academic year. With finals, grading, commencement, and the numerous end-of-semester events ahead, your dedication and commitment make a meaningful difference. We appreciate all that you do!

This week's *Monday Minute* includes:

- Mt. SAC New Class Search
- Fall 2026 Course Cancellation Protocols
- Supporting Students During Finals Week
- Faculty Support and Resources
- Fall 2026 Final Grades
- ACCJC: Negotiated Rulemaking
- Banner Self Service Downtime: June 30 – July 1, 2026
- Important Dates and Resources



Mt. SAC New Class Search

Since the soft launch of **Mt. SAC's New Class Search** (on March 30th), overall feedback has been positive. This enhanced tool has a more modern look & feel, improved search experience, intuitive usability, and a mobile-friendly design. The **Mt. SAC's New Class Search** has been

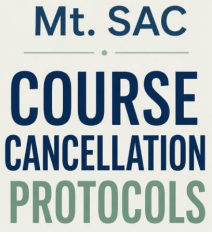
designed with students and employees in mind, offering a more modern, intuitive, and user-friendly experience when searching for classes.

Student Comments:

- "Thank You! It is much easier on the eyes."
- "Wow! This is a huge improvement for students who use phones or tablets to search for classes, like myself."
- "So far, my favorite feature is the fact that everything is on one page. All I had to do was scroll."
- "It is truly amazing! It is easy to navigate through and sift through the courses."

The new Class Search is intended to enhance the class search experience, serving as a companion to the current Self-Service Banner 9 registration system. Students will continue to register for classes through Self-Service Banner (SSB 9), while benefiting from a more efficient and visually engaging way to explore available courses.

You can access the new Class Search here: Mt. SAC New Class Search link. Take a quick tour of the new Class Search by watching this brief overview video: Brief Video Tour. If you have any questions regarding the new Class Search, please direct them to Loralyn Isomura.



Course Cancellation Protocols: Fall 2026

Last fall (Fall 2025), Mt. SAC launched the Course Cancellation Protocols that were developed jointly by the District and Faculty Association through the grievance process. This pilot protocol prioritizes student needs and emphasizes thoughtful, student-centered decision-making. It outlines key timeframes and promotes transparency, coordination, and ongoing feedback between faculty, department chairs, and instructional leaders. Based on feedback from the Department Chairs, Faculty Association,

and the Instructional Leadership Team, we are sharing the updated Credit Course Cancellation Protocol for Fall 2026. This will be reviewed in Fall 2026 to ensure it continues to meet the evolving scheduling needs of our students and programs.

The Credit Course Section Cancellation Protocol (Fall 2026) outlines the timeline used to review low-enrolled classes. At multiple points in the process, Educational Administrators (deans and/or associate denas) consult with Department Chairs to review enrollment levels, consider student and program needs, and determine whether sections should remain scheduled or be canceled. The protocol also identifies circumstances that may warrant delayed cancellation review, such as capstone, transfer-required, accreditation-required, cohort, dual enrollment, and other specialized courses. Faculty are encouraged to review the protocol to better understand when enrollment reviews occur and how cancellation decisions are made.

Supporting Students During Finals Week

As we head into finals, we know many students may be experiencing higher levels of stress. Our Behavioral Health Services (BHS) team and Basic Needs Resources (BNR) are offering support to help students stay grounded, focused, and cared for during this busy time. Please feel free to share these resources with your students.

Behavioral Health Services – Grounding Support

Behavioral Health Services is offering brief, 10-minute grounding sessions for students who may need a moment to reset before studying or taking a final exam.
Options include:

- Guided breathing or box breathing
- Sensory grounding using the 5-4-3-2-1 method
- Progressive muscle relaxation
- Quick mindfulness check-ins

- Short supportive conversations to help students regulate

BHS continues to provide crisis walk-in support for students who need immediate assistance.

Basic Needs Resources – Emergency Childcare
Students who need last-minute childcare during finals may qualify for emergency support through Upwards, our childcare partner. Students can contact the Basic Needs office at **(909) 274-6170** to inquire about eligibility and available support.

Student Health Center
Recognizing that total wellness is essential to academic success, Student Health Services strives to provide optimum physical health services to the College community in a confidential environment with sensitivity to individual needs.

The student health services team consists of a multiethnic team of licensed professionals that provide short-term quality care to support you with academic success. Our team is dedicated to respecting the diversity of Mt. SAC and attending to the unique needs of each student. We look forward to working with you to ensure that your full body and mind are cared for through your academic career at the college. We hope you explore the resources available to you at Student Health Services.

All information is confidential and available only to the patient, with few exceptions as mandated by law. Learn more about your Protected Health Information.

LIVE WELL MT. SAC

Faculty Support and Resources

As we approach the end of the semester, we recognize that this is one of the busiest times of the academic year. Faculty

who may benefit from additional support are encouraged to take advantage of Mt. SAC resources, including:

- Employee Counseling Center (ECC),
- Employee Mental Health Resources,
- Employee Assistance Service for Education (EASE),
- Employee Wellness programs, and
- Faculty Center for Learning Technology (FCLT).

In addition, the Mt. SAC Employee Wellness Committee also supports the well-being of Mt. SAC employees by providing resources, programs, and activities that promote healthy lifestyles, mental wellness, and a supportive campus community.

