

The Monday Minute

February 23, 2026

Welcome to the Spring 2026 semester! A new term bring new oppotunities for students to learn from your expertise and your encouraging support. This time also brings us opportunities to collaborate in ways to support all students.

If you are just returning from winter intersession or new to Mt. SAC, welcome back to the *Monday Minute*. The *Monday Minute* is a brief communication from the Office of Instruction designed to share timely updates and relevant information. While it may not arrive every Monday, you can expect it when there are important items to share in support of our collective work. In addition, I have include last week's *Monday Minute* below in case you missed it.

This *Monday Minute* includes:

- Important Reminder about Student Drops and Adding
- RSI and DL Celebration on February 27 from 11 to 1 pm (**RSVP Today!**)
- Dining and Food Options
- Program Review Update
- Sodexo Dining Options and Hours

Student Support Resources

- Important Dates and Information

Add/Drop Reminder Important Reminders about Adding and Dropping Students



As a reminder, Mt. SAC has two Administrative Procedures (APs) that also address dropping No Show students:

- [AP 5075 Course Adds and Drops](#) states that “an instructor may drop a student who has not arrived within the first 30 minutes of the first course meeting of an in-person or synchronous online course. For asynchronous online courses, students must complete the No Show activity designated by their professor within three days to demonstrate attendance or they will be dropped from the course for nonattendance.”
- Additional information in [AP 4105 Distance Learning](#) states (bottom of page 3), “faculty will drop, as a No-Show, any student who has not actively participated in the course or has not completed the faculty-determined check-in activity. Faculty members have discretion to establish any date between the official start of the term and the third day of the term.”
- [AP 5075 Course Adds and Drops](#) also reminds us that students may continue to seek enrollment after the course begins if space is available and after the waitlist has been exhausted. Instructors should issue add authorization codes based on open seats in the course. For online courses, students are expected to contact the instructor via email to request an add code. Continuing to add eligible students when space allows supports access and helps students stay on track toward their educational goals.

Per [Title 5 Section §58004](#), professors have the responsibility to clear their rosters of inactive students who are considered “No Show” students in online, hybrid, and face-to-face courses. For in-person courses, attendance is determined by physical presence, while in online courses, participation is measured through participation as defined in policy and on the professor’s syllabus. These policies apply regardless of course waitlists. To provide clarity for students, professors are encouraged to include a statement

in their syllabus outlining their course-specific drop policy, including how and when No Show students will be dropped.

Please continue to reach out to your [Dean or Division Office](#) if you have any questions.

RSI & DL Celebration Please Join Us! **RSI and Distance Learning Appreciation Celebration: Please Join Us!**



[RSVP Today!](#)

We are excited to celebrate Mt. San Antonio College's [accreditation reaffirmation](#) through 2031 and the collective work that strengthened Regular and Substantive Interaction (RSI) and distance learning excellence across our campus. This milestone reflects years of collaboration, care, and commitment to our students.

Please join us for a campus celebration luncheon on **Friday, February 27, from 11:00 a.m. to 1:00 p.m. in Heritage Hall, with an Appreciation & Recognition Ceremony beginning at 11:30 a.m.** We look forward to celebrating together and honoring the many contributions that made this achievement possible. [RSVP Today!](#)

This is a moment to pause, celebrate, and recognize the strength of our campus community and what we can accomplish together in service of our students and each other.

With gratitude and much appreciation,

Kelly, Lianne, Allie, and Hong

Program Review



Program Review - New Deadline and Training Support

We would like to share three important updates regarding Program Review.

1. The submission deadline has been extended from **Friday, March 27, 2026** to **Friday, April 17, 2026** to provide additional time for thoughtful review and completion.

- We are also pleased to announce that the Nuventive Program Review platform is now live and ready for use. To support you, several Nuventive training sessions have been scheduled. Faculty may register through POD Connect Link: [Program Review: Nuventive Training and More!](#)
- We have also scheduled program review office hours and can be found in the new program review website: <https://www.mtsac.edu/program-review/>.

