

Humanities and Social Sciences Division ♦ Minutes

September 4, 2014

Present: Kristina Allende, Stacy Bacigalupi, Glenda Bro, Teresa DeLaby, Mike Dowdle, Marlene Gallarde, Solene Halabi, Hal Hoffman, Luisa Howell, Jim Jenkins, Elizabeth Lobb, Bob Stuard, Margie Whalen, Jeanne Marie Velickovic, John Vitullo

Item	Comments/Discussion/Outcome
Minutes	Minutes for May and June were approved as submitted
Guests	<p>Maryann Tolano-Leveque, the new Director of Honors, was introduced.</p> <p>David Charbonneau, Director of The Writing Center, provided details of upcoming workshops:</p> <ul style="list-style-type: none">• POD Workshop for faculty: The Non-Native English Speaker in Your Classroom with sessions available on September 30th and November 17th• Directed Learning Activities (DLAs) for students: Sets of exercises that target issues in writing for any discipline (45 minutes – 1 hour) followed by a 15 minute review session with a tutor (many of which can be completed and tutored online)
Ranking of Faculty Position Requests	The Chairs' ratings of each Request for Faculty Position (RFP) were submitted, tallied, and put into ranking order prior to the Division Meeting. The remainder of the meeting was devoted to discussion of the ranking and a debriefing by the Chairs on their initial use of our new division-wide RFP rating criteria.

Respectfully Submitted,

Teresa DeLaby
Administrative Secretary