Whether you need assistance managing stress, instructional technology support, or guidance on available services, we are here to support you. Your Division Office team is also available to help connect you with campus resources, answer questions, and provide support as you navigate end-of-semester responsibilities.

Spring 2026 Final Grades

With the end of the Spring semester rapidly approaching, this is a friendly reminder that **Spring 2026 grades are due by 8 p.m. on Tuesday, June 16, 2026**. The Admissions and Records Office will initiate the "grade roll" process or "batch" processing of all Fall grades in Banner immediately following the 8 pm deadline on Tuesday (June 16, 2026).

We thank you for submitting your grades **on or before Tuesday, June 16, 2026.** Here are some reasons why students need their grades posted on time:

- Students need to know if they passed a pre-requisite course so they can register for the next course in a sequence.
- Students need to complete units aligned with the federal or state financial aid they have received.

Our Veteran students may need proof of completion to receive veterans' benefits.

- Students send their transcripts to their transfer university, confirming they are ready to transfer in the upcoming semester.
- Students' wage increases, bonuses, or promotional opportunities depend on passing employer-approved courses or programs.
- Students must show satisfactory progress on their academic and/or progress probation status.

Seeking one-on-one support? Loralyn Isomura will be hosting the following **Drop-In Office Hours** via Zoom (link information below) to provide guidance and support regarding the grade submission process:

- **Thursday, June 11**: 4 pm - 6 pm
- **Friday, June 12**: Anytime between 8 am - 5 pm
- **Saturday, June 13:** 8 am -10 am
- **Sunday, June 14:** 3 pm - 7 pm
- **Monday, June 15**: Anytime between 10 am - 8 pm
- **Tuesday, June 16:** 8 am - 12 noon
- **Tuesday, June 16**: 3 pm to 8 pm

ZOOM DETAILS:
Link: https://mtsac-edu.zoom.us/j/9092745770
Meeting ID: 909 274 5770

Below are some helpful resources for navigating the Grade Submission Process:

- Contact Information by Division: Instruction, School of Continuing Education, or Student Services
- Grade Changes and Incompletes

If, for any reason, you anticipate that your grade submission process may be delayed (after 8 p.m. on June 16, 2026), please immediately contact your Dean or Associate Dean.

ACCJC: Negotiated Rulemaking

The Accreditation Core Team is sharing a brief update on a set of federal discussions currently underway related to accreditation and higher education policy. These conversations are part of a national negotiated rulemaking process that is examining areas such as accreditation, student outcomes, and broader accountability expectations. Some of you may have already come across information about this through your professional networks or external sources.

The Accreditation Core Team felt it was important to acknowledge these discussions and share what we know at this point. At this stage, the process is still evolving, and many details are not yet finalized. We are closely monitoring developments and working with ACCJC, Accreditation Steering Committee, and campus partners to better understand potential implications for Mt. SAC.

We will continue to share updates as more information becomes available. Additional information about negotiated rulemaking can be found at ACCJC Negotiated Rulemaking FAQ website.

Banner Self Service Downtime: June 30 – July 1, 2026

The end of the 2025-26 fiscal year is quickly approaching. In preparation for the NEW fiscal year, Fiscal Services and IT will be working together to prepare Banner for processing of 2026-27 financial transactions. In order to do so, Banner Administrative Pages and Self Service will be down starting on **Tuesday, June 30, 2026, at 5 pm**, with service resuming on **Wednesday, July 1, 2026, at 11 am.**

What does this mean to you? The following functionality will be **unavailable** during the outage:

1. Banner Administrative Pages

2. Faculty/Staff Self Service functions such as *Benefits, Pay Stubs, Final Grades, Class Roster, etc*.
3. Student Self Service functions such as *Online Payment, Registration, Grades, etc*.

The following systems/applications **will remain operational during year-end closing**:

1. Argos
2. Canvas
3. Email
4. Etrieve by Softdocs
5. Smartsheet
6. EAB Navigate
7. Office 365 Services
8. Campus Phone System and Phone Extensions

Please contact Monica Cantu-Chan if you have any questions.

Important Dates and Resources

- **Summer 2026 Canvas Merged Requests Due:** Friday, June 5, 2026 ***Please Submit ASAP!***
- **Spring 2026 Finals Week:** June 8 – June 14, 2026
- **Mt. SAC Commencement:** Friday, June 12, 2026 (arrive no later than 4:50 PM and be in line by 5:15 PM)
- **Fall 2026 Final Grades:** Tuesday, June 16, 2026 (at 8 pm)
- **First Day of Summer 2026:** Monday, June 22, 2026
- **Fall 2026 Canvas Merged Requests Due:** Thursday, August 6, 2026
- **Fall Flex Day:** Friday, August 21, 2026 (on campus)
- **First Day of Fall 2026 Classes:** Monday, August 24, 2026
- Fall 2026 Course Cancellation Protocols
- Mt. SAC 2025 - 2026 Academic Calendar
- Mt. SAC 2026 - 2027 Academic Calendar
- Mt. SAC 2035 Education and Facilities Comprehensive

Plan

- Mt. SAC Calendar of Events

As always, thank you for your dedication to our students, colleagues, and college community. We hope you find a few moments to take care of yourself as we head into the final stretch of the semester. Please continue to reach out to your Dean or Division Office to share your concerns and identify any assistance needed. We are here to support you.

Have a wonderful week!

Thank you,
Kelly Fowler

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(she/her/hers)

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