Thank you,
[Patty Quiñones](#) and [Jennifer Hinostroza](#)

Food Options



Sodexo Dining Service Hours: Spring 2026

Sodexo Campus Services announced [locations and hours for food options](#) for Spring 2026:

MT. SAC		SPRING 2026 Dining Hours of Operation	
		2/23/26-6/5/26	
BLDG 61		Prime Stop	Mon - Thurs 7:00 AM - 7:00 PM Friday 7:00 AM - 2:00 PM
BLDG 77		Mountie Stop	Mon - Thurs 7:00 AM - 2:00 PM Friday CLOSED
BLDG 8		Grizzly Stop	Mon - Thurs 8:00 AM - 2:00 PM Friday CLOSED
BLDG 410		Express Stop	Mon - Thurs 8:00 AM - 7:00 PM Friday 8:00 AM - 2:00 PM
		Eat Cafe	
Bistro Grille		Handcrafted Deli	
Mon - Thurs 10:00 AM - 5:00 PM	Mon - Thurs 10:00 AM - 4:00 PM	Friday 10:00 AM - 2:00 PM	Friday CLOSED
Slices		Serrano	
Mon - Thurs 10:00 AM - 5:00 PM	Mon - Thurs 10:30 AM - 4:00 PM	Friday 10:00 AM - 2:00 PM	Friday CLOSED

*Campus Closed 3/31, 5/25

STAY CONNECTED!
 @mtsac_dining

mtsacdining.sodexomyway.com

Student Support Resources

Student Support Resources

At Mt. SAC, we are committed to creating a supportive and



inclusive environment where all students can succeed. You can help by sharing resources, mentioning student support services in class or syllabi, and referring students to various centers for academic and personal support. Simply letting students know where to find support can make a meaningful difference.

Key Student Support Resources

[Student Support Programs](#). Counseling, financial aid, basic needs, and more. Mt. San Antonio College offers a number of support programs for students in all different types of situations. Whether you're a veteran, a foster youth, an international student or a DREAMer, we have a support program designed to help you as you work to achieve your educational goals.

[Tutoring and Academic Support Services](#). More than anything, we want our students to succeed. That's why Mt. SAC has created so many programs and tools to help our students with their class work, planning their courses, applying to transfer, and much more. Click through the links below to learn more about the academic resources we offer. If you have questions, or cannot find what you are looking for, please call (909) 274-7500.

Other Resources:

- **[Know Your Rights – Immigration Enforcement](#)**
- **[Tutoring and Academic Support Services](#)**
 - **[ASAC Tutoring](#)**
 - **[Math Tutoring](#)**
 - **[The Writing Center](#)**
 - **[Online Tutoring](#)**
 - **[WIN Program](#)**
 - **[Tutoring Centers](#)**



Important Dates and Information

- **Mt. SAC [Spring 2026 Flex Day](#):** Friday, February 20, 2026
- **First Day of Spring 2026:** Monday, February 23, 2026
- **Adjunct Professor [Student Office Hour Request Form Due](#):** Friday, February 27,

2026

- **Last Day to Add Classes (16-week):** Friday, March 6, 2026
- **Cesar Chavez Day (Campus Closed):** Tuesday, March 31, 2026
- **Program Review Deadline:** Friday, April 17, 2026
- **Memorial Day (Campus Closed):** Monday, May 25, 2026
- **Summer 2026 Canvas Merged Requests Due:** Friday, June 5, 2026
- **Spring 2026 Finals Week:** June 8 – June 14, 2026
- **Mt. SAC Commencement:** Friday, June 12, 2026
- **Fall 2026 Final Grades (16-week classes):** Tuesday, June 16, 2026 (at 8 pm)
- **First Day of Summer 2026:** Monday, June 22, 2026
- **Fall 2026 Canvas Merged Requests Due:** Thursday, August 6, 2026
- **First Day of Fall 2026:** Monday, August 24, 2026
- [Mt. SAC 2025 - 2026 Academic Calendar](#)
- [Mt. SAC 2026 - 2027 Academic Calendar](#)
- [Mt. SAC Calendar of Events](#)
- [Mt. SAC 2035 Education and Facilities Comprehensive Plan](#)

I look forward to our continued work together to seek opportunities to support student success. Please work closely with your [Dean or Division Office](#) to share your concerns and identify any assistance needed. We are here to support you.

