



Good evening,

Welcome to Week 3!

This week's ***Monday Minute*** topics include:

- Dropping No-Show Students
- Guidance on Supporting Free Speech and Free Expression
- Official Opening of Mt. SAC's Newly Relocated Pride Center
- Timeline and Process for Requesting Faculty Positions for 2026–2027
- Invitation To Review and Provide Feedback on the Draft of the 2025–2028 Student Equity Plan
- Key Dates and links to Important Resources.



Important: Dropping No-Show Students

As a reminder, Mt. SAC has two Administrative Procedures (APs) that also address dropping No Show students before the Census data of your course(s):

- [AP 5075 Course Adds and Drops](#) states that “an instructor may drop a student who has not arrived within the first 30 minutes of the first course meeting of an in-person or synchronous online course. For asynchronous online courses,

students must complete the No Show activity designated by their professor within three days to demonstrate attendance or they will be dropped from the course for nonattendance.”

- Additional information in [AP 4105 Distance Learning](#) states (bottom of page 3), “faculty will drop, as a No-Show, any student who has not actively participated in the course or has not completed the faculty-determined check-in activity. Faculty members have discretion to establish any date between the official start of the term and the third day of the term.”

Per [Title 5 Section §58004](#), professors have the responsibility to clear their rosters of inactive students who are considered “No Show” students in online, hybrid, and face-to-face courses. For in-person courses, attendance is determined by physical presence, while in online courses, participation is measured through participation as defined in policy and on the professor’s syllabus. These policies apply regardless of course waitlists. To provide clarity for students, professors are encouraged to include a statement in their syllabus outlining their course-specific drop policy, including how and when No Show students will be dropped.

Please continue to reach out to your [Dean or Division Office](#) if you have any questions.



Free Speech and Free Expression

At Mt. SAC, our [mission and core values](#), including student focus, equity and diversity, and integrity, emphasize our commitment to ensuring that every student feels welcomed, safe, and valued. However, when individuals or groups from off-campus express

hurtful or exclusionary views that are contrary to Mt. SAC's mission and values, faculty, staff, and managers play an important role in listening to our students targeted by such views with empathy and affirming their experiences.

We can also connect students to resources such as the [Equity Programs and Identity Centers](#), [Student Life](#), [Title IX](#), [Behavioral Health Services](#), and [Counseling](#), among the many services available to support students. While Mt. SAC is committed to protecting the right to free speech of all groups on our campus, including those we do not agree with per [BP 3900 Freedom of Expression: Time, Place, and Manner](#), we are also firmly committed to ensuring our campus remains grounded in care, respect, and validation of our diverse communities.

If you would like to learn about how freedom of expression is facilitated at Mt. SAC, you can reference the [Student Life informational pamphlet](#) or visit the [Student Life webpage](#).

Please reach out to Student Life for more information or if you have additional questions: (909) 274-5959 or studentlife@mtsac.edu.



The Mt. SAC new Pride Center has officially opened and is a dedicated space for LGBTQ+ students and allies to find community, resources, and support. The Pride Center exists to affirm and celebrate queer and trans identities, while providing educational opportunities that foster a more inclusive and welcoming campus for all.

For more Pride Center updates please visit our website, follow our Instagram, or sign up to join our Canvas page:

Website: [Mt. SAC Pride Center Website](#)

Instagram: @mtsacpridecenter

Canvas: [Pride Center Canvas Sign-up Form](#)



Timeline to Request Faculty Positions for 2026 – 2027

Last week, [Laura Martinez](#) shared an update via email to the Department Chairs regarding the process for requesting faculty positions per [AP 7120](#):

Please share this important information with your faculty and submit requests by the deadline. The form is now a Word-fillable document. Feel free to contact me if you have any problems with the form. Required Argos reports will be run by your division office staff. Please work with them to determine from whom you will receive the reports. The completed form(s) and Argos reports will be saved in OneDrive by your division office staff. Q4 on the form requires equity information that can be obtained through the [Course Success and Retention Dashboard](#). The dashboard is accessible by using your Single Sign On (SSO).

Questions on navigating, interpreting, or requesting additional data may be directed to Research & Institutional Effectiveness at research@mtsac.edu.

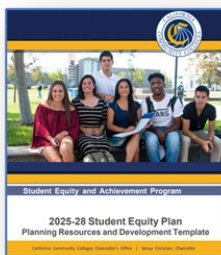
Dr. Tania Anders and Dr. Kelly Fowler will host Informational Sessions to answer any questions regarding Requests for Faculty Positions. The sessions do not require pre-registration and are scheduled on:

- September 8 (Monday). 8:00 – 9:00 a.m. Zoom ID: [827 1422 0686](#)
- September 9 (Tuesday). 2:00 – 3:00 p.m. Zoom ID: [827 1422 0686](#)

Below are links to the Memo and Request for Faculty Prioritization Form:

- [Faculty Prioritization Memo](#)
- [Request for Faculty Prioritization Form](#)

Please contact [Laura Martinez](#), [Dr. Tania Anders](#), or [Dr. Kelly Fowler](#) if you have any questions.



Mt. SAC 2025-28 Student Equity Plan

Mt. SAC is developing a new Student Equity Plan (SEP) as part of the California Community Colleges Chancellor's Office initiative to close equity gaps among disproportionately impacted student groups in alignment with Vision 2030. The plan outlines strategies across five key metrics: Successful Enrollment, Transfer-Level Math and English Completion, Persistence, Completion, and Transfer, with a strong focus on advancing outcomes for traditionally underrepresented students.

The SEP Plan also establishes equity-minded goals, metrics, and actions that align with [Mt. SAC's 2035](#) Commitments to student success. (More information: [Mt. SAC's 2035 BOT Presentation](#)).

Guided by data-driven analysis, input from campus experts, and collaboration with participatory governance groups, the Mt. SAC Student Equity Plan Workgroup has led the development process. We invite you to review the [Mt. SAC 2025 - 2028 Student Equity Play DRAFT](#) and share recommendations on the proposed Action Plan Steps with Monica Jones (mjones85@mtsac.edu) by **Monday, September 15th.**

All feedback will be shared with the workgroup for consideration,



Key Dates and Resources

- Veteran's Day (Campus Closed): Tuesday, November 11, 2025
- Thanksgiving Holiday (**Campus Closed**): November 27 and 28, 2025
- Last Day of the Semester: December 12, 2025
- Grades Due (**full-term** classes): December 16, 2025
- [Mt. SAC Calendar of Events](#)



Resources

- [Mt. SAC 2025 - 2026 Academic Calendar](#)
- [Course Cancellation Protocol Pilot \(Fall 2025\)](#)
- [Mt. SAC 2035](#)
- [Mt. SAC Board and Administrative Policies](#)
- [Office of Instruction Resource Links](#)

Thank you for taking the time to review these updates and for the work you do each day to support our students and each another. As we move into the new academic year, our commitment to Mt. SAC's mission and core values continue to make a difference in the lives of our students and community. Please reach out if you have any questions or ideas as we work together to keep our campus welcoming, student-centered, and forward-looking.

Please connect with your [Dean or Division Office](#) to share your concerns or identify any assistance needed. We are here to support you.

Thank you,
Kelly Fowler



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(she/her/hers)

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