Here's to a strong start and hopeful spring semester!

Thank you,
Kelly Fowler



Kelly Fowler, Ph.D.

Vice President of Instruction | Accreditation Liaison Officer
(she/her/hers)

✉ kelly.fowler@mtsac.edu

☎ [\(909\) 274-5414](tel:(909)274-5414)

📠 [\(909\) 274-2955](tel:(909)274-2955)

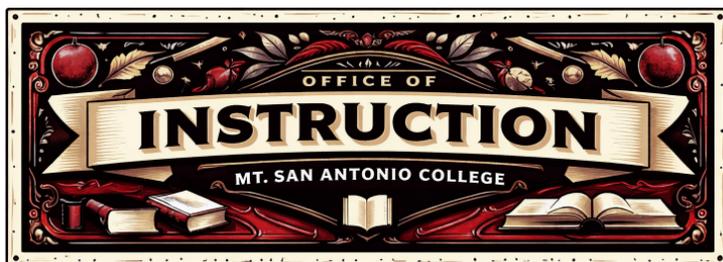
📍 Building: Building 414, Room: 2170

Mt. San Antonio College

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Receiving this email outside of regular working hours? Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

From: Fowler, Kelly <kelly.fowler@mtsac.edu>
Sent: Tuesday, February 17, 2026 12:36 PM
To: All Mt. SAC Faculty <allfaculty@listserv.mtsac.edu>
Cc: Fowler, Kelly <kelly.fowler@mtsac.edu>
Subject: Office of Instruction: Monday Minute (February 17, 2026)



The Monday Minute

February 17, 2026

As we step into the Spring 2026 term, I feel both grateful and proud of our campus community. Receiving confirmation of our accreditation reaffirmation through 2031 is more than an institutional milestone. This accomplishment reflects the commitment, dedication, and hard work so many of you invested on behalf of our students. This achievement belongs to the entire campus community as it speaks to

the strength of our relationships, our willingness to work together, and our shared belief in the importance of this work. As we celebrate this moment of community and connection, we are genuinely excited to begin the new term alongside you and to continue building on what we have accomplished together.

This *Monday Minute* includes:

- Accreditation and RSI Update
- Flex Day: Friday, February 20, 2026
- Admissions & Records Forms
- AB 1111 Common Course Numbering Update
- Important Dates and Information

Accreditation and RSI Accreditation and RSI Update: Great News!



[RSVP Today!](https://tinyurl.com/5dtjjdtr)

We are pleased to share wonderful news with our campus community: we have received confirmation that Mt. San Antonio College has been reaffirmed for accreditation through 2031. The ACCJC notification letter and team report can be found on the [Mt. SAC Accreditation website](#).

This outcome reflects years of collective effort, campus-wide coordination, and a deep commitment to our students and continuous improvement. Reaffirmation is not the work of a single person or group; it is the result of collaboration, shared accountability, teamwork, and care demonstrated across our campus community.

We extend special appreciation to our Mt. SAC faculty whose advocacy, creativity, and engagement in high-quality professional development strengthened online pedagogical excellence in direct support of student success. We also thank the many individuals whose contributions were essential, though often unseen. Every effort mattered, and together, we made this success possible.

To celebrate this important milestone and to thank all who helped make it possible, we will be hosting a campus celebration luncheon on Friday, February 27, from 11:00

a.m. to 1:00 p.m. in the Heritage Hall. The Recognition Ceremony will begin at 11:30 am. We invite you to [RSVP to join the celebration](#). Detailed information will be shared soon.

This is a moment to pause, celebrate, and recognize the strength of our campus community and what we can accomplish together in service of our students and each other.

With gratitude and much appreciation,
Kelly, Lianne, Allie, and Hong

Spring 2026 Flex Day Spring 2026 Flex Day



The Mt. SAC [Spring 2026 Flex Day](#), “All Together Now: Building Compliance, Community, & Completion,” will be held virtually on Friday, February 20, 2026, from 8:30 a.m. to 3:20 p.m. This full day of professional learning will focus on accessible course design, AI integration, equity-driven Title 5 updates, program review best practices, restorative justice, dual enrollment pedagogy, and student support services.

The [Mt. SAC Spring 2026 Flex Day website](#) includes an overview of workshops and sessions along with registration information.

Please reach out to any member of the FLEX Planning Committee if you have questions:

- Raul Madrid – Co-VP, Academic Senate • rmadrid23@mtsac.edu
- Shelley Doonan – Co-VP, Academic Senate • sdoonan@mtsac.edu
- Lizbet Sanchez – Coordinator, Faculty Professional Development • lsanchez@mtsac.edu
- Lisa Rodriguez – Acting Director, POD • lrodriguez208@mtsac.edu
- Elda Blount – Coordinator, Project/Program, POD • eblount@mtsac.edu

Michelle Newhart – Instructional Designer, Distance Learning, FCLT • mnewhart@mtsac.edu

Thank you!

**Admissions & Records Admissions & Records Forms Moving to Etrieve:
Live February 23, 2026 (Monday)**



Beginning February 23, 2026, Admissions & Records will transition from Smartsheet to Etrieve, a secure, web-based platform for submitting and managing forms. While the forms will look different, the new process is more structured and easier to manage.

This change replaces a COVID-era process with a more efficient, guided workflow designed to reduce incomplete submissions and improve tracking for students, faculty, and staff.

Key Improvements:

- **Single-step form submission** with built-in validation
- **Auto-filled** student information pulled from Banner
- **Clear routing and workflow**, including faculty decision points when applicable
- **Email and in-system notifications** when action is required
- **Improved tracking** of requests from submission to completion

Watch this short video preview [New Admissions Forms Process on Vimeo](#) to get familiar with the new experience. For more information contact George Bradshaw at gbradshaw@mtsac.edu.

AB 1111 (CCN)

AB 1111 Common Course Numbering: Update from Kelly Rivera

AB 1111

**COMMON
COURSE
NUMBERING**

I'm writing with an immediate Common Course Numbering (CCN) update from the Chancellor's Office. Phase III implementation has been paused, which means we will not be tasked with aligning local curriculum to the Phase III templates this spring. Let me say this again – we will not be moving forward with Phase III this spring. The Chancellor's Office shared that Phase III template development is complete, but the templates will not be released for local alignment until there is systemwide articulation assurance from our system partners.

Negotiation to this end is currently being worked on through the Intersegmental Committee of Academic Senates (ICAS) with our CSU/UC colleagues. It reflects resolutions and calls from the ASCCC (including one from Mt SAC) that this process should be articulation first. How long will the pause be? That information has not been shared. My best read is that these negotiations can take time... months, and possibly longer. So, for now we are in a holding pattern, and I will keep you updated as I learn more.

Here is a link to the [ASCCC website with all courses listed](#) in each phase and attached you will find you will find the Chancellor's announcement regarding the Phase III pause.

In the meantime, feel free to reach out. Here to support your work.

[Kelly Rivera](#)



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As we look ahead to the weeks to come, may we carry this momentum with us, not just the pride of what we have accomplished, but the strength and confidence that come from working side by side in service of our students. Thank you for the energy, thoughtfulness, and dedication you bring to this work every day.

Here's to a strong start and hopeful spring semester!

Thank you,
Kelly Fowler



Kelly Fowler, Ph.D.

Vice President of Instruction | Accreditation Liaison Officer
(she/her/